

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 13 SEPTEMBER 2021

PRESENT:

Councillor Stuart Robson (Chairman)

Councillor Alan Catterick

Councillor Robin Garland

Councillor Anne Hook

Mr James Mackman (Clerk)

Councillor David Johnson

Councillor Roper Langford

Two members of the public

Councillor Neil Lawrence

Councillor Sheri Scruton

Councillor Rae Youngman

21.142 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

21.143 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

All Councillors being present there were no apologies.

21.144 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

All Councillors being present there were no apologies to consider.

21.145 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 12 JULY 2021

The minutes of the meeting held on 12 July 2021, having been circulated and read, were accepted signed as a true record.

21.146 - PUBLIC PARTICIPATION

One of the residents present addressed the Councillors on the subject of the problem with camper vans staying overnight on the car park next to the Lord Collingwood.

The second resident addressed the Councillors on the subject of the trees in Blairgowrie in Main Street and the fact that they are shedding branched and ivy which could possibly hit and injure anyone walking along the pavement. The growth of vegetation in front of the Blairgowrie fence is narrowing the Parish Council's grass verge

21.147 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Anne Hook mentioned that the Planning Inspector had dismissed the appeal against the City Council's decision to allow the housing development on land at Boroughbridge Road, west of Trenchard Road. The Planning Inspector had referred to the Neighbourhood Plan for Poppleton several times in his report. He had also mentioned that York does not yet have a Local Plan. It was agreed that a letter should be sent to the City's Chief Executive and the Minister for Housing and Local Government to express the Councillors' dissatisfaction that there is no Local Plan for York. **(Action Clerk)**

21.148 - PLANNING APPLICATIONS

(a) To consider the following Planning Applications: -

The Councillors considered the planning applications received since the July Parish Council meeting as listed below: -

Details of Planning Applications	Comments
Ref: 21/01493/FUL - Erection of detached outbuilding for use as art studio/home office at 42 Dikelands Lane.	No objections
Ref: 21/01656/TCA - Crown reduce 1no. Holly tree and a group of Holly bushes by 2 metres in height; crown reduce sides of 1no. Holly by 1 metre - tree works in a Conservation Area at 1 Oak Villa, Hodgson Lane.	No objections
Ref: 21/01669/FUL - Variation of condition 2 of permitted application 19/02306/FUL to alter external materials and finishes of elevations of detached dwelling at The Brambles, Main Street.	No objections
Ref: 21/01752/FUL – Single-storey rear extension, dormer to rear and 3no. rooflights to front, partial demolition and conversion of outbuilding to living accommodation at Westgarth, Hodgson Lane.	No objections
Ref: 21/01883/FUL - Erection of 1no. detached dwelling with means of access at Land to the East of 137 Long Ridge Lane.	No objections
Ref: 21/01995/TCA - Fell 1no. Ash tree in a Conservation Area at Sycamore Cottage, The Green.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had **approved** the following applications: -

- Ref: 21/00568/FUL - Erection of 2.5m high security fencing along section of northern boundary at Northminster Business Park Harwood Road.
- Ref: 21/00796/FULM - Erection of distribution facility (use class B8) including formation of vehicle access onto Glaisdale Road at land to the south of Northminster Business Park, Harwood Road.
- Ref: 21/00939/FUL – Two-storey rear extension and re-roofing of existing single-storey rear extension at 6 Beech Grove
- Ref: 21/01314/FUL - Temporary access road in association with sales office and associated car parking at Former Civil Service Club and agricultural land to the north of Boroughbridge Road.
- Ref: 21/01417/TCA – Crown lift 1no. Cherry tree in a Conservation Area at Ashburnham, Hodgson Lane.

- Ref: 21/01609/TCA - Fell 1no. Cherry and 1no. Almond tree in a Conservation Area at Grove House, Main Street.
- Ref: 21/01656/TCA - Crown reduce 1no. Holly tree and a group of Holly bushes by 2 metres in height; crown reduce sides of 1no. Holly by 1 metre - tree works in a Conservation Area at 1 Oak Villa, Hodgson Lane.

