

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD ON ZOOM AT 7.00 PM ON MONDAY, 14 DECEMBER 2020

ATTENDING ON-LINE:

Councillor Stuart Robson (Chairman)

Councillor Alan Catterick

Councillor Robin Garland

Councillor Anne Hook

Councillor David Johnson

Mr James Mackman (Clerk)

Councillor Roper Langford

Councillor Neil Lawrence

Councillor Sheri Scruton

Councillor Rae Youngman

Owing to the continuing restrictions on meetings because of the coronavirus pandemic the meeting was held online through the Zoom application.

20.167 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

20.168 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

All Councillors being present online there were no apologies.

20.169 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

All Councillors being present there were no apologies to consider.

20.170 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 9 NOVEMBER 2020

The minutes of the meeting held on 9 November 2020, having been circulated and read, were accepted and will be signed at a later date.

20.171 - PUBLIC PARTICIPATION*

None.

20.172 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Anne Hook reported that: -

“I have walked every street in Poppleton and submitted reports of all potholes, bad pavements, missing signs and overgrowing hedges. Some have been fixed, some not. The bad pavements were rejected again, but we are still trying to get a change of policy where pavements are frequently used by residents who have more difficulties in walking. Unfortunately, lack of funds in the wake of COVID-19 may make this difficult, but we have not given up.”

20.173 - PLANNING APPLICATIONS

(a) The Councillors considered the planning applications received since the October Parish Council meeting as listed below: -

Details of Planning Applications	Comments
Ref: 20/02055/FUL - Dormer to side roofslope and 1no. window to front gable wall and 1no. window to rear gable wall at 33 Pear Tree Avenue.	No objections
Ref: 20/02060/FUL – Two-storey side and rear extension, single-storey side extension following demolition of existing flat roof projections at 6 Pear Tree Avenue.	No objections
Ref: 20/02246/FUL - Single-storey side and rear extensions with small mezzanine after demolition of existing car port, garage and outbuilding at 33 Station Road.	No objections
Ref: 20/02310/FUL – Single-storey side extension at 19 Fairway Drive	No objections
Ref: 20/02325/TCA - Fell Larch tree in a Conservation Area at Mill Bank House, Main Street.	The Parish Council objected to the felling of the larch as there was insufficient information in the application for any other decision to be made.

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications: -

- Ref: 20/01820/TPO - Fell 1no. Copper Beech; crown reduce Whitebeam protected by Tree Preservation Order no.2/1991 at Scagglethorpe House, Westfield Lane.
- Ref: 20/01913/FUL – Single-storey side and rear extension after demolition of existing conservatory at 19 Springfield Road.
- Ref: 20/01945/FUL Erection of 2no. semi-detached dormer bungalows following demolition of existing bungalow (resubmission) at 11 Chantry Gap.
- Ref: 20/01951/FUL – Single-storey rear extension at 23 Beech Grove.

It was noted that the Local Planning Authority had refused the following application: -

- Ref: 20/00752/FULM - Erection of 60no. affordable homes with associated infrastructure, including access, public open space and landscaping. Land at Boroughbridge Road west of Trenchard Road.

20.174 - FINANCE

(a) To receive a financial statement

The Clerk had emailed Councillors a detailed report showing the actual income and expenditure for the year for the period to 12 December 2020. The report reflected the receipts and payments below. The bank balances on 12 December were: -

Current Account	£500.00
Business Money Manager Account	£37,296.92

(b) *To note accounts for payment (net of VAT);*

DD	npower	Guild hut electricity	£7.66
DD	Business Stream	Allotment water	£14.58
2133	PKF Littlejohn	External audit fee	£200.00
2134	Ken Falkingham	Painting fence in the Collingwood car park	£265.00
2135	YLCA	Councillor's course	£15.00
2136	James Mackman	Salary – December	£537.06
2137	HM Revenue & Customs	Income tax - December	£134.40
2138	James Mackman	Including SLCC subscription £81.19, Two Zoom meetings £23.98	£113.77

(c) *To receive a report on income received*

H M Revenue & Customs	VAT refund	£348.00
HSBC	Bank interest	£0.89

(d) *To release the Poppleton Luncheon Club funds as agreed at the January 2020 Parish Council meeting*

This was agreed.

(e) *To agree to pay a proportion of the Clerk's SLCC subscription (£81.19)*

It was agreed that the Parish Council would pay £81.19 towards the total of this year's subscription of £185.00.

