

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 14 JUNE 2021

#### PRESENT:

Councillor Stuart Robson (Chairman)

Councillor Alan Catterick

Councillor Robin Garland

Councillor Anne Hook

Councillor David Johnson

Councillor Langford

Councillor Neil Lawrence

Councillor Sheri Scruton

Councillor Rae Youngman

Mr James Mackman (Clerk)

#### 21.098 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

Note that as all Councillors were present there were no apologies.

#### 21.099 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 27 MAY 2021

The minutes of the meeting held on 27 May 2021, having been circulated and read, were accepted signed as a true record.

#### 21.100 - PUBLIC PARTICIPATION

None.

#### 21.101 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Anne Hook reported that the definition of the Green Belt in the Local Plan is being reviewed by the Secretary of State. The only change to the Green Belt from the previous plan which affected Poppleton was that the playing fields of Poppleton Ousebank Primary School were being moved into the Green Belt for consistency with other areas. Developers would be challenging the proposals so any favourable comments from residents to balance the debate would be welcome.

The council is continuing its internal reorganisation and also changing some of its outward facing organisation, which should improve how the council deals with residents' issues and other matters affecting local areas.

#### 21.102 - PLANNING APPLICATIONS

(a) To consider the following Planning Applications: -

The Councillors considered the planning applications received since the April Parish Council meeting as listed below: -

Details of Planning Applications	Comments
Ref: 20/01460/FUL - Installation of extraction flue and two wall hung air conditioning compressors to rear	The Parish Council objects on the following planning grounds

(retrospective) at the Lord Collingwood, The Green.	<ol style="list-style-type: none"> <li>1. The sound emanating from the units is excessive and needs to be measured when the units are actually running</li> <li>2. The fumes emanating from the units are obnoxious and objectionable</li> <li>3. The units are an unacceptable addition to a Listed Building</li> </ol>
Ref: 20/01461/LBC - Internal and external alterations to provide extraction flue and two wall hung air conditioning compressors to rear – retrospective at the Lord Collingwood, The Green	<p>The Parish Council objects on the following planning grounds</p> <ol style="list-style-type: none"> <li>1. The sound emanating from the units is excessive and needs to be measured when the units are actually running</li> <li>2. The fumes emanating from the units are obnoxious and objectionable</li> <li>3. The units are an unacceptable addition to a Listed Building</li> </ol>

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had **approved** the following application: -

- Ref: 21/00307/FUL – Erection of 1no. dwelling following partial demolition of existing dwelling (revision to 19/02546/FUL) at 7 Elm Tree Avenue.

It was noted that the Local Planning Authority had **refused** the following application: -

- Ref: 21/01052/TCA - Fell 1no. Lime tree in a Conservation Area at 19 Beech Grove.

It was noted that the following application had been **withdrawn**: -

- Ref: 21/00163/FUL - Erection of two-storey dwellinghouse following demolition of existing bungalow at The Cedars, 50 Dikelands Lane.

## 21.103 - FINANCE

*(a) To receive a financial statement*

The Clerk had emailed Councillors a detailed report showing the actual income and expenditure for the year for the period 14th June 2021. The report reflected the receipts and payments below. The bank balances on 14 June were: -

Current Account	£500.00
Business Money Manager Account	£45,709.92

*(b) To note accounts for payment (net of VAT);*

DD	E.ON Next	Guild hut electricity	£14.76
2168	Sleightholm Landscapes	Grass cutting per contract	£240.00
2169	James Mackman	Salary – June	£537.06
2170	HM Revenue & Customs	Income tax - June	£134.40
2171	James Mackman	Expenses	£4.32
DD	Business Stream	Allotment water	£9.26

(c) *To receive a report on income received*

HSBC	Bank interest	£1.01
H M Customs & Excise	VAT refund	£107.94

(d) *To agree the process for making payments by electronic banking*

The Clerk reported that he had not met with the internal auditor since the May Parish Council meeting. He anticipated meeting her soon when it was hoped that agreement could be reached on the process. **(Action Clerk)**

(e) *To agree to release the £1,000 provided in the budget for Poppleton Under Fives*

This was agreed.

(f) *To consider providing £1,000 towards the production of a book about the Listed Buildings in Poppleton*

Following a discussion it was agreed to defer making a decision on the subject.

## **21.104 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT**

(a) *To consider a report from the Greens Working Group*

Councillor Garland said that there was no report as the Group had not met since the 27 May Parish Council meeting.

(b) *Trees*

It was reported that the bough growing over Chantry Green which has been preventing the grass from being cut has now been removed.

(c) *Events*

None.

(d) *Maintenance including: -*

- i. *Granting an easement as per the following terms "The owners of Model Farm are granted a full and unrestricted right of way at all times and for all purposes (both on foot and with vehicles) and the free and uninterrupted use of all services over and under in the Green"*

Councillor Garland retired from the meeting before discussion was held on this subject. By a majority decision it was resolved to accept the proposition as stated. The Clerk is to instruct the Parish Council's solicitor of this. **(Action Clerk)**

- ii. *A request to construct a drive for vehicular access across the Green at 24 Beech Grove*

On advice from the YLCA that it would be illegal to accede to the request as Green law specifically excludes such action it was resolved that the request be denied.

- iii. *Painting the railings round the pump on the Green*

It was agreed that Ken Falkingham be asked to repaint the railings round the pump and the pump.

(e) *Allotments*

No news on this subject.

(f) *Guild Hut*

The Clerk reported that the electricity supplier E.ON Next had asked if they could instal a smart meter at the Guild Hut. It was agreed that the request be denied.

### **21.105 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

*(a) To consider reports on vandalism*

No reports.

