

**UPPER POPPLETON PARISH COUNCIL**

**MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD ON ZOOM  
AT 7.00 PM ON MONDAY, 11 JANUARY 2021**

**ATTENDING ON-LINE:**

Councillor Stuart Robson (Chairman)

Councillor Alan Catterick

Councillor Robin Garland

Councillor Anne Hook

Councillor David Johnson

Councillor Roper Langford

Councillor Neil Lawrence

Councillor Sheri Scruton

Councillor Rae Youngman

City Councillor Paula Widdowson

Two members of the public

Mr James Mackman (Clerk)

Owing to the continuing restrictions on meetings because of the coronavirus pandemic the meeting was held online through the Zoom application.

**21.001 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST  
(NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

**21.002 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE  
MEETING**

All Councillors being present online there were no apologies.

**21.003 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE**

All Councillors being present there were no apologies to consider.

**21.004 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 14 DECEMBER  
2020**

The minutes of the meeting held on 14 December 2020, having been circulated and read, were accepted and will be signed at a later date.

**21.005 - PUBLIC PARTICIPATION\***

City Councillor Paula Widdowson gave details of the 154-acre site that the City Council has bought as part of the Northern Forest project. It is located at the end of Northfield Lane in the Parish of Rufforth with Knapton. It would be possible to plant 95,000 trees on the site but the target is 50,000. The Woodland Trust is putting forward several schemes for consideration. The intention is to ask the Parish Council for its views on the development of the woodland.

**21.006 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR  
INFORMATION ONLY**

City Councillor Anne Hook reported that: -

1. With the new lockdown, note that the CYC COVID Helpline still exists. If anyone needs help, whether it be practical, financial, even for a chat to help mental wellbeing, they should contact the helpline by emailing [covid19help@york.gov.uk](mailto:covid19help@york.gov.uk) or calling 01904 551550.

2. The Council is undergoing a budget consultation process. Forms were sent out with the Local Link or there is an online survey which closes on Sunday 31 January at [www.york.gov.uk/budget](http://www.york.gov.uk/budget). If anyone would like to contribute to the process, their input would be most welcome.

### 21.007 - PLANNING APPLICATIONS

- (a) The Councillors considered the planning applications received since the December Parish Council meeting as listed below: -

Details of Planning Applications	Comments
Ref: 20/02294/FUL - Erection of two detached buildings for use as outdoor classrooms Muddy Boots, The Gardens, Boroughbridge Road.	No objections
Ref: 20/02412/FUL - Single and two-storey rear extension at Carr House, Boroughbridge Road.	No objections
Ref: 20/02516/TPO - Crown reduce Sycamore by 1.5m to the height and 1m to the spread - protected by Tree Preservation Order no. 1/1970 at 9 Bankside Close.	No objections
Ref: 21/00005/TCA - Fell 1no. Paper Birch tree in a Conservation Area at Beech House, 141A Long Ridge Lane.	No objections but would like the City Council's arboriculturalist to inspect the tree before making a decision

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications: -

- Ref: 20/02021/FUL - Insertion of 1no. first floor window to side elevation at Ashburnham Hodgson Lane.
- Ref: 20/02325/TCA - Fell Larch tree in a Conservation Area at Mill Bank House, Main Street.

### 21.008 - FINANCE

*(a) To receive a financial statement*

The Clerk had emailed Councillors a detailed report showing the actual income and expenditure for the year for the period to 11 January 2021. The report reflected the receipts and payments below. The bank balances on 11 January were: -

Current Account	£500.00
Business Money Manager Account	£35,790.75

*(b) To note accounts for payment (net of VAT);*

DD	npower	Guild hut electricity	£7.42
2139	Poppleton Luncheon Club	Grant	£85.00
2140	Ryland Horticulture Ltd	Renovation of the border and planting yew hedge in the car park by the Lord Collingwood	£590.00
2141	James Mackman	Salary – January	£537.26

2142	HM Revenue & Customs	Income tax - January	£134.20
2143	James Mackman	Zoom meeting £11.99, Local Council Administration £61.90 and expenses	£92.05

(c) *To receive a report on income received*

None £0.00

(d) ***To consider requests for grants for 2021-22 from***

*i. All Saints Church grass cutting (£900)*

It was agreed to grant the sum of £1,000 towards the grass cutting and the tree survey. The idea of incorporating the church yard grass cutting with the Parish Council grass cutting contract was discussed. The subject is to be brought up with the church authorities. (**Action Councillor Robson**)

*ii. All Saints Church - tree survey (£1,100)*

See (i) above

*iii. Millennium Green Trust (£1,000)*

It was agreed to give a grant of £500.

*iv. Poppleton Luncheon Club – insurance (£100)*

This was agreed.

*v. Poppleton Luncheon Club – four metal pans (£75)*

This was agreed.

*vi. Poppleton Community Trust (£10,000)*

It was noted that the claim for £10,000 had been an error and that the Trust was seeking a grant of £5,000. After discussion it was agreed to award the sum of £3,000 for 2021-22.

*vii. Poppleton Under Fives (£1,000)*

This was agreed.

