

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD ON ZOOM AT 7.00 PM ON MONDAY, 8 FEBRUARY 2021

#### ATTENDING ON-LINE:

Councillor David Johnson (Chairman)

Councillor Alan Catterick

Councillor Robin Garland

Councillor Anne Hook

Councillor Roper Langford

Councillor Neil Lawrence

Councillor Sheri Scruton

Councillor Rae Youngman

Chris Jarvis from MEWP Ltd

Two members of the public

Mr James Mackman (Clerk)

Owing to the continuing restrictions on meetings because of the coronavirus pandemic the meeting was held online through the Zoom application.

Chairman, Councillor Robson, was unable to attend the meeting so the Vice-Chairman chaired the meeting.

#### **21.022 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **21.023 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING**

Apologies were received from Councillor Stuart Robson.

#### **21.024 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE**

The Councillors approved the reason for Councillor Robson's absence.

#### **21.025 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 11 JANUARY 2021**

The minutes of the meeting held on 11 January 2021, having been circulated and read, were accepted and will be signed at a later date.

#### **21.026 - PUBLIC PARTICIPATION**

Chris Jarvis from MEWP Ltd addressed the Parish Council about the plans of Escrick Environmental Services Ltd to excavate clay from land in Kettlewell Lane. It is expected that the extraction and restoration process will last for ten years. Details of the proposal can be found at <https://www.eespoppleton.co.uk/>

The Councillors asked Mr Jarvis a number of questions and the Chairman thanked him for attending.

The Parish Councillors will discuss the subject as and when the planning application is received from the City Council.

## 21.027 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Anne Hook reported that the CYC COVID Helpline still exists. If anyone needs help, whether it be practical, financial, even for a chat to help mental wellbeing, they should contact the helpline by emailing [covid19help@york.gov.uk](mailto:covid19help@york.gov.uk) or calling 01904 551550.

## 21.028 - PLANNING APPLICATIONS

(a) The Councillors considered the planning applications received since the January Parish Council meeting as listed below: -

Details of Planning Applications	Comments
Ref: 21/00182/TPO - Root pruning works to 1no. Lime and 1no. Beech tree protected by Tree Preservation Order no. 2/1991 at 12 Willow Croft.	No objections
Ref: 21/00183/TCA - Fell Leylandii tree in a Conservation Area at Carlyn, Main Street	No objections
Ref: 21/00206/TCA - Fell 1no. Conifer; crown thin and reduce 4no. trees by 25%; crown reduce 1no. Holly by 25% - tree works in a Conservation Area at The Willows, Westfield Lane.	No objections
Ref: 21/00243/TPO - Fell Silver Birch protected by Tree Preservation Order no. CYC273 at Bitteswell, The Green.	No objections

(b) *To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications: -

- Ref: 20/01510/FUL - Erection of 1no. dwellinghouse and detached outbuilding to form garden room at 163 Long Ridge Lane.
- Ref: 20/02055/FUL - Dormer to side roofslope and 1no. window to front gable wall and 1no. window to rear gable wall at 33 Pear Tree Avenue.
- Ref: 20/02246/FUL - Single-storey side and rear extensions with small mezzanine after demolition of existing car port, garage and outbuilding at 33 Station Road.
- Ref: 20/02310/FUL – Single-storey side extension at 19 Fairway Drive.

## 21.029 - FINANCE

(a) *To receive a financial statement*

The Clerk had emailed Councillors a detailed report showing the actual income and expenditure for the year for the period to 8 February 2021. The report reflected the receipts and payments below. The bank balances on 8 February were: -

Current Account	£500.00
Business Money Manager Account	£35,790.75

(b) *To note accounts for payment (net of VAT);*

2144	Nether Poppleton PC	Stationery contribution for 2020	£24.83
2145	Ken Falkingham	Repairs to bollard	£30.00

2146	YLCA	Councillor Catterick training course	£22.50
2147	James Mackman	Salary – February	£537.06
2148	HM Revenue & Customs	Income tax - February	£134.40
2149	James Mackman	Zoom meeting £11.99, and expenses	£24.32

(c) *To receive a report on income received*

None £0.00

(d) *To consider adopting electronic banking for payments in place of cheques*

The Chairman explained that this item was to see if the Councillors agreed in principle to the adoption of a system of paying bills by electronic means. The Councillors resolved that, in principle, they agreed to the adoption of the system. The Clerk is to provide details of how such a system would work and how it would conform to the legal requirements regarding payments by Parish Councils. The subject is to be discussed at the March meeting. **(Action Clerk)**

(e) *To appoint an internal auditor for 2021-22*

It was agreed to re-appoint Linda Cariss as the internal auditor.

### **21.030 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT**

(a) *To consider a report from the Greens Working Group*

The Group had recommendations on removing the tree stump in Chantry Green and the provision of a horse trough on the main Green. These items are to be discussed at the March meeting. The Group is considering the design of a replacement bus shelter for the bus shelter on the Green and will produce a costed scheme to be discussed at the March meeting.

(b) *Trees*

No reports.