21.149 - FINANCE

(a) To receive a financial statement

The Clerk had emailed Councillors a detailed report showing the actual income and expenditure for the year for the period 13th September 2021. The report reflected the receipts and payments below. The bank balances on 13 September were: -

Current Account	£500.00
Business Money Manager Account	£39,606.96

(b) To note accounts for payment (net of VAT);

DD	E.ON Next	Guild hut electricity	£7.49
BP	James Mackman	Salary – August	£537.06
BP	HM Revenue & Customs	Income tax – August	£134.40
2179	Ken Falkingham	Refurbishing the Green pump	£180.00
2180	Zurich Municipal	Annual insurance premium	£592.43
2181	Millennium Green Trust	Grant for 2020-21	£500.00
2182	Cancelled		
2183	Poppleton Community Trust	Room hire July	£24.00
BP	Sleightholm Landscapes	Grass cutting per contract	£480.00
BP	Sleightholm Landscapes	Cutting allotment hedges	£150.00
BP	James Mackman	Salary – September	£537.26
BP	HM Revenue & Customs	Income tax – September	£134.20
BP	Linda Cariss	Internal audit fee	£80.00
BP	James Mackman	Expenses	£23.64

(c) To receive a report on income received

HSBC	Bank interest	£1.10
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(d) To receive the internal auditor's report

Prior to the meeting the Clerk had emailed the internal auditor's report to the Councillors. The contents of the report were noted.

(e) To agree to release the £1,000 provided in the budget for All Saints grass cutting

This was agreed.

21.150 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT

(a) To consider a report from the Greens Working Group

i. Councillor Garland reported that the working Group has met several times. The report sent out prior to the meeting was tabled. The Group are to prepare a costed design of a replacement bus shelter for the next meeting. **(Action Greens Working Group)**

ii. A letter had been sent by the clerk on 21st July to the last known address of the owners of Blairgowrie (requesting a dialogue concerning the site) in London and a receipt had been received from Royal Mail indicating it had been delivered. However no reply had been sent

to the clerk. Councillor Garland stated he might be able to visit the address when he is next in London

(b) Trees

- i. Councillor Scruton referred to the last tree survey and asked that it be checked to make sure all the suggested work to the trees had been done. **(Action Clerk)**
- ii. Following a complaint from a resident it was agreed that a letter be sent to the City Council regarding the dangerous condition of the Blairgowrie trees hanging over the pavement and the road. **(Action Clerk)**

(c) Events

None.

(d) Maintenance including

i. the problem of overnight camping in the car park adjacent to the Lord Collingwood

It was agreed that a sign be erected which says "Upper Poppleton Parish Council. No overnight camping". It was agreed that the Greens Working Group should look into this and report back. **(Action Greens Working Group)**

ii. replacing the seat in front of the All Saints Church wall

It was reported that the seat needs to be refurbished and a quotation of £110 has been received for the work. It was also reported that a local resident had said that they would like to replace the seat. It was agreed to defer further discussion on the subject to another meeting.

(e) Allotments

One more resident has asked for their name to be added to the allotment waiting list which has six people.

(f) Guild Hut

The Clerk reported that E.ON Next has installed a smart meter at no cost to the Parish Council.

21.151 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To discuss the problem with cars parked on the roads in Upper Poppleton

Following a lengthy discussion on this subject it was agreed that City Councillor Anne Hook seek advice from the City Council's Highways Department. **(Action Councillor Hook)**

(b) To agree to the purchase of litter picking equipment

The Clerk explained that he has given litter pickers and hoops to a number of residents who have agreed to pick up litter in their own area. The Clerk reported that he had no stock left. The Councillors agreed that the Parish Council should buy six new litter pickers and six hoops. **(Action Clerk)**

(c) To consider reports on vandalism

No reports on this subject.

(d) To receive other reports

The subject of the Mazda in Main Street which gives every appearance of being abandoned was discussed. It was noted that the road tax and MOT expire before the end of September 2021 and it was hoped that the vehicle would be moved. Councillor Robson agreed to put a note under the car windscreen asking for the car to be moved. **(Action Councillor Robson)**

21.152 - TO CONSIDER COUNCILLOR & CLERK TRAINING

Councillors had considered the courses on offer by the YLCA but agreed that none were relevant to the Parish Council.

