

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD ON ZOOM AT 7.00 PM ON MONDAY, 12 OCTOBER 2020

ATTENDING ON-LINE:

Councillor Stuart Robson (Chairman)

Councillor Alan Catterick

Councillor Robin Garland

Councillor Anne Hook

Councillor Roper Langford

Mr James Mackman (Clerk)

Councillor Neil Lawrence

Councillor Sheri Scruton

Councillor Rae Youngman

Owing to the continuing restrictions on meetings because of the coronavirus pandemic the meeting was held online through the Zoom application.

20.124 – CO-OPTION AND INTRODUCTION OF A NEW COUNCILLOR

Neil Lawrence joined the Zoom meeting and was co-opted on to the Parish Council. The Clerk confirmed that he had given Councillor Lawrence an induction course and that Councillor Lawrence had signed the Declaration of Office.

20.125 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE

Apologies for absence were received and approved from Councillor Johnson.

20.126 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

20.127 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 14 SEPTEMBER 2020

The minutes of the meeting held on 14 September 2020, having been circulated and read, were accepted and will be signed at a later date.

20.128 - PUBLIC PARTICIPATION*

None.

20.129 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Anne Hook reported that: -

There is a planning consultation on the dualling of the Ring Road. Recommend that everyone fill in the form either by printing it off and posting or online and circulate it to anyone else they think might be interested.

Negotiations are at a good stage for the purchase of land to form part of the Northern Forest. The land lies between the A59 and the B1224 and will be a real amenity for everyone, with cycle paths, footpaths and a café, as well as helping reduce CO2.

Someone has sent an email asking for trees which have been felled around Poppleton to be replaced. Will be following up in the council, but may ask for feedback.

A lot of feedback has been received from the consultation on Devolution. This has resulted in over 20 pieces of casework which will be followed up.

20.130 - PLANNING APPLICATIONS

(a) The Councillors considered the planning applications received since the September Parish Council meeting as listed below: -

Details of Planning Applications	Comments
Ref: 20/01510/FUL - Erection of 1no. dwellinghouse and detached outbuilding to form garden room at 163 Long Ridge Lane.	The Parish Council has no objections but would prefer that the proposed outbuilding be built no closer to the boundary than the existing property.
Ref: 20/01676/FUL – Single-storey side extensions after partial demolition of existing side store at Ashleigh, Hodgson Lane.	No objections
Ref: 20/01693/TCA - Crown clean lime tree in a Conservation Area at 19 Beech Grove.	No objections
Ref: 20/01716/TCA - Fell Weeping Birch tree in a Conservation Area at 4 Manor Court Black Dykes Lane.	The Parish Council supports the application.
Ref: 20/01820/TPO - Fell 1no. Copper Beech; crown reduce Whitebeam protected by Tree Preservation Order no.2/1991 at Scagglethorpe House, Westfield Lane.	On the subject of the whitebeam the Parish has no objections. On the subject of the felling of the Copper Beech we object to the felling of the tree as there appears not be nothing wrong with it and it is an inappropriate action within the setting of the village scene.

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications: -

- Ref: 20/01354/FUL - Single-storey rear extension following demolition of existing conservatory at 2 Lime Garth.
- Ref: 20/01413/FUL - Change of use from bed and breakfast to 2no. self-catering units to include two-storey side and single-storey rear extensions, 3no. rooflights and associated external works at Crescent Farm, Hodgson Lane.
- Ref: 20/01426/TPO - Crown lift to 4.5 metres, thin by 5% and draw back from neighbouring property by 2 metres 3no. Sycamores protected by Tree Preservation Order no.1/1970 at 2 Bankside Close.

20.131 - FINANCE

(a) To receive a financial statement

The Clerk had emailed Councillors a detailed report showing the actual income and expenditure for the year for the period to 12 October 2020. The report reflected the receipts and payments below. The bank balances on 12 October were: -

Current Account	£500.00
Business Money Manager Account	£39,711.62

(b) To note accounts for payment (net of VAT);

DD	npower	Guild hut electricity	£6.28
2122	James Mackman	Salary – October	£537.16
2123	HM Revenue & Customs	Income tax - October	£134.30
2124	Poppleton Community Trust	Room hire - October	£24.00
2125	Ken Falkingham	Repairs to the Vanstone seat on the Green	£65.00

(c) To receive a report on income received

City of York Council	2 nd half year's precept	£12,500.00
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(d) To note the YLCA's response to the question of the use of Section 106 funds

The Chairman reported having received advice from the YLCA regarding Section 106 payments. The contents of the document were noted.

(e) To consider a request for financial help from the Poppleton Community Trust

The Councillors considered a letter received from the Trust. It was agreed to defer further discussion until more information be available. The Chairman is to talk to the Trust Chairman.
(Action Councillor Robson)

20.132 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT

(a) To consider a report from the Greens Working Group

It was reported that the Group had met and are researching ideas to be presented to the Parish Council.

(b) Trees

It was reported that a resident has volunteered to trim the suckers from the base of the trees on the Green.

(c) Events

None.

