

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD AT 7.30 PM ON MONDAY, 17 AUGUST 2020

#### ATTENDING ON-LINE:

Cllr. S A Barry (Chairman)

Cllr. J A Hook

Cllr. E M Jones

Cllr. C D Steward

Mr B J W Mackman (Clerk)

#### **20/154 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR**

It was noted that no-one had put their name forward for co-option.

#### **20/155 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **20/156 – PUBLIC PARTICIPATION**

None.

#### **20/157 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

Apoloies for absence were received and approved from Cllrs. R A Harper and P H F Powell.

#### **20/158 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20 JULY 2020**

The minutes of the Parish Council meeting held on 20 July 2020 having been circulated prior to the meeting, were approved and will be signed at a later date.

#### **20/159 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR**

City Cllr. Anne Hook said that she had reported to the City Council the fact that someone is dumping black bags of rubbish in the bus shelter by the *Lord Nelson*.

#### **20/160 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -**

(a) *The vegetation growing over the pavement in Millfield Lane (Min. 20/136a)*

It was noted that no action had been taken on this subject. Cllr. Hook reported knowing about a machine that the City Council uses to trim back vegetation and is to make enquiries to see if it could be used in Millfield Lane. **(Action Cllr. Hook)**

(b) *The provision of "Happy Chat benches" (Min. 20/136b)*

It was noted that the three signs have been attached to the three seats.

(c) *Overgrowing hedges (Min. 20/136c) - (City Council informed May 2019 – Min. 19/159c)*

The Clerk reported having contacted the City Council regarding the overgrowing hedges.

(d) *The condition of the road surface in Allerton Drive between Ebor Way and Montague Walk  
(Min. 20/136e) – (City Council informed February 2019 – Min. 19/058a)*

It was noted that the City Council had not yet been contacted about this problem and it was agreed that an email asking for a schedule showing the current priority of road repairs should be obtained from the City Council. **(Action Clerk)**

(e) *Signs to local shops (Min. 20/136f) – (City Council informed March 2019 – Min. 19/087)*

It was noted that one of the signs had been attached to a post in Long Ridge Lane opposite Linton Road. A second sign had been put up in Main Street opposite Riversvale Drive. It is expected that the third sign will be put up on Millfield Lane opposite Ebor Way.

(f) *To note the response to the City Council re the consultation on the Parish Charter (Min. 20/136g)*

It was agreed to remove this item from future agendas until such time as a response is received from the City Council.

(g) *The removal of the old Parish Council website (Min. 20/136i)*

The Clerk reported that he had instructed VisionICT to take down the old website and that the Parish Council had received a refund on the unexpired portion of the annual hosting fee.

(h) *The City Council's response to the Parish Council's concern about the caravans sited in the Green Belt (Min. 20/136k) - City Council informed 18 June 2020)*

No further news to report on this subject. The Clerk is to contact the City Council's Planning Enforcement Officer to ask what progress is being made. **(Action Clerk)**

## **20/161 – FINANCE**

(a) *Financial Report*

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 17 August 2020. The report reflected the receipts and payments below. The bank balances at 17 August were: -

Current Account	£500.00
Business Money Manager Account	£18,291.50
National Savings Investment Account	£15,419.72

(b) *To note accounts for payment (net of VAT);*

2236	Poppleton Under Fives	Grant	£1,035.00
73	Ken Falkingham	Attaching the "Happy to Chat" signs to three seats	£30.00
74	MITTAS	Setting up the new website addresses on the Clerk's computer and printer repair	£60.00
75	James Mackman	Salary – August	£522.69
76	HM Revenue & Customs	Income Tax - August	£130.80
77	James Mackman	Expenses	£18.89
DD	1 & 1 Internet Ltd	Website hosting – two months	£10.00

(c) *To receive a report on income received*

HM Revenue & Customs	VAT refund	£145.87
Vision ICT Ltd	Refund on the annual hosting fee	£180.00

(d) *To consider the Internal Auditor's report*

Prior to the meeting the Clerk had emailed the internal auditor's report to the Cllrs. The contents of the report were noted.