21.153 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Listed Buildings Working Group

Councillor Garland reported that the Group had not met since the July Parish Council meeting.

(b) Poppleton Community Trust

It was noted that there is an Executive Committee meeting on 14th September and the AGM on the 30th of September.

(c) Queen's Platinum Jubilee Working Group

Councillor Robson reported that he is in the process of co-ordinating a meeting of interested parties to progress the event

(d) Single Parish Council Working Group

Councillor Robson reported having had no response from the Nether Poppleton Parish Council despite having sent a further email to the NPPC chairman suggesting a meeting. Councillor Robson agreed to prepare a paper for the next meeting outlining the pros and cons for further discussion of this topic. **(Action Councillor Robson)**

(e) Trees Working Group

This was the Parish Clerk jumping the gun. There is no Trees Working Group.

(f) Village Show

Councillor Johnson reported that the Show had been very successful.

(g) YLCA York Branch

Councillor Robson reported that a revised draft Charter for Parish and Town Councils with the City Council has been produced and is being considered.

(h) Youth Club

Councillor Hook reported that there have been resignations from the current Management Committee and other members are wanting to resign. There is a note to this effect on the Parish Council's website where there is a request for volunteers.

(i) Any other meeting

None.

21.154 - TO RECEIVE A REPORT ON VILLAGE POLICING

Prior to the meeting the Clerk had given each Councillor a schedule of incidents in Upper Poppleton reported to the police in July and August 2021. The schedule was noted.

21.155 -TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:

(a) Moving the bench at the corner of Long Ridge Lane (Min. 21.136a)

No news on this subject.

(b) *Moving the new seat on Chantry Green (Min. 21.136b)*

The idea of leaving the seat where it is and having a replacement seat for the Coronation seat which was removed was discussed but no decision made.

(c) *The easement for Model Farm (Min. 21.136c)*

It was noted that the matter is in the hands of the solicitors and that there was no other news to report.

21.156 - TO NOTE CORRESPONDENCE RECEIVED

21.156.01 - The Clerk referred to the following items of correspondence

- (a) A request to plant a commemorative tree on the Green
- (b) A resident asking if the Green is Common Land
- (c) HSBC - Notice of bank charges of £5 per month from November
- (d) Millennium Green Trust - Thanks for cheque
- (e) Zurich Municipal - Annual paperwork
- (f) Zurich Municipal - Confirmation of receipt of payment

21/156/02 - It was noted that the correspondence received since the July meeting, as listed below, had already been circulated to the Councillors.

- (a) A resident - a copy of letter to the City Council regarding Blairgowrie trees
- (b) City Fibre - Revised wayleave agreement for the Green
- (c) CYC - Support for Afghan Refugees
- (d) NYCC - Minerals and Waste Joint Plan – Main Modifications Consultation
- (e) Open Spaces Society - eZine September 2021
- (f) YLCA - Law and Governance Bulletin - 28 July 2021
- (g) YLCA - NALC policy consultation briefing – Local Nature Recovery Strategies
- (h) YLCA - North Yorkshire Rural Commission - Rural North Yorkshire The Way Forward
- (i) YLCA - Scribefest 29 September 2021
- (j) YLCA - White Rose Updates

21.157 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
14 Sep	Poppleton Community Trust Executive Committee	Poppleton Centre/ 7.30pm	Youngman
30 Sep	Poppleton Community Trust AGM	Poppleton Centre/ 7.30pm	All Councillors are eligible to attend

21.158 - TO CONSIDER MINOR MATTERS

It was agreed that the Clerk should send a letter to the City Council asking that it make the village green/common land at Upper Poppleton Park and Ride Site accessible to the public.
(Action Clerk)

21.159 - TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

To consider planting a hedge between the car park adjacent to the Lord Collingwood and the footpath.

21.160 - TO AGREE THE DATE OF NEXT MEETING

It was agreed that the next meeting be held on Monday 11th October.

There being no other business the Chairman closed the meeting at 9.50pm.

CHAIRMAN

DATE.....

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG
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The Parish Council's website can be found at <https://poppleton-pc.org.uk/>