

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 13 JUNE 2022

PRESENT:

Councillor Stuart Robson (Chairman)

Councillor Alan Catterick

Councillor Robin Garland

Councillor Anne Hook

Councillor Roper Langford

Councillor Neil Lawrence

Councillor Rae Youngman

Mr James Mackman (Clerk)

AGENDA

22.108 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

22.109 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 9 MAY 2022

The minutes of the meeting held on 9 May 2022, having been circulated and read, were accepted signed as a true record.

TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

Apoloies for absence were received from Councillors David Johnson, and Sheri Scruton.

TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

The reasons for absence for Councillors Johnson and Scruton were approved.

22.110 - PUBLIC PARTICIPATION

None.

22.111 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Anne Hook said that she had nothing relevant to report.

21.112 - PLANNING APPLICATIONS

(a) The Councillors considered the planning applications received since the May Parish Council meeting as listed below: -

Details of Planning Applications	Comments
Ref: 22/00794/FUL – Installation of timber clad steel container (security cabin) and gravel path at Northminster Business Park, Harwood Road	The Parish Council objects on the following grounds: - This application will facilitate 24/7 operation of the business park. It was CYC policy at one time that activities would be restricted to certain hours and days and this was reflected in the restrictions imposed during the planning processes.

	Thus several businesses are still operating under those conditions. However if 24 /7 operation is now facilitated more businesses will, despite the existing restrictions, feel entitled to work unrestricted days and hours and the local residents will suffer therefrom. We therefore oppose this application.
Ref: 22/00874/ADV - Display of 1no. internally illuminated fascia sign, 1no. non-illuminated fascia logo sign and installation of new fascia board to front elevation at Cooperative Retail Services Ltd, The Green.	No objections
Ref: 22/00938/TPO - Crown thin 1no. Black Pine tree by up to 20%; reduce lowest south-western limb by up to 3.2 metres protected by Tree Preservation Order no. CYC372. At 1 Station Road.	The Parish Council objections on the following grounds: - This application has a number of problems. The tree is protected by TPO CYC 372 and yet at section 5 the NO box is ticked. In section 7 no reasons are given for doing the work despite it being protected by said TPO. We therefore ask that the application is refused ; the applicant can then resubmit a corrected application which we will consider.
Ref: 22/00940/FUL - Variation of condition 2 of permitted application 21/00378/FUL to alter length and elevations of detached garage/garden room at 37 Station Road.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following application: -

- Ref: 22/00474/FUL - Erection of new boundary wall and gate to front at The Cedars, 50 Dikelands Lane.

It was noted that the Local Planning Authority had refused the following application: -

- Ref: 22/00780/TCA - Fell 1no. Spruce tree in a Conservation Area at Greenthwaite, Main Street.

It was noted that the following application had been withdrawn: -

- Ref: 21/02755/FUL - Erection of single storey timber outbuilding to side following demolition of garage at 163 Long Ridge Lane.

22.113 - FINANCE

(a) To receive a financial statement

The Clerk had emailed Councillors a detailed report showing the actual income and expenditure for the year for the period to 13th June 2022. The report reflected the receipts and payments below. The bank balances on 13th June were: -

Current Account	£500.00
Business Money Manager Account	£48,145.66

(b) To note accounts for payment (net of VAT);

21 DD	E.ON NEXT	Guild hut electricity	£8.02
22 CHG	HSBC	Bank charges	£8.00
23 DD	Business stream	Allotment water	£16.26
24 BP	Sleightholm Landscapes	Grass cutting per contract	£248.00
25 BP	Fulprint	500 Jubilee leaflets	£170.00
26 BP	Whiteacre Tree Surgeons	Maypole repairs	£500.00
27 BP	Poppleton Community Trust	Jubilee event advert in Centrepiece	£150.00
28 BP	Poppleton Community Trust	Room hire – May	£24.00
29 BP	Co/ David Johnson	Maypole repairs	£123.76
30 BP	V M Music Services	Jubilee event expenses	£950.00
31 BP	MITTAS	Computer repair	£35.00
32 BP	Millennium Green Trust	Grant	£500.00
33 BP	James Mackman	Salary – June	£546.61
34 BP	HMRC	Income Tax –June	£136.60

(c) To receive a report on income received

HSBC	Bank interest	£3.32
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(d) To agree to release the £2,000 provided for the Poppleton Youth Action Group in the 2020-21 budget

This was agreed.

(e) To agree to release the £500 grant for the Millennium Green

This was agreed.

(f) To note the Pensions Regulator's re-enrolment requirement

The Clerk reported that the Pensions Regulator had written to remind the Parish Council that it needed to re-enrol. This was duly noted and the Clerk was asked to complete the necessary paperwork. **(Action Clerk)**

(g) To consider making a financial contribution to help villagers, including Poppleton Community Trust, helping Ukrainian refugees.

