

NETHER POPPLETON PARISH COUNCIL

**MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD AT 7.15 PM ON
MONDAY, 21 SEPTEMBER 2020**

ATTENDING ON-LINE:

Cllr. S A Barry (Chairman)

Cllr. R A Harper

Cllr. J A Hook

Cllr. E M Jones

Cllr. C D Steward

Mr B J W Mackman (Clerk)

20/180 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

It was noted that no-one had put their name forward for co-option.

**20/181 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST
(NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

20/182 – PUBLIC PARTICIPATION

None.

20/183 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Cllr. P H F Powell.

**20/184 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD
ON 17 AUGUST 2020**

The minutes of the Parish Council meeting held on 17 August 2020 having been circulated prior to the meeting, were approved and will be signed at a later date.

20/185 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Anne Hook reported on the City Council's Planning Committee decision on the proposed development behind the Lord Nelson.

**20/186 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE
FOLLOWING: -**

(a) The vegetation growing over the pavement in Millfield Lane (Min. 20/160a)

Cllr. Hook reported that the grass verge along Millfield Lane had been cut but that the vegetation had not been cut back from the pavement. She agreed to pursue the matter. **(Action Cllr. Hook)**

(b) Overgrowing hedges (Min. 20/160c) - (City Council informed May 2019 – Min. 19/159c)

No further news on this subject.

*(c) The condition of the road surface in Allerton Drive between Ebor Way and Montague Walk
(Min. 20/160d) – (City Council informed February 2019 – Min. 19/058a)*

The Clerk reported having written to the City Council's Director whose role includes highways. No response had been received .

(d) *Signs to local shops (Min. 20/160e) – (City Council informed March 2019 – Min. 19/087)*

It was agreed that the two signs that had been installed were sufficient and that the subject be removed from the agenda.

(e) *The City Council's response to the Parish Council's concern about the caravans sited in the Green Belt (Min. 20/160h) - City Council informed 18 June 2020)*

It was noted that the City Council's Enforcement Officer had emailed to say that he was still looking into this matter.

(f) *On joining forces with Moor Monkton PC with the object of reinstating the footpath in Scagglethorpe Moor to its original route (Min. 20/166)*

It was noted that the Moor Monkton Parish Council had agreed to "support the re-instatement of a footpath but does not wish to suggest where the path should be and considers that the latter point is for the Secretary of State to decide on 1st December 2020."

It was resolved that this Parish Council would take no further action on the subject.

20/187 – FINANCE

(a) *Financial Report*

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 21 September 2020. The report reflected the receipts and payments below. The bank balances on 21 September were: -

| | |
|-------------------------------------|------------|
| Current Account | £500.00 |
| Business Money Manager Account | £16,389.74 |
| National Savings Investment Account | £15,419.72 |

(b) *To note accounts for payment (net of VAT);*

| | | | |
|----|------------------------|---|---------|
| 79 | Sleightholm Landscape | Grass cutting per contract | £670.00 |
| 78 | Ken Falkingham | Making & fitting backing board for the sign by the bridge over the beck | £20.00 |
| 80 | Mason Clark Associates | Report on Cartshed crack | £250.00 |
| 81 | James Mackman | Salary – September including back pay to 1 April | £609.31 |
| 82 | HM Revenue & Customs | Income Tax - September | £152.00 |
| 83 | James Mackman | Expenses | £9.95 |
| DD | 1 & 1 Internet Ltd | Website hosting – September | £5.00 |

(c) *To receive a report on income received*

| | | |
|------|---------------|-------|
| HSBC | Bank interest | £0.50 |
|------|---------------|-------|

(d) *To agree the Clerk's back-dated pay increase*

This was agreed.

20/188 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Grass cutting.*

It was noted that all the grass has been cut as per the contract.

(b) *The management of Warren Lea*

It was agreed that Warren Lea is looking fine at the moment.

(c) The management of the Common Land

No news to report on this subject

(d) Allerton Drive garden

It was noted that the hedge has yet to be cut. The Clerk is to remind the contractor that he agreed to cut the hedge in September. **(Action Clerk)**

(e) The Moat Fields – including the suggested bridleway

No news to report on this subject. It was agreed to remove the reference to the bridleway from the agenda.

