

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.45 PM ON MONDAY, 25 APRIL 2022

PRESENT

Cllr. S P Barry (Chairman), Cllrs. G R M Bates, J A Hook, E M Jones, C J Lamb and C D Steward. Also in attendance was one member of the public and the Clerk, Mr B J W Mackman.

22/097 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

22/098 – PUBLIC PARTICIPATION

A representative from Poppleton Under Fives addressed the Cllrs. and asked that the funds provided in the current year's budget be released.

22/099 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

Apologies were received from Cllr. R A Harper.

22/100 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

Cllr. Harper's reason for absence was approved.

22/101 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21 MARCH 2022

The minutes of the Parish Council meeting held on 21 March 2022, having been circulated prior to the meeting, were approved and signed.

22/102 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Councillor Anne Hook reported: -

"I reported four sets of potholes in Nursery Road and council says they are all fine. Similar for one in Nether Way and one in Millfield Lane. The potholes reported in Easthorpe Drive have still not been repaired but at least the orange paint has not been washed away. Apparently there is a shortage of materials.

"A resident reported a verge outside 2a Long Ridge Lane which had been damaged by workmen parking on it. Ben Grabham said he would try to do some reinstatement work, so I will try to work with him on that for other verges, although it seems like a lost cause because we can do nothing about people parking on pavements or verges.

"I complained about the automated phone system today, when a call I made lasted 30 minutes and then I was cut off before anyone answered. I was told there was a staff shortage in customer services because of better salaries elsewhere, but efforts will be made to improve the service."

22/103– FINANCE

(a) Financial Report

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 25 April 2022. The report reflected the receipts and payments below. The bank balances on 25 April were: -

Current Account	£500.00
Business Money Manager Account	£21,581.67
National Savings Investment Account	£15,532.28

(b) *To note accounts for payment (net of VAT);*

CHG	HSBC	Bank charges	£11.00
DD	IONOS	Website charge for February	£5.00
BP	Poppleton Community Trust	Room hire – March	£24.00
2266	Ken Falkingham	Installing two seats by the pond	£265.00
BP	YLCA	Annual subscription	£593.00
BP	James Mackman	Salary – April	£546.61
BP	H M Revenue & Customs	Income Tax – April	£136.60
BP	James Mackman	Expenses	£3.00

(c) *To receive a report on income received*

	HM Revenue & Customs	VAT claim	£145.00
	Cartshed tenants	First half year's rents	£240.00
	City of York Council	Double taxation relief for 2021-22	£7,106.19

(d) *To consider releasing the £2,000 in the 2021-22 budget for the Poppleton Youth Club*

It was agreed that the funds should be released as and when an official request be made by the Youth Club.

(e) *To consider releasing the £1,250 in the 2022-23 budget for Poppleton Under Fives*

This was agreed.

(f) *To agree the Annual Governance Statement on the Annual Return*

The Cllrs, having previously been given a copy of the Annual Governance Statement of the Annual Return, agreed that all the questions could be answered with a “yes”. The Chairman and Clerk signed the form.

(g) *To agree the Statement of Accounts on the Annual Return*

Prior to the meeting the Clerk had given all Cllrs. a copy of the Annual Return and the paperwork supporting the entries. The Councillors agreed to accept the Annual Return and the Chairman and the Clerk signed the form.

(h) *To agree to subscribe to the YLCA for 2022-23 - £593.00*

This was agreed.

(i) *To consider providing funds to support the villages' Queen's Platinum Jubilee Celebrations*

It was agreed to provide the sum of £750 towards expenses incurred by the committee organising the Celebrations.

22/104 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Grass cutting.*

No news on this subject.

(b) *The management of Warren Lea*

Cllr. Jones reported that she was going to cut back the low branches hanging over the path through the Lea.

(c) *The management of the Common Land*

No news on this subject.

(d) *Allerton Drive Garden*

Cllr. Jones reported that she had cut back the hedge and that it was now full of orange blossom.

The Cllrs. agreed that the hedge looked splendid.

(e) The Moat Fields

No news on this subject.