*(b) To consider acquiring an aerial photograph of Westfield Lane that shows the old hedge lines*

It was agreed to take no action on this subject.

*(c) To receive other reports*

Councillor Catterick mentioned that walking along footpath beside the A59 to the east of Station Road has been made difficult by an uncut hedge. It was suggested that the best course of action is to report the problem to **FixMyStreet** <https://www.fixmystreet.com/> as they have great success in making Principal Authorities take appropriate action to sort out a problem.

### **21.106 - TO CONSIDER COUNCILLOR & CLERK TRAINING**

Councillors had considered the courses on offer by the YLCA but agreed that none were relevant to the Parish Council.

### **21.107– TO CONSIDER OPTIONS FOR CELEBRATING THE QUEEN’S PLATINUM JUBILEE IN JUNE 2022**

The Chairman explained that the Queen’s Platinum Jubilee is to be celebrated over an extended Bank Holiday in June 2022. It was agreed that the Parish Council should participate in organising any celebration and Councillors Robson, Hook and Youngman volunteered to be part of a working group to take ideas forward.

### **21.108 - TO CONSIDER WRITING A LETTER OF SUPPORT FOR THE POPPLETON CENTRE’S CLAIM FOR A GRANT FROM THE NATIONAL LOTTERY AND OTHER GRANT PROVIDERS FOR EXPANDING THE CENTRE’S FACILITIES**

The Chairman explained that the Poppleton Centre is unable to meet the demand for bookings and the Trustees are looking to increase the number of rooms. This means that there will need to be a large capital outlay. Funding is to be sought from the National Lottery and other funding agencies. The Parish Council has been asked to give a letter of support to the expansion. Councillors resolved that the Chairman should write a letter of support. (**Action Councillor Robson**)

### **21.109 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

*(a) Poppleton Community Trust*

No report.

*(b) Youth Club*

Councillor Hook said that it is hoped to start up the Youth Club in September but, as yet, the venue for the Club has not been agreed.

*(c) YLCA York Branch*

Councillor Robson reported on a Branch meeting held online on 10th June.

*(d) Any other meeting*

Councillor Johnson reported that the Village Show committee had met and that a Show is planned for the autumn.

### **21.110 - TO RECEIVE A REPORT ON VILLAGE POLICING**

Prior to the meeting the Clerk had given each Councillor a schedule of incidents in Upper Poppleton reported to the police in May 2021. The schedule was noted.

### **21.111 -TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:**

(a) *Moving the bench at the corner of Long Ridge Lane (Min. 21.072b)*

The Clerk reported having had no response from the City Council to his request for permission to move the seat. (**Action Clerk**)

(b) *The City Council's amendment to its Register of Village Greens (Min. 21.077b)*

It was agreed to remove this subject from subsequent agendas.

(c) *The previous request for an easement for Model Farm (Min. 21.077c)*

It was noted that the previous request for an easement had been supplanted by the request for an easement referred to in 21.104(d)i above.

(d) *Painting the railings opposite the tennis courts in Main Street (Min. 21.095a)*

Councillor Hook reported that the City Council had turned down a request to paint the railings. It was agreed that Ken Falkingham be asked to quote for the work and that the subject would be discussed at the July Parish Council meeting.

(e) *Moving the new seat on Chantry Green (Min. 21.095b)*

The Chairman reported that this matter is in hand.

### **21.112 - TO NOTE CORRESPONDENCE RECEIVED**

*20.112.01 - The Clerk referred to the following items of correspondence*

- (a) Ainsty (2008) Internal Drainage Board - Notice for notice board
- (b) Living Well York - Allotment details on website query
- (c) Information Commissioner's Office - Acknowledgement of Direct Debit mandate
- (d) Information Commissioner's Office - Confirmation of Renewal
- (e) North Yorkshire Fire and Rescue Service - advertising request

*21/112/02 - It was noted that the correspondence received since the May meeting, as listed below, had already been circulated to the Councillors.*

- (a) City Fibre - Black Dike Lane notice of temporary closure
- (b) Commonwealth War Graves Commission - sign request
- (c) CYC - Local Plan Proposed Modifications and Evidence Base Consultation (2021)
- (d) Julian Sturdy MP - Update
- (e) Leeds East Airport - Consultation reminder
- (f) MEWP Ltd - Request for a meeting with Councillors
- (g) NALC - Chief Executive's bulletin
- (h) Open Spaces Society - Latest news
- (i) PicRights.com - Reminder
- (j) Resolve - Another email re the Tour de France photo
- (k) Rev. Simon Biddlestone - Request for Pet Service on the Green
- (l) YLCA - Law & Governance Bulletin
- (m) YLCA - New password for Councillors
- (n) YLCA - Reply to enquiry re 24 Beech Grove
- (o) YLCA - Two White Rose updates
- (p) YLCA - York Branch meeting details
- (q) York Community Woodland - Information email

**21.113 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
8 Jul	Poppleton Community Trust AGM	Poppleton Centre	All Councillors are eligible to attend

**21.114 - TO CONSIDER MINOR MATTERS**

The continued presence of a Mazda car parked opposite Old School Court in Main Street was discussed. The car is causing problems for the No. 10 bus. No-one present knew the name of the owner of the car. It was agreed that the DVLA should be contacted to see if the car is taxed, insured and has an MOT certificate without which it would be parked illegally on the road.

**21.115 - TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

To discuss the suggestion that all Parish Councillors have a poppleton-pc.org.uk email address to use on Parish Council business.

**21.116 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed that the next meeting be held on Monday 12<sup>th</sup> July.

There being no other business the Chairman closed the meeting at 9.25pm.

CHAIRMAN ..... DATE.....

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