NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30 PM ON MONDAY, 17 FEBRUARY 2020

PRESENT:

Cllr. S P Barry (Chairman)

Cllr. R A Harper
Cllr. J A Hook
Cllr. E M Jones
Cllr. C D Steward

Mr B J W Mackman (Clerk)

20/039 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR
It was noted that no-one had put their name forward for co-option.

20/040 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS
None.

20/041 – PUBLIC PARTICIPATION
None.

20/042 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE
Apologies were received and accepted from Cllr. Powell

20/043 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20 JANUARY 2020
The minutes of the Parish Council meeting held on 20 January 2020 having been circulated prior to the meeting, were approved and signed.

20/044 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Anne Hook reported that, during a recent visit to Church Lane, she noticed water running down to the sharp bend, where it was pooling in front of the leaves. Traced the water source back to a tiny hole in a deep tyre mark in a grass verge. Contacted Yorkshire Water who fixed the burst water main. Also asked for the bend to be cleared of leaves so that the pavement was revealed and for the drain beyond the corner to be cleared. Both works were done, but made subsequent visits to drain – first with gardening gloves to clear leaves washed down by storm Ciara and second to remove McDonalds bag and crisp wrapper. Also reported a pothole opposite 22A, which has now been fixed. Church Lane now looking a lot better.

Visited Main Street on Monday morning to look at the height of the River Ouse. The river level did not appear to be rising and Main Street was closed well beyond the War Memorial but before Riverside Gardens.

20/045 – FINANCE
(a) Financial Report
The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 17 February 2020. The report reflected the receipts and payments below. The bank balances at 17 February were: -

Current Account	£500.00
Business Money Manager Account	£19,419.54
National Savings Investment Account	£15,419.72

(b) To note accounts for payment (net of VAT);

048	NetWiseUK	Website design	£914.00
049	Poppleton Community Trust	Room hire January	£23.50
050	James Mackman	Salary – February	£522.69
051	HM Revenue & Customs	Income Tax – February	£130.80
052	James Mackman	Expenses	£8.49

(c) To receive a report on income received

Main Street households	Common Land rent	£20.00
National Savings	Interest	£122.38

(d) To consider releasing the £3,000 grant provided in this year's budget for the Poppleton Community Trust

It agreed to release the grant of £3,000.

20/046 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting.

No news on this subject.

(b) The management of Warren Lea

No news on this subject.

(c) The management of the Common Land

No news on this subject.

(d) Allerton Drive garden

No news on this subject.

(e) The Moat Fields – including the suggested bridleway

No news on this subject.

(f) The Cartsheds

The Clerk read a request from a Millennium Green/Wildlife Trust representative asking for permission to screw some new fittings to the back wall of the cartshed in order to make the fittings safe. The Cllrs. agreed to this request. **(Action Clerk)**

(g) The Wildlife Area

No news on this subject.

20/047 - TO CONSIDER COUNCILLOR AND CLERK TRAINING

It was noted that there are no appropriate YLCA training courses at the moment.

20/048 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) Public Rights of Way in Nether Poppleton

It was agreed that the Clerk should arrange for the City Council's Public Rights of Way Officer to meet four Cllrs. at West Offices after 16th March. **(Action Clerk)**

(b) Parking on Millfield Lane adjacent to Manor School
Following a discussion, it was agreed that the problem with parking was one for the City Council to sort out. It was not one where the Parish Council had any power to pursue.

(c) The safety of students and pedestrians walking down Millfield Lane to and from Manor School
It was reported that the cycle path along Millfield Lane between the bridge and Long Ridge Lane is not as wide as current legislation demands. The City Council is to be advised of this and asked to remedy the situation. **(Action Cllr. Hook)**

(d) Other reports
None.

20/049 - TO AGREE TO PRODUCE A NEWSLETTER
It was agreed that the Parish Council should produce and distribute a paper Newsletter. It was suggested that items to be included in the Newsletter be to solicit residents' views on vehicular access to the A59 through Low Poppleton Lane, the new Parish Council website, Public Rights of Way, 75th Anniversary of VE Day and Happy Chat benches.