(f) The Cartsheds

The Clerk reported that he had met a builder on site to discuss the installation of a trench drain and was waiting for a quotation for the work. A second builder had said that he couldn't look at producing a quotation until July 2022. It was agreed that there should be no delay and that the Clerk should endeavour to obtain another quotation. **(Action Clerk)**

(g) The Wildlife Area

- i. A request from the Wildlife Group for the Parish Council to fund repairs to the strimmer was approved. **(Action Clerk)**
- ii. It was reported that the Wildlife Group had asked that the stump of the willow tree be ground out and the area reseeded. Concerns were raised that this may cause more damage to the end wall of the cartshed. The Clerk was deputed to ask the Mason Clark Associates for advice on the matter. **(Action Clerk)**

22/105 - TO CONSIDER COUNCILLOR AND CLERK TRAINING

Councillors had considered the courses on offer by the YLCA but felt none were worthwhile at this time.

22/106 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPOSTS & SIGNS INCLUDING NOT CUTTING GRASS VERGES

The Cllrs. discussed a question raised by a resident, i.e. should the verges in village be left uncut to encourage insects. It was resolved that the present grass cutting regime of all verges be continued.

22/107 - TO AGREE NEW ARRANGEMENTS FOR MAINTAINING THE DEFIBRILLATOR

It was reported that the person who regularly checks the defibrillator has said that they could no longer carry out the checks. Cllr. Lamb agreed to take responsibility for ensuring that the defibrillator is inspected on a regular basis. **(Action Cllr. Lamb)**

22/108 – TO AGREE TO UPGRADE THE PARISH COUNCILS' WEBSITE AS PER NETWISE RECOMMENDATION

After discussion it was resolved not accept the NetWise recommendation that the website should be upgraded.

22/109 – TO AGREE TO UPDATE THE SECURITY ON THE PLAN4POPPLETON WEBSITE

It was reported that the website has security issues which need to be resolved. The Clerk was given authority, in conjunction with the Chairman, to take the necessary steps to have the website made secure. **(Action Clerk)**

22/110 – TO RECEIVE REPORTS ON/FROM

(a) Village policing

- i. Prior to the meeting the Clerk had given each Cllr. a schedule of incidents in Nether Poppleton reported to the police in March 2022. The schedule was noted.
- ii. Following a discussion on an article in this month's police report it was agreed that the Clerk should invite the police to a Parish Council meeting **(Action Clerk)**

(b) *Poppleton Community Trust*
No news to report on this subject.

(c) *Youth Club*
No news to report on this subject.

(d) *YLCA York Branch*
No news to report on this subject.

(e) *The Queen's Platinum Jubilee*
There was no new news on this subject. Plans are well in hand for the event.

(f) *Single Parish Council Working Group*
It was reported that Cllrs. Barry and Steward had met with two Upper Poppleton Parish Councillors and that they had produced a list of action points. These are to be presented to the Cllrs. for consideration at the May Parish Council meeting.

(g) *Trees Working Group*
Cllr Steward reported that he and Cllr. Harper had met and walked round the village looking at the possible tree planting sites suggested by Dave Gregory as well as walking further near the river. He talked Cllrs. through the sites and the sort of trees that would potentially be planted and said he would write up the proposed plan more fully.

(h) *Any other meeting*
No reports.

22/111 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

22/111/01 - *It was noted that the correspondence received since the March meeting, as listed below, had already been circulated to the Councillors.*

- (a) Independent Programme Officer Solutions - Local Plan examination date
- (b) NetWiseUK - Upgrade required email
- (c) Poppleton Community Trust - News update
- (d) Poppleton Community Trust - Ukraine support - introductory meeting
- (e) Resident regarding footpath impediments
- (f) TCV York & North Yorkshire - Funding opportunity
- (g) YLCA - June/July training programme
- (h) YLCA - White Rose updates
- (i) YLCA - York Branch meeting dates

22/111/02 - *The Clerk referred to the following item of correspondence received since the March Parish Council meeting*

The Pensions Regulator – Re-enrolment update

22/112 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
27 Apr	Queen's Platinum Jubilee	Poppleton Centre/ 7.00pm	Lamb & Steward
10 May	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Steward
TBA	One Parish Council working group	TBA	Barry & Steward

22/113 – TO CONSIDER MINOR MATTERS

It was reported that the area of Main Street by the War Memorial has not been cleaned since the River Ouse last flooded. It was agreed that the Clerk ask the City Council to remedy the situation and also ask that gutters throughout the village be swept. **(Action Clerk)**

22/114 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

None.

22/115 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 16 MAY 2022

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 16 May 2022.

There being no other business the meeting was formally closed at 9.33pm.

Chairman.....

Date.....

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The Parish Council’s website can be found at <https://poppleton-pc.org.uk/>

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