In consequence of the Russian invasion of Ukraine the UK has been granting visas to displaced Ukrainian families. Five families are being looked after by Poppleton residents. The Poppleton Community Trust is helping the refugees in the village and is paying, for example, for materials needed to help teach the children English. The Trust has asked the Parish Council for funds to help pay for these items. It was resolved to donate £250 to the Trust as a contribution towards the cost of helping the refugees.

(h) To approve the expenditure on replacing the pulley on the maypole

This was agreed.

(i) To agree payment of the Platinum Jubilee expenses

This was agreed.

22.114 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT

(a) To consider a report from the Greens Working Group

Councillor Garland reported that the Committee is looking at collecting the risings after every cut of the Green, making the edging look professional, the design of seats and the location of the Jubilee oak tree.

(b) Trees including

i. Considering a quotation to carry out a survey of the trees on Blairgowrie land adjoining Main Street

No further news on this subject.

ii. Considering quotations for the work identified in the last tree survey

No further news on this subject.

iii. To approve the planting of an oak tree on the Green to mark the Queen's Platinum Jubilee

It was agreed in principle to plant an oak tree to mark the Jubilee. It was agreed to defer a decision on the location of where the tree is to be planted.

iv. To consider a request to plant a magnolia tree on the Green in Hodgson Lane

A request to plant a magnolia tree was discussed. It was resolved that the offer be declined. The Clerk is to inform the resident of the decision. **(Action Clerk)**

v. To consider installing cycle racks on the Green

It was agreed in principle that cycle racks be located somewhere on the Green. Councillor Hook said that the City Council will stand the costs of acquiring and installing the cycle racks. The Greens' Working Group will seek to recommend where the racks should be installed. The City Council is to be asked to suggest a design for the Parish Council to consider. **(Action Cllr. Hook)**

(c) Events including setting up a formal approval process for use of the Green

No news on this subject.

(d) Maintenance including: -

i. To consider a quotation for repairing and refurbishing the Parish Council's seats

It was resolved to accept Ken Falkingham's quotation for refurbishing twelve seats and repairing three. **(Action Clerk)**

ii. To approve the purchase of a Union Jack for flying on the maypole

This was agreed.

(e) Allotments

No news on this subject.

(f) Guild Hut

No news on this subject.

22.115 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPOSTS & SIGNS

(a) To receive an update on the problem with cars parked on the roads in Upper Poppleton.

Councillor Robson reported that he has arranged to meet with Julian Sturdy MP to show Mr Sturdy round the village

(b) To consider refurbishing the bus shelter opposite the Library

The Clerk reported that the structure of the bus shelter needed to be repainted and the windows thoroughly cleaned. It was agreed that the Clerk obtain a quotation for the work involved. **(Action Clerk)**

(c) To consider reports on vandalism

There were no reports of vandalism.

(d) To receive other reports

The chairman reported that the road signs warning traffic about the school had badly faded and could the Highways Department renew them thereby providing better information for drivers. Councillor is Hook to refer this to the CYC Highways Department. **(Action Councillor Hook)**

22.116 – TO CONSIDER COUNCILLOR & CLERK TRAINING

Councillors had considered the courses on offer by the YLCA but agreed that none were relevant to the Parish Council.

22.117- TO CONSIDER NOMINATING A COUNCILLOR TO BE A SUBSTITUTE MEMBER OF THE CITY OF YORK STANDARDS COMMITTEE

The Councillors briefly discussed this subject but none volunteered for the post.

22.118 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Listed Buildings Working Group

No report on this subject.

(b) One Parish Council for Poppleton Working Party

Councillor Lawrence said that there is to be a meeting of the working party during the week commencing 4th July.

(c) Poppleton Community Trust

Councillor Youngman gave a report on developments at the Trust.

(d) Queen's Platinum Jubilee Working Group

Councillor Robson reported the following about the Jubilee: -

“Poppleton convened a joint function between Upper Poppleton and Nether Poppleton Parish Councils to jointly fund a Historic Celebratory evening on the Green around the Maypole on 2nd June 2022 to recognise the Platinum Jubilee of Her Majesty Queen Elizabeth 2nd being 70 years since her accession the throne.

The free event, 7.30pm- 10.45pm, attracted between 750 and 800 members of the public and the atmosphere was wonderful, the biggest attendance on the Green in living memory.

The event was highlighted with a seven-piece Jubilee Band, organised by Les Vaughan, a Poppleton resident who is a versatile trumpeter, a choir of over sixty persons and a group of lady singers, The Songbirds, lighting of a ceremonial beacon at 9.45pm accompanied by Andy Graham, another resident in Upper Poppleton, on his bagpipes. The Queen had requested, if possible, that the beacon should be accompanied by a bagpiper to play a specially composed lament, and we were happy to fulfil that request.