(f) The Cartsheds – including

i. Considering Mason Clark's schedule of work

It was noted that Mason Clark had responded to the Clerk's enquiry but had not actually provided a schedule of work. It was agreed that the Clerk follow up on this. **(Action Clerk)**

ii. Pollarding the willow tree

It was agreed that the willow tree next to the Cartshed should be pollarded and the Clerk is to obtain quotations for the work. **(Action Clerk)**

iii. Cleaning the roof and gutter

It was agreed that the Wildlife Trust volunteers be asked if they would be willing to remove the debris from the roof and gutters. Should they not wish to undertake the work the Clerk is to ask Ken Falkingham to carry out the task. **(Action Clerk)**

iv. Investigating the outflow of the water from the rainwater pipe

It was agreed that Ken Falkingham be asked to investigate to where the water from the roof drains. **(Action Clerk)**

v. Clearing the French drain

It was agreed to ask Ken Falkingham to clear the soil and vegetation which had accumulated over the French drain in front of the Cartshed doors. **(Action Clerk)**

(g) The Wildlife Area

No report on this subject.

(h) The refurbishment of the notice board in Allerton Drive

It was noted that the backing of the notice board was bowing out and it was agreed that it should be replaced. A quotation from Ken Falkingham for the work was accepted. **(Action Clerk)**

20/189 - TO CONSIDER COUNCILLOR AND CLERK TRAINING

It was noted that the YLCA is holding training sessions online during the coronavirus pandemic and that Cllrs. are notified of these.

20/190 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

No reports.

20/191 – TO CONSIDER ARRANGEMENTS FOR REMEMBRANCE SUNDAY AND THE ARMISTICE DAY SERVICE

It was agreed that the Clerk should obtain a wreath to be laid on Armistice Day, 11 November. **(Action Clerk)**

It was agreed that, should the Remembrance Day Service on Upper Poppleton Green be allowed to take place, the Parish Council would pay half the costs incurred.

20/192 - TO AGREE THE CONTENT OF A NEWSLETTER

The Cllrs. discussed various subject that could be included in a Newsletter. It was agreed that the Newsletter would be printed and distributed. Future Newsletter will be made available on the Parish Council’s website and laminated versions put on notice boards.

20/193 – TO RECEIVE REPORTS ON/FROM

(a) Village policing

It was noted that there have been no reports since February 2020. It is assumed that the consequences of the Covid-19 pandemic are the culprit.

(b) Poppleton Community Trust

It was noted that the Trust’s AGM had been held on 10 September but that no Cllr. had attended.

(c) Youth Club

It was reported that the Youth Club was still looking for a venue now that it is no longer able to use the school.

(d) YLCA York Branch

No report.

(e) Any other meeting

No reports.

20/194 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

It was noted that the correspondence received since the August meeting, as listed below, had already been circulated to the Councillors.

- (a) CYC - 20/00404/FUL - appeal to Secretary of State
- (b) CYC - Green Homes Grants
- (c) CYC - Response re 7 Allerton Drive hedge
- (d) Explore York Libraries & Archives - Notice of re-opening on 7 September
- (e) Poppleton Community Trust - AGM and Scarecrow news
- (f) Poppleton Community Trust - Scarecrow weekend notice
- (g) YLCA - NALC statement on meetings
- (h) YLCA - Training programme for September

20/195 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

| Date of Meeting | Meeting | Venue/ Time | Councillors Attending |
|-----------------|------------------------------|--------------|-----------------------|
| 24 Sep | Poppleton Youth Action Group | Zoom/ 6.00pm | Hook |
| 8 Oct | YLCA York Branch | Zoom/ 6.45pm | Powell/Steward |

20/196 – TO CONSIDER MINOR MATTERS

None

20/197 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

None.

20/198 - TO AGREE THE DATE OF NEXT MEETING

It was agreed that the next meeting would be held online on Monday 19th October 2020.

The meeting closed at 9.32pm.

Chairman.....

Date.....

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