

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.15 PM ON MONDAY, 20 SEPTEMBER 2021

#### PRESENT

Cllrs. S P Barry (Chairman), J A Hook, E M Jones, C J Lamb, and C D Steward. Also in attendance were one member of the public and the Clerk, Mr B J W Mackman.

#### 21/248 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

#### 21/249 – PUBLIC PARTICIPATION

None.

#### 21/250 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

Apologies for absence were received from Cllrs. R A Harper and P H F Powell.

#### 21/251 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

Cllrs. Harper and Powell's reasons for absence were approved.

#### 21/252 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16 AUGUST 2021

The minutes of the Parish Council meeting held on 16 August 2021, having been circulated prior to the meeting, were approved and signed.

#### 21/253 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Anne Hook said that now that the bird nesting season is over she will be checking and listing hedges growing over the footpath.

#### 21/254 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) *Overgrowing hedges (Min. 21/227a) - (City Council first informed May 2019 – Min. 19/159c)*  
City Cllr. Anne Hook is pursuing this subject. **(Action Cllr. Hook)**

(b) *The condition of the road surface in Allerton Drive between Ebor Way and Montague Walk (Min. 21/227b) – (City Council first informed February 2019 – Min. 19/058a)*

It was agreed that the problem with the road surface is getting worse. The Clerk is to write to the City Council again to ask how far up the list of priorities the work to the road has progressed. **(Action Clerk)**

(c) *The footpath between Riversvale Drive and Main Street (Min. 21/227c)*

It was reported that the problem with the footpath has been resolved.

(d) *Purchase of the defibrillator pads (Min. 21/227e)*

The Clerk reported that he'd been advised that there are two sets of pads in stock so there is no need to purchase any more for the time being.

(e) *poppleton-pc.org.uk* email addresses for Councillors (Min. 21/227g)

The Clerk explained that one of the Upper Poppleton Cllrs. was endeavouring to sign up to a poppleton-pc mail address. As and when this has been successful the Clerk will explain how it is done for the Nether Councillors who wish to take up the offer. **(Action Clerk)**

(f) *Purchase of daffodils* (Min. 21/229c)

The Clerk reported that he had ordered the daffodil bulbs.

(g) *Purchase of two seats for the pond area* (Min. 21/229g)

The Clerk reported that he had ordered two Glasdon Phoenix seats with brown Enviropol slats but that delivery time was estimated to be about 12 weeks.

(h) *Restarting the Parish Council's Twitter account* (Min. 21/232)

The Clerk reported that he had updated the email address for Twitter and would give Cllr. Steward the appropriate password so that Cllr. Steward could post Parish Council-related items on to Twitter. **(Action Clerk & Cllr. Steward)**

## **21/255 – FINANCE**

(a) *Financial Report*

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 20 September 2021. The report reflected the receipts and payments below. The bank balances on 20 September were: -

Current Account	£500.00
Business Money Manager Account	£16,484.92
National Savings Investment Account	£15,530.73

(b) *To note accounts for payment (net of VAT);*

2237	Millennium Green Trust	Grant	£1,250.00
2238	Nether with Upper PCC	Grant for grass & tree work	£2,400.00
2239	Ken Falkingham	Cartshed roof repairs	£20.00
2240	Mason Clark	Tell-tales for cartshed wall	£225.00
2241	Sleightholm Landscapes	Grounds maintenance	£820.00
2242	James Mackman	Salary – September	£537.26
2243	H M Revenue & Customs	Income Tax – September	£134.20
2244	James Mackman	Expenses including £39.95 for daffodil bulbs	£46.91
2245	PKF Littlejohn LLP	External audit fee	£200.00
DD	IONOS	Website charge for August	£5.00

(c) *To receive a report on income received*

HMRC	VAT refund	£716.05
HSBC	Bank interest	£0.62

## **21/256 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

(a) *Grass cutting.*

It was reported that the grass throughout the Common Land had been cut.

(b) *The management of Warren Lea*

No news to report.

*(c) The management of the Common Land*

It was noted that the work to the embankment in front of the bungalows at Riverside Gardens had been completed and that the work was to a high standard.

*(d) Allerton Drive Garden*

It was reported that all the vegetation has been cut back, the hedge trimmed and the grass cut.

*(e) The Moat Fields*

Cllr. Barry reported that the Management Group is working on a tree planting plan.

*(f) The Cartsheds*

- i. It was noted that the two missing tiles on the cartshed roof had been replaced and that the vegetation in front of the large doors had been sprayed.
- ii. Cllr. Barry is to check on the tell-tales.

*(g) The Wildlife Area*

It was agreed that the Clerk should ask the leader of Wildlife Group as to which particular type of *Amelanchier* they wished to have planted and to make arrangements for the tree to be planted.

**(Action Clerk)**

**21/257- TO CONSIDER COUNCILLOR AND CLERK TRAINING**

It was noted that the YLCA is holding a Zoom meeting on 12 October on “A Basic Understanding of the Planning System”. It was agreed that Cllr. Lamb could attend and that Cllr. Harper be asked if he wished to attend. **(Action Clerk)**,

**21/258 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

No news on these subjects.

**21/259 – TO RECEIVE REPORTS ON/FROM**

*(a) Village policing*

Prior to the meeting the Clerk had given each Cllr. a schedule of incidents in Nether Poppleton reported to the police in August 2021. The schedule was noted.

*(b) Poppleton Community Trust*

No further news on this subject.

The AGM is scheduled for Thursday 30<sup>th</sup> September.

*(c) Youth Club*

Cllr. Hook reported that there have been resignations from the current Management Committee and other members are wanting to resign. There is a note to this effect on the Parish Council's website where there is a request for volunteers.

*(d) YLCA York Branch*

No report.

*(e) The Queen's Platinum Jubilee*

No news on this subject.

*(f) Single Parish Council Working Group*

No news on this subject.

(g) *Trees Working Group*

Cllr. Steward reported that we have now received six replies through the Survey Monkey survey on trees and that we have received many suggestions.

(h) *Any other meeting*

No reports.

**21/260 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*21/260/01 - The Clerk referred to the following items of correspondence*

- (a) Millennium Green Trust - thanks for cheque
- (b) PKF Littlejohn - Annual Return papers
- (c) Wildlife Area Group - thanks for cheque
- (d) Zurich Municipal - Confirmation of receipt of payment

*21/260/02 - It was noted that the correspondence received since the August meeting, as listed below, had already been circulated to the Councillors.*

- (a) A resident regarding speeding in back lanes query
- (b) CYC - Support for Afghan Refugees
- (c) Moat Fields Management Group – latest accounts
- (d) Nether with Upper PCC - thanks for grant cheque
- (e) Open Spaces Society - eZine September 2021
- (f) YLCA - NALC policy consultation briefing – Local Nature Recovery Strategies
- (g) YLCA - Queen's Green Canopy Initiative - Plant a Tree for the Jubilee
- (h) YLCA - White Rose Updates

**21/261 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
30 Sep	Poppleton Community Trust AGM	Poppleton Centre	All Councillors are eligible to attend

**21/262 – TO CONSIDER MINOR MATTERS**

None.

**21/263 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

None.

**21/264 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 18 OCTOBER 2021**

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 18 October 2021.

There being no other business the meeting was formally closed at 8.40m.

Chairman.....

Date.....

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG  
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The Parish Council's website can be found at <https://poppleton-pc.org.uk/>