The evening was compered by Ian Reavill who also had organised the choral rehearsals.

The Collingwood Inn provided a very popular outdoor bar on the Green, and also a hog roast proved so popular that despite large stocks had sold out by 9.30pm.

The seating was borrowed from the Community Centre, but the 250 seats proved inadequate. However, that was of little concern as many attendees brought their own deck chairs in addition to their picnics. Fortunately, although very cloudy and cool, the rain did not materialise!

The committee members, especially Rae Youngman, Neil Lawrence, Stuart and his son Richard Robson, Les Vaughan, Robin Garland, Roper Langford, David Johnson, Joe Savage, John Middleton (who facilitated the electric supply from the Methodist Hall for the band and the hog roast) and Alan Catterick, ably assisted by the Sports Day committee (the children's sports day was to be held the following day, (3rd June) had worked tirelessly in the afternoon to set up the event with gazebos, bunting and the raising of the Union Jack on the maypole.

Bob Wood from the Community Centre Trustees had been invaluable in providing the publicity with posters, articles, banners and wonderful souvenir evocative song sheets to enable the audience to join in the community 'sing along' of patriotic songs at the time of the lighting of the beacon.

The committee were also very appreciative of the amnesty provided by the City of York Council in waiving the normal fee of £2,000 for road closure, and as a consequence Hodgson Lane was closed to traffic that evening.

The event received wide media coverage in The Press and also on local and national TV and local radio, putting Poppleton on the map."

(e) Village Show

Councillor Robson reported that all arrangements for the Show were in hand

(f) YLCA York Branch

Councillor Catterick reported on the York Branch Annual Meeting held on 9 June..

(g) Youth Club

Councillor Hook reported that the Youth Club is working well but currently only girls are attending.

(h) Any other meeting

No reports.

22.119 - TO RECEIVE A REPORT ON VILLAGE POLICING

Prior to the meeting the Clerk had forwarded the incidents reported to the police for May 2022. The report was noted.

22.120 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:

(a) The request for an easement for Model Farm (Min. 22.102a)

Councillor Garland reported that his solicitor had made alterations to the easement supplied by the Parish Council's solicitor to whom the easement had been returned.

(b) Old Forge Surgery complaints (Min. 22.102c)

Councillor Robson expressed regret that the letter to the Haxby Group Practice had not been answered. The Councillors agreed that this was discourteous and agreed that a follow up letter be sent. **(Action Clerk)**

(c) Tidying up the area by the Upper Poppleton sign on Station Road (Min. 22.102d)

It was reported that there is a mound of earth in front of the Millennium sign. It was agreed that this needs to be removed before the area can be tidied up. The Clerk is to ask the City Council to arrange for the earth to be removed. **(Action Clerk)**

(d) Vehicular access between Millfield Lane and Low Poppleton Lane (Min. 22.102e)

Councillor Hook reported that a Ward Committee meeting has been arranged for the evening of Monday 25th July when residents will be able to make their views about vehicular access known to the City Councillors and Council officers.

22.121 – TO NOTE CORRESPONDENCE RECEIVED

22.121.01 - The Clerk referred to the following items of correspondence received since the May Parish Council meeting

- (a) Poppleton Community Trust - request for grant link on website
- (b) Poppleton Community Trust – request to update the calendar for meetings to July 2023 which the Clerk completed and returned

22.121.02 - It was noted that the correspondence received since the May Parish Council meeting, as listed below, had been circulated to the Councillors.

- (a) Invitation to 23 July Methodist Church opening celebration event
- (b) North Yorkshire Fire and Rescue Service - Risk and Resource Model Consultation
- (c) Open Spaces Society - eZine - May 2022
- (d) Poppleton Community Trust - Request for help on 2 June
- (e) Resident - Grass verges complaint
- (f) Resident - objections to Paver Foundation donation
- (g) YLCA - Request for nomination for CYC Standards Committee member
- (h) YLCA - Webinar Training Programme August and September 2022
- (i) YLCA - White Rose updates
- (j) Yorkshire Green Energy Enablement - Request for a Project Team to attend a Parish Council meeting

22.122 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
16 Jun	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Youngman
w/c 4 July	One Parish Council for Poppleton Working Party	Poppleton Centre/ 7.30pm	Johnson, Lawrence
25 Jul	Ward Committee	Poppleton Centre/ 6.30pm	All

22.123 - TO CONSIDER MINOR MATTERS

None.

22.124 - TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

None.

22.125 - TO AGREE THE DATE OF NEXT MEETING

It was agreed that the next meeting be held on Monday 11th July 2022.

There being no other business the Chairman closed the meeting at 9.30pm.

CHAIRMAN

DATE.....

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG

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The Parish Council's website can be found at <https://poppleton-pc.org.uk/>