(d) Maintenance including

i. To consider quotations for resurfacing the entrance to the car park next to the Lord Collingwood

The subject of the car park entrance resurfacing is under consideration by the Greens Working Group.

ii. To consider quotations for resurfacing the car park next to the Lord Collingwood

The subject of the car park resurfacing is under consideration by the Greens Working Group.

iii. To agree to the repainting the fence in the car park
This was agreed.

iv. To approve the restoration of the Vanstone seat
The repair of the Vanstone seat was approved retrospectively.

v. To consider a request to put a site hut on the Green during the building work at the Methodist Hall
The Methodist Church has requested that, during the building work, a site hut be located on the Green. It was agreed but on the strict condition that any damage to the Green be made good as soon as the hut is removed.

vi. To note a report on the War Memorial garden
The Chairman reported that the Garden is being looked after by Mr & Mrs Hart and that he had written a letter to thank them for their work.

vii. To arrange a working party to plant daffodils
The Councillors agreed to arrange a working group to plant daffodils in the tubs.

viii. Moles in Chantry Green.
It was agreed on a majority decision that steps should be taken to remove the moles in Chantry Green. **(Action Councillor Garland)**

(e) Allotments
No report.

(f) Guild Hut
No report.

20.133 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPOSTS & SIGNS

(a) To consider reports on vandalism
None.

(b) To receive other reports
None.

20.134 – TO CONSIDER COUNCILLOR & CLERK TRAINING

It was agreed that Councillor Lawrence be booked onto a YLCA course for new Councillors as and when one has been arranged.

20.135 - TO SEEK CLARIFICATION OVER THE STATUS OF THE TWO AREAS OF LAND WHICH THE CITY COUNCIL HAS CLASSED AS VILLAGE GREENS I.E. THE AREA BEHIND MODEL FARM AND THE AREA IN THE FIELD BEHIND THE COMMUNITY CENTRE

The Councillors agreed that City Council be asked to supply certified copies of the entries in the register of village greens. They are also to be asked for copies of any supporting documents, if they exist, which might provide information regarding the actual registration processes which occurred. **(Action Clerk)**

20.136– TO DISCUSS THE ONGOING SUBJECT OF OPENING THE STATION COAL YARD AS A CAR PARK

The Chairman reported that he is still pursuing this subject.

20.137 – TO DISCUSS THE PROPOSALS FOR A UNITARY AUTHORITY FOR NORTH YORKSHIRE

It was agreed that the Parish Council did not support the idea of a Unitary Authority for the whole of North Yorkshire and that a letter should be sent to the Government to advise them of this. Councillor Hook is to ascertain the best person to whom the letter should be address and Councillor Robson is to write a letter for the Clerk to send. **(Action Councillors Hook and Robson and the Clerk)**

20.138 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Poppleton Community Trust

Councillor Robson reported that he and Councillor Catterick had attended the Trust's AGM on 10th September.

(b) Youth Club

Councillor Hook reported that the Youth Club is going to meet in the Poppleton Tithe Barn for the time being commencing on 6th November.

(c) YLCA York Branch

No report.

(d) Any other meeting

No reports.

20.139 - TO RECEIVE A REPORT ON VILLAGE POLICING

The Clerk again reported that he had received no reports since the March meeting, no doubt on account of the compiler being self-isolating

20.140 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:

(a) The removal of the plant that is obscuring the Upper Poppleton sign at the top of Station Road. (Min. 20.109bii)

Councillor Youngman reported that he had consulted with the sponsor of the plant who had agreed that bit could be trimmed back and this had been done.

(b) Arrangements for the Remembrance Sunday Service (Min. 20.115)

The Clerk reported that the Nether Poppleton Parish Council had agreed to fund 50% of any costs associated with the Remembrance Day Service.

(c) Duke of Edinburgh litter picking project (Min. 20.118c)

Councillor Robson reported that this is ongoing.

(d) The renovation of the border in the car park next to the Lord Collingwood (Min. 20.118d)

The border will be cleared soon. The fence will then be painted and the hedging is to be planted in November.

(e) The removal of the Lord Collingwood flashing lights (Min. 20.118e)

It was noted that the light on the fence had been removed but those in the tree remained.

(f) *The new seat on Chantry Green (Min. 20.118f)*

No further news on this subject.

20.141 - TO NOTE CORRESPONDENCE RECEIVED

20.141.01 - The Clerk referred to the following items of correspondence

- (a) Ainsty (2008) Internal Drainage Board-Completion of Audit statements for notice board which the Clerk had put on a notice board
- (b) Poppleton Under Fives-Update – notice of change of Treasurer and request for a grant claim form for 2021-22
- (c) St Everilda’s Church - notice of change of Treasurer and request for a grant claim form for 2021-22
- (d) YLCA - Papers for 8 October York Branch meeting

20.142 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending

20.143 - TO CONSIDER MINOR MATTERS

None.

20.144 - TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

None.

20.145 - TO AGREE THE DATE OF NEXT MEETING

It was agreed that the next meeting be held on Zoom on Monday 9th November 2020.

There being no other business the Chairman closed the meeting at 9.16pm.

CHAIRMAN

DATE.....

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The Parish Council’s website can be found at <https://poppleton-pc.org.uk/>