20/050 – TO CONSIDER THE PROVISION OF "HAPPY CHAT BENCHES"
It was agreed that three signs indicating that three benches were Happy Chat benches should be obtained and installed. The Clerk in conjunction with the Chairman was authorised to acquire the signs which will be plastic but have a bronze finish. **(Action Clerk and Chairman)**

20/051 - TO REVIEW THE PARISH COUNCIL'S GRANTS POLICY
It was agreed that Cllr. Steward would review the Parish Council's Grants Claim Form and recommend any changes. **(Action Cllr. Steward)**

20/052 – TO RECEIVE AN UPDATE FROM THE WEBSITE WORKING GROUP
Cllr. Jones reported that

- Upper Poppleton Parish Council has formally agreed to pay 50percent of all cost on the development and maintenance costs of setting up a new web page.
- A template has been received from Netwise and the various headings have been agreed.
- Parish Council members were encouraged to look at one recently developed new parish council website in our area namely Allerthorpe-pc.org.uk. Comments to be sent to Cllr Jones and Steward. **(Action Cllrs.)**

20/053 - TO NOTE PROGRESS IN HOLDING AN EVENT TO CELEBRATE THE 75TH ANNIVERSARY OF VE DAY ON 8TH MAY 2020
The fact that there is less than three months to the planned event was of concern to the Cllrs. It was agreed that the Chairman should consult with the Upper Poppleton Parish Council Chairman to ascertain the viability of the event. **(Action Cllr. Barry)**

20/054 – TO RECEIVE REPORTS ON/FROM
(a) Village policing – January 2020
Prior to the meeting the Clerk had given each Councillor a schedule of incidents in Nether Poppleton reported to the police in January 2020. The schedule was noted.

(b) Poppleton Community Trust
No report.

(c) Youth Club
No report.

(d) YLCA York Branch
Cllr. Steward reported on the York Branch meeting held on 6 February.

(e) Any other meeting
None.

20/055 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -
(a) The state of the pavement and road at the corner of Church Lane (Min. 20/026a)
It was noted that the corner had been swept.

(b) Overgrowing hedges (Min. 20/026b)
Three hedges are still causing concern. They were reported to the City Council last year. The Clerk is to ask the City Council what steps it is taking to remedy the situation. **(Action Clerk)**

(c) The condition of the road surface in Allerton Drive between Ebor Way and Montague Walk (Min. 20/026c)
Cllr. Hook reported having again sent a complaint to the City Council. It was noted that two large potholes have appeared in the area of slumping.

(d) Signs to local shops (Min. 20/026d)
No news on this subject. Cllr. Barry is composing a letter for the shopkeepers to sign urging the City Council to provide the agreed signs as soon as possible. **(Action Cllr. Barry)**

20/056 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK
It was noted that the correspondence received since the January meeting, as listed below, had already been circulated to the Councillors .
(a) Director of Public Health for York - Coronavirus update
(b) Environment Agency - Flooding update re Storm Ciara
(c) Google Analytics - January 2020 results
(d) North Yorkshire Police Fire & Crime Commissioner - Precept consultation
(e) YLCA - White Rose Update
(f) YLCA - Neil Ferris replies

20/057 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
5 Mar	Poppleton Community Trust Executive Committee	Poppleton Centre/ 7.30pm	Steward
4 Jun	YLCA York Branch	Huntington Community Centre/ 7.00pm	Powell, Steward
TBA	V E Day 2020 Celebration	Poppleton Centre/ 7.30pm	Barry, Powell
TBA	PYAG	15 Bankside Close/ 8.00pm	Harper

20/058 – TO CONSIDER MINOR MATTERS
None.

20/059 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA
The following items were agreed. The trees overhanging Ouse Moor Lane and the Action Log.

20/060 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 16 MARCH 2020
It was agreed that the next meeting would be held in the Poppleton Centre on Monday 16 March 2020. It will be preceded by the Planning Meeting at 7.00pm.

The meeting closed at 9.24pm.

Chairman…… Date…….....

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