*viii. Poppleton Youth Action Group (£2,000)*

This was agreed after councillor Anne Hook confirmed that the grant of £1,500 made in 2020 would not be being claimed.

(e) *To agree the Budget for 2021-2022 and set the precept*

The Councillors considered the draft budget presented by the Clerk. It was agreed that the precept for 2021-22 should be increased by 2% to £25,500.

It was also agreed to earmark £12,000 as a Provision for Capital Projects.

## **21.009 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT**

(a) *To consider a report from the Greens Working Group*

A report from the Group had been circulated prior to the meeting. It was agreed that the Group would provide a more detailed specification of their proposals for discussion at a future meeting. The Chairman thanked the Group members for the work they had put into the project.

(b) *Trees*

It was reported that the roots of the beech tree in front of Oberland in Hodgson Lane have been exposed by the wheels of vehicles. It was agreed that Councillor Garland investigate the

arrangement for a temporary fence to be erected to prevent further damage to the tree. (**Action Councillor Garland**)

*(c) Events*

None.

*(d) Maintenance including*

*i. Consideration of a request for an easement for Model Farm*

Councillor Garland withdrew from the meeting whilst this item was considered.

The Councillors considered the request and agreed that an easement would be granted but on condition that no costs be incurred by the Parish Council. It was also agreed that a premium of £1,000 be charged for the granting of the easement. (**Action Clerk**)

*ii. Repairs to the broken bollard in front of the Co-op*

It was reported that one of the bollards in front of the Co-op had been hit and was loose. A quotation from the City Council for repairing the bollard had been received. It was agreed to seek another quotation and, given that the bollard was not causing any danger, a decision would be made at the February Parish Council meeting. (**Action Clerk**)

*(e) Allotments including revision of the rents*

It was agreed that allotment rents should be increased by 1.1% for 2021-22 to reflect the RPI rate of inflation in September 2020. Allotment holders are to be notified of the increase. (**Action Clerk**)

*(f) Guild Hut*

No news on this subject

**21.010 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) To consider reports on vandalism*

None.

*(b) To receive other reports*

It was reported that weeds are growing through the recently laid footpath on the A59 between the Red Lion and Black Dyke Lane. The Clerk is to report this to the City Council. (**Action Clerk**)

**21.011 – TO CONSIDER COUNCILLOR & CLERK TRAINING**

Councillors had considered the courses on offer by the YLCA but agreed that none were relevant to the Parish Council.

**21.012– TO DISCUSS THE ONGOING SUBJECT OF OPENING THE STATION COAL YARD AS A CAR PARK**

The Chairman reported that he has sent further correspondence to the railway companies and the local Members of Parliament.

**21.013 – TO DISCUSS THE POSSIBLE INVOLVEMENT OF THE PARISH COUNCIL IN ASSISTING THE DEVELOPMENT OF THE NORTHERN FOREST**

It was agreed that the Parish Council is broadly supportive of the project.

**21.014 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

*(a) Poppleton Community Trust*

No report. The Poppleton Centre is still closed owing to the second Coronavirus lockdown.

*(b) Youth Club*

No report.

*(c) YLCA York Branch*

No report.

*(d) Any other meeting*

No reports.

#### **21.015 - TO RECEIVE A REPORT ON VILLAGE POLICING**

The Clerk reported that he had just received a schedule of incidents in Upper Poppleton reported to the police in December 2020 and would forward it to the Councillors. (**Action Clerk**)

#### **21.016 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:**

*(a) The renovation of the border in the car park next to the Lord Collingwood (Min. 20.161b)*

It was noted that the border had been renovated and the yew hedge had been planted.

*(b) The new seat on Chantry Green (Min. 20.161d)*

No further news on this subject.

*(c) The request to the City Council for passing places in Westfield Lane (Min. 20.154c)*

The Clerk reported that he had sent a reminder to the City Council but had received no reply. However, Councillor Hook had just received an email from the City Council. It was agreed to continue to pursue the matter.

*(d) The City Council's amendment to its Register of Village Greens (Min. 20.156)*

Councillor Langford reported that he and the Clerk are in the process of asking the City Council to amend its records.

#### **21.017 - TO NOTE CORRESPONDENCE RECEIVED**

*It was noted that the correspondence received since the December Parish Council meeting, as listed below, had been circulated to the Councillors.*

(a) Julian Sturdy MP - A Year in Review

(b) NYCC - Moor Monkton Modification Order 2014

(c) Office of the Police, Fire and Crime Commissioner - Precept consultation 2021 / 2022 - survey

(d) Open Spaces Society - e-zine December 2020

(e) Poppleton Luncheon Club - Thanks for cheque

(f) YLCA - Scam Awareness online event - 16 December

(g) YLCA - White Rose update

#### **21.018 – TO NOTE FORTHCOMING MEETINGS**

None.

#### **21.019 - TO CONSIDER MINOR MATTERS**

Councillor Langford reported his concerns about the state of reduced verges alongside School Lane, Hodgson Lane and the A59.

#### **21.020 - TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

None.

**21.021 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed that the next meeting be held on Zoom on Monday 8<sup>th</sup> February 2021.

There being no other business the Chairman closed the meeting at 10.10pm.

CHAIRMAN .....

DATE.....

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