*(e) To agree the signatories on a revised bank mandate*

It was agreed that all Councillors should be signatories to the bank mandate as well as the Clerk. The Clerk is to ensure that a new mandate is completed and given to HSBC to implement. **(Action Clerk)**

## **20/162 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

*(a) Grass cutting.*

It was noted that all the grass has been cut as per the contract.

*(b) The management of Warren Lea*

It was noted that the vegetation on both sides of the footpath through Warren Lea has been strimmed.

*(c) The management of the Common Land*

The Clerk reported that the “NO VEHICLES BEYOND THIS POINT SIGN” had been taken off its post and deposited in the beck. On inspection it was noted that the plywood backing had deteriorated. The Clerk had asked Ken Falkingham to secure the sign on a more substantial backing and put it back on its post. This had been done. The Cllrs. agreed the course of action the Clerk had taken.

*(d) Allerton Drive garden*

It was noted that the grass has been cut and that the hedge has grown. This will be cut back in September.

*(e) The Moat Fields – including the removal of the sheep and the suggested bridleway*

It was noted that the sheep are on the Moat Fields.

*(f) The Cartsheds –*

*i. To consider the civil engineer’s report on the crack in the end wall and agree a course of action*

The Cllrs. considered the report from Mason Clark and agreed that they should be asked to prepare a schedule of work and make recommendations as to who would be best suited to carry out the work. **(Action Clerk)**

*ii. To consider the provision of NO PARKING signs on the doors*

Following a request from a resident to have NO PARKING notices on the cartshed doors the Cllrs. considered the matter and agreed that any signs would spoil the ambience of the area.

*(g) The Wildlife Area*

No report on this subject.

## **20/163 - TO CONSIDER COUNCILLOR AND CLERK TRAINING**

It was noted that the YLCA is holding training sessions online during the coronavirus pandemic and that Cllrs. are notified of these.

## **20/164 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

No reports.

## **20/165 - TO AGREE THE CONTENT OF THE NEWSLETTER**

Cllrs. came up with a number of suggestions for the Newsletter and agreed to think of some more for consideration at the next meeting.

**20/166 – TO CONSIDER TO JOINING FORCES WITH MOOR MONKTON PC WITH THE OBJECT OF REINSTATING THE FOOTPATH IN SCAGGLETHORPE MOOR TO ITS ORIGINAL ROUTE**

A resident had asked the Parish Council to consider supporting the Moor Monkton Parish Council with regards to this subject. The Clerk reported that he had been in contact with the Moor Monkton Clerk who was unaware of the problem but who had said she would consult with her Cllrs. It was resolved that the Nether Poppleton PC would wait to hear what action the Moor Monkton PC wished to take but that this Parish Council approved that the footpath should be reverted to its historic route.

**20/167 – TO AGREE WHO IS TO BE RESPONSIBLE FOR ADDING NEW ITEMS TO THE WEBSITE**

It was resolved that the Cllrs. would agree any addition to the website and that the Clerk would be responsible for updating the website accordingly

**20/168 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*20/168/01 - It was noted that the correspondence received since the July meeting, as listed below, had already been circulated to the Councillors.*

- (a) Mason Clark - Cartshed crack report
- (b) Open Spaces Society - Open Spaces Society - Charter
- (c) Robin Tomlinson - Notice of the Poppleton Community Trust's AGM
- (d) YLCA - White Rose Updates
- (e) YLCA - LGA code of conduct discussion 5 August

*20/168/02 - The Clerk referred to the following item of correspondence  
Poppleton Under Fives - Thanks for grant cheque*

**20/169 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Owing to the continued need for social distancing because of the COVID-19 pandemic there are no known forthcoming meetings.

**20/170 – TO CONSIDER MINOR MATTERS**

None

**20/171 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

To consider the arrangements for Armistice Day ceremony and wreath laying.

**20/172 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed that the next meeting would be held online on Monday 21<sup>st</sup> September 2020.

The meeting closed at 8.35pm.

Chairman.....

Date.....

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