(c) *Events*

Councillor Johnson reported that it is hoped that the Village Show will be held on 21<sup>st</sup> August. It will be purely for exhibits this year. There will be no entrance fees for exhibits and no cash prizes for winners. Owing to the Covid-19 restrictions there will be no spud-in-a-bucket or carrot-in-a-bucket competitions this year. There will be no stalls or entertainment on the Green.

(d) *Maintenance including ratifying the cost of repairing the bollard outside the Co-op*

Following the request at the last meeting the Clerk had obtained a quotation of £30 for repairing the bollard. After consulting the Chairman, he had authorised the repair. The Councillors agreed the expenditure.

(e) *Allotments*

The Clerk reported that he had notified all the tenants of the rent increase from 1 April 2021. He also mentioned that one of the tenants had given up their allotment and that the first name of the five on the waiting list had agreed to take over the tenancy of the vacated allotment.

(f) *Guild Hut*

No news on this subject

### **21.031 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

(a) *To consider reports on vandalism*

No reports.

*(b) To agree action on the irreparable notice board in Dikelands Lane*

The Clerk had notified the Councillors that the notice board was in a poor state of repair and he had enquired as to how much it would cost to repair it. On being told that the notice board was irreparable he had enquired as to how much a replacement would cost. The sum of £195 had been quoted. The Councillors agreed to accept this quotation and authorised that a new notice board be acquired. **(Action Clerk)**

*(c) To receive other reports*

None.

#### **21.032 – TO CONSIDER COUNCILLOR & CLERK TRAINING**

Councillors had considered the courses on offer by the YLCA but agreed that none were relevant to the Parish Council.

#### **21.033– TO DISCUSS THE ONGOING SUBJECT OF OPENING THE STATION COAL YARD AS A CAR PARK**

In the absence of Councillor Robson, it was agreed to defer discussion on this subject.

#### **21.034 - TO CONSIDER A REQUEST TO LOOK AT THE POSSIBILITY OF LISTING MORE BUILDINGS IN THE VILLAGE**

The Clerk explained that a Nether Poppleton Parish Councillor was asking if two Councillors from both Upper and Nether Poppleton would form a working group to look at the idea of having more buildings in the Poppletons Listed. Councillors Garland and Scruton volunteered to serve on a working group.

#### **21.035 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

*(a) Poppleton Community Trust*

No report. .

*(b) Youth Club*

No report.

*(c) YLCA York Branch*

No report.

*(d) Any other meeting*

No reports.

#### **21.036 - TO RECEIVE A REPORT ON VILLAGE POLICING**

Prior to the meeting the Clerk had given each Councillor a schedule of incidents in Upper Poppleton reported to the police in January 2021. The schedule was noted.

#### **21.037 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:**

*(a) The new seat on Chantry Green (Min. 21.016b)*

In the absence of Councillor Robson there was no news on this subject.

*(b) The request to the City Council for passing places in Westfield Lane (Min. 21.016c)*

City Councillor Anne Hook reported that the City Council had rejected the suggestion of having passing places in Westfield Lane.

(c) *The City Council's amendment to its Register of Village Greens (Min. 21.016d)*

Councillor Langford reported that he was still working on this subject.

(d) *The easement for Model Farm (Min. 21.009(d)i)*

The Clerk reported that the appropriate paperwork had been signed and that the matter was now in the hands of both sets of solicitors.

### **21.038 - TO NOTE CORRESPONDENCE RECEIVED**

*21.038.1 It was noted that the correspondence received since the January Parish Council meeting, as listed below, had been circulated to the Councillors.*

- (a) Julian Sturdy MP - Newsletter
- (b) NYCC - Moor Monkton Modification Order 2014 map
- (c) Open Spaces Society - e-zine January 2021
- (d) YLCA - NALC open letter from the Chairman
- (e) YLCA - North Yorkshire Police, 'Ask The Experts – Safer Internet Session'
- (f) YLCA - Notice of York Branch meeting on 11 February
- (g) YLCA - White Rose Update
- (h) YLCA - Rights to Regenerate questionnaire
- (i) YLCA - Ballot to select a parish representative to CYC Joint Standards Committee
- (j) YLCA - Survey Monkey questionnaire re remote meetings
- (k) York NHS - Four Wheels - Covid-19 offer

*21.038.2 - The Clerk referred to the following items of correspondence*

- (a) Ainsty (2008) Internal Drainage Board-Drainage rate poster which the Clerk had put on a notice board
- (b) E.ON Next - Taking over from npower (the electricity for the Guild Hut – change of supplier)
- (c) Sleightholm Landscapes - Insurance details

### **21.039 – TO NOTE FORTHCOMING MEETINGS**

None.

### **21.040 - TO CONSIDER MINOR MATTERS**

None.

### **21.041 - TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

The unauthorised removal of hedge in the village, the removal of the tree stump in Chantry Green and the provision and location of a horse trough on the main Green.

### **21.042 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed that the next meeting be held on Zoom on Monday 8<sup>th</sup> March 2021.

There being no other business the Chairman closed the meeting at 8.48pm.

CHAIRMAN .....

DATE.....

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG  
Tel: 01904 399277 - email: [upperpoppletonclerk@poppleton-pc.org.uk](mailto:upperpoppletonclerk@poppleton-pc.org.uk)

The Parish Council's website can be found at <https://poppleton-pc.org.uk/>