20.175 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT

(a) *To consider a report from the Greens Working Group*

Because of the Covid-19 restrictions the Working Group had not met since the November Parish Council meeting. The Group plan to take their proposals for developing the Green to the January Parish Council meeting.

(b) *Trees*

Mr Scruton had sent a report on the work that he had carried out on the trees in the Green and noted that more work needed to be done but by a qualified arboriculturalist. It was agreed that the Chairman and the Clerk would seek the appropriate advice on this subject. **(Action Chairman and Clerk)**

(c) *Maintenance including the consideration of a request for an easement for Model Farm*

- i. At this point Councillor Garland absented himself from the Zoom meeting.

Following a long discussion it was agreed that legal advice be sought as to the necessity of an easement for Model Farm. **(Action Clerk)**

Councillor Garland re-joined the meeting.

- ii. The Chairman thanked those Councillors who had joined the working party to plant bulbs on the Green.

(d) *Allotments*

The Clerk reported that he had received an email from the police advising of vandalism on allotments in Fulford. He had forwarded the email to the allotment tenants.

(e) Guild Hut

No news on this subject.

20.176 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

None.

(b) To receive other reports

None.

(c) To look at the question of registering School Lane with the Land Registry

Councillor Langford advised the Councillors that it is not legally possible for the Parish Council to seek registration of ownership of School Lane as it does not satisfy any of the legal requirements required by the law on the subject.

20.177 – TO CONSIDER COUNCILLOR & CLERK TRAINING

Councillors had considered the courses on offer by the YLCA but agreed that none were relevant to the Parish Council.

20.178– TO DISCUSS THE ONGOING SUBJECT OF OPENING THE STATION COAL YARD AS A CAR PARK

No further news on this subject.

20.179 - TO CONSIDER A REQUEST TO LOOK AT THE POSSIBILITY OF LISTING MORE BUILDINGS IN THE VILLAGE

It was agreed that the process of listing buildings should be investigated and the subject be discussed at a future Parish Council meeting. **(Action Clerk)**

20.180 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Poppleton Community Trust

No report. The Poppleton Centre is still closed owing to the Covid-19 pandemic and York currently being in the Tier 2 category.

(b) Youth Club

No report.

(c) YLCA York Branch

No report.

(d) Any other meeting

No reports.

20.181 - TO RECEIVE A REPORT ON VILLAGE POLICING

Following an exchange of correspondence with the police the Clerk had managed to obtain a schedule of incidents in Upper Poppleton reported to the police in November 2020. This had been emailed to Councillors prior to the meeting. The schedule was noted.

20.182 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:

(a) The renovation of the border in the car park next to the Lord Collingwood (Min. 20.161b)

It was noted that the border has been cleared but the yew hedging has yet to be planted.

(b) *The removal of the Lord Collingwood flashing lights (Min. 20.161c)*
It was agreed that this item be removed from the agenda.

(c) *The new seat on Chantry Green (Min. 20.161d)*
The Chairman reported that the new seat is ready to be installed.

(d) *The request to the City Council for passing places in Westfield Lane (Min. 20.154c)*
The Clerk reported that he had taken a number of photographs of the narrow part of Westfield Lane and sent them to the City Council with a request to install passing places.

(e) *The City Council's amendment to its Register of Village Greens (Min. 20.156)*
Councillor Langford reported that he and the Clerk are in the process of asking the City Council to amend its records.

20.183 - TO NOTE CORRESPONDENCE RECEIVED

20.183.01 - The Clerk referred to the following items of correspondence

- (a) Millennium Green Trustees – completed grant claim form for 2021-22
- (b) Poppleton Under Fives – completed grant claim form for 2021-22

20.183.02 - It was noted that the correspondence received since the November Parish Council meeting, as listed below, had been circulated to the Councillors

- (a) CYC - The case for York as a Unitary Authority
- (b) MEWP Ltd - Files re a development in Kettlewell Lane

20.184 – TO NOTE FORTHCOMING MEETINGS

None.

20.185 - TO CONSIDER MINOR MATTERS

It was reported that the speed bump on the road outside the Library is too high and that the underneath of some vehicles is scraping the bump as they are being driven along Main Street. It was requested that the City Council be advised of this and asked to remedy the situation.
(Action Clerk)

20.186 - TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

Discussion on the Northern Forest and how the Parish Council may help.

20.187 - TO AGREE THE DATE OF NEXT MEETING

It was agreed that the next meeting be held on Zoom on Monday 11th January 2021.

There being no other business the Chairman closed the meeting at 8.54pm.

CHAIRMAN

DATE.....

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The Parish Council's website can be found at <https://poppleton-pc.org.uk/>