

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30 PM ON MONDAY, 16 AUGUST 2021

PRESENT

Cllrs. S P Barry (Chairman), R A Harper, J A Hook, E M Jones, C J Lamb, P H F Powell and C D Steward. Also in attendance was the Clerk, Mr B J W Mackman.

21/221 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

21/222 – PUBLIC PARTICIPATION

None.

21/223 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

All Cllrs. being present there were no apologies.

21/224 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

All Cllrs. being present there were no apologies to consider.

21/225 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19 JULY 2021

The minutes of the Parish Council meeting held on 19 July 2021, having been circulated prior to the meeting, were approved and signed.

21/226 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Anne Hook said that she had nothing to report that related to the Parish Council.

21/227 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) *Overgrowing hedges (Min. 21/198a) - (City Council first informed May 2019 – Min. 19/159c)*

No news to report on this subject.

(b) *The condition of the road surface in Allerton Drive between Ebor Way and Montague Walk (Min. 21/198b) – (City Council first informed February 2019 – Min. 19/058a)*

No news to report on this subject.

(c) *The footpath between Riversvale Drive and Main Street (Min. 21/198e)*

No news to report on this subject.

(d) *Cartshed tell-tales installation (Min. 21/198f)*

It was noted that the tell-tales have been installed.

(e) *Purchase of the defibrillator pads (Min. 21/199d)*

These have yet to be bought.

(f) *Refurbishing the Millfield Lane notice board (Min. 21/202)*

It was noted that the notice board has been replaced.

(g) *poppleton-pc.org.uk email addresses for Councillors (Min. 21/203)*

The Clerk is to give the two Cllrs. who asked for poppleton-pc email addresses the instructions of how to do this. **(Action Clerk)**

21/228 – FINANCE

(a) *Financial Report*

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 16 August 2021. The report reflected the receipts and payments below. The bank balances on 16 August were: -

Current Account	£500.00
Business Money Manager Account	£21,688.61
National Savings Investment Account	£15,530.73

(b) *To note accounts for payment (net of VAT);*

137	Zurich Municipal	Annual insurance premium	£644.45
138	Ken Falkingham	Millfield Lane notice board	£115.00
139	(Harland Garden Machinery)	Stihl's Multi-Purpose machine repair	£44.79
140	Poppleton Community Trust	Room hire - July	£24.00
141	Linda Cariss	Internal auditor fee	£80.00
142	James Mackman	Salary – August	£537.06
143	H M Revenue & Customs	Income Tax – August	£134.40
144	James Mackman	Expenses	£54.07
DD	IONOS	Website charge for June & July	£10.00

(c) *To receive a report on income received*

No income was received

(d) *To consider the internal auditor's report*

Prior to the meeting the Clerk had emailed the internal auditor's report to the Cllrs. The contents of the report were noted.

(e) *To consider releasing the £1,200 provided for St Everilda's tree survey in the 2021-22 budget*

This was agreed.

(f) *To consider releasing the £1,200 provided for St Everilda's grass cutting in the 2021-22 budget*

This was agreed.

(g) *To consider releasing the £1,250 provided for the Millennium Green in the 2021-22 budget*

This was agreed.

21/229 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Grass cutting.*

It was reported that the grass through the Common Land is to be cut tomorrow.

(b) *The management of Warren Lea*

It was agreed that the Chairman should write a letter of thanks to the young volunteer who had helped lay the chippings along the footpath through the Lea. **(Action Cllr. Barry)**

(c) The management of the Common Land – including the purchase of daffodil bulbs

It was agreed that last year's order for daffodils should be repeated but with delivery at the end of September. **(Action Clerk)**

(d) Allerton Drive Garden

It was reported that the agreed work to the vegetation and hedging is due to be done on 18th August.

(e) The Moat Fields

It was confirmed that a letter supporting the planting of the hedge by the railway embankment had been sent.

(f) The Cartsheds – including the concreting of the floor of the bay rented by the Tithe Barn and resolving the problem with pooling at the entrance bay

There was a long discussion on the merits of concreting the bay. It was agreed that the work was unnecessary as the problem of flooding, if solved, would obviate the need for a concrete floor. It was agreed that the French drain should be examined as it would appear not to have worked during the last downpour.

It was agreed that the two missing tiles on the cartshed roof should be replaced and that the vegetation on front of the large doors should be dealt with so as to enable the doors to be fully opened. **(Action Clerk)**

(g) The Wildlife Area including considering replacing the old seat in front of the pond with two Phoenix seats

It was reported that the Wildlife Trust were supporting the replacement of the crescent-shaped seat with two Phoenix seats. It was agreed to purchase and install two Phoenix seats. **(Action Clerk)**

21/230- TO CONSIDER COUNCILLOR AND CLERK TRAINING

It was agreed that there were no relevant YLCA-run courses on offer at the moment.

21/231 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

It was reported that the walking along the footpath between the Dodsworth Hall and Hillcrest Avenue was being made difficult by the weeds and low hanging branches. Cllr. Hook agreed to report the matter to the City Council. **(Action Cllr. Hook)**

21/232 – TO CONSIDER RESTARTING THE PARISH COUNCIL'S TWITTER ACCOUNT

Cllr. Steward suggested restarting the Parish Council's Twitter account. Cllrs. agreed that this was a good idea. The Clerk is to transfer the log-in details to Cllr. Steward. **(Action Clerk & Cllr. Steward)**

21/233 – TO RECEIVE REPORTS ON/FROM

(a) Village policing

Prior to the meeting the Clerk had given each Cllr. a schedule of incidents in Nether Poppleton reported to the police in July 2021. The schedule was noted.

(b) Poppleton Community Trust

No further news on this subject.

The AGM is scheduled for Thursday 30th September.

(c) *Youth Club*

No further news on this subject.

(d) *YLCA York Branch*

Cllr. Powell reported that the Associations' office had moved from Osbaldwick to the Tadcaster Enterprise Centre. Staff continue to be extremely busy. There is no news on the CYC/Local Councils' Charter.

(e) *The Queen's Platinum Jubilee*

The Chairman reported that the Group had not yet met.

(f) *Single Parish Council Working Group*

The Chairman reported that the Group had not yet met.

(g) *Trees Working Group*

- i. It was reported that the survey on the website has had no responses.
- ii. Articles about the trees are to be written for the Centrepiece magazine and the Parish Magazine. (**Action Cllr. Steward**)
- iii. Dave Gregory of Ryland Horticulture has been volunteered to make suggestions as to where trees could be planted in the village. (**Action Clerk**)

(h) *Any other meeting*

No reports.

21/234 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

21/234/01 - The Clerk referred to the following items of correspondence

- (a) HSBC - Notice of change of bank account and bank charges
- (b) Mason Clark - Paperwork for tell-tales
- (c) Zurich Municipal - Annual insurance paperwork

21/234/02 - It was noted that the correspondence received since the July meeting, as listed below, had already been circulated to the Councillors.

- (a) NYCC - Minerals and Waste Joint Plan – Main Modifications Consultation
- (b) YLCA - Law and Governance Bulletin - 28 July 2021
- (c) YLCA - North Yorkshire Rural Commission - Rural North Yorkshire The Way Forward
- (d) YLCA - Scribefest 29 September 2021
- (e) YLCA - White Rose Update

21/235 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
30 Sep	Poppleton Community Trust AGM	Poppleton Centre	All Councillors are eligible to attend

21/236 – TO CONSIDER MINOR MATTERS

None.

21/237 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

None.

21/238 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 20 SEPTEMBER 2021

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 20 September 2021.

There being no other business the meeting was formally closed at 9.17pm.

Chairman.....

Date.....

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