

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30 PM ON MONDAY, 3 OCTOBER 2022

#### PRESENT

Cllr. S P Barry (Chairman), Cllrs. G R M Bates, R A Harper, J A Hook, E M Jones and C D Steward. Also in attendance were four members of the public and the Clerk, Mr B J W Mackman.

#### **22/236 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **22/237 – PUBLIC PARTICIPATION**

A resident said why they thought the barriers at each end of the footpath between Millfield Lane and Hillcrest Avenue should be removed, as they were hard to navigate for wheelchair users.

#### **22/238 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING**

Apologies were received from Cllr. C J Lamb.

#### **22/239 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE**

Cllr. Lamb's reason for absence was approved.

#### **22/240 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15 AUGUST 2022**

The minutes of the Parish Council meeting held on 15 August 2022, having been circulated prior to the meeting, were approved and signed.

#### **22/241 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR**

City Cllr. Anne Hook reported: -

The speed limit for Northfield Lane will be reduced from 60mph to 30mph, making it much safer for pedestrians and cyclists heading to and from the Rufforth/Knapton Cycle/Footpath and, later, the Community Woodland. It might also reduce the incidence of large vehicles missing the entrance to Northminster Business Park, again making the lane safer.

On Thursday 6 October, there will be a meeting of Full Council to discuss the devolution deal. It is proposed that there will be an elected mayor for York and North Yorkshire, which will both be unitary councils. This position will also include responsibility for Police, Crime and Fire. It will come with significant additional funding. The two unitary authorities will also work closer together to share learning and resources where it will improve efficiency. The position of the historical Lord Mayor of York will not be changed.

#### **22/242 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -**

(a) *Repainting the arrows on road where Millfield Lane meets the A1237 roundabout. (Min. 22/215a)*

It was noted that the arrows had been repainted as had the white lines back from the roundabout and along Millfield Lane up to Church Lane.

(b) *Making the Long Ridge Lane/Millfield Lane junction more cycle friendly (Min. 22/215c)*

No news on this subject.

(c) *A request for a memorial bench near the War Memorial (Min. 22/219b)*

No further news on this subject.

## **22/243– FINANCE**

(a) *Financial Report*

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 3 October 2022. The report reflected the receipts and payments below. The bank balances on 3 October were: -

Current Account	£500.00
Business Money Manager Account	£30,431.32
National Savings Investment Account	£15,532.28

(b) *To note accounts for payment (net of VAT);*

42 BP	Nether with Upper PPC	Grant	£1,000.00
43 CH	HSBC	Bank charges	£9.00
44 DD	IONOS	Website charge for August/Sept'ber	£5.00
45 CHG	HSBC	Bank charges	£8.00
46 BP	Sleightholm Landscapes	Grass cutting per contract	£300.00
47 BP	Poppleton Community Trust	Room hire – August	£24.00
48 BP	PKF Littlejohn	External auditor's fee	£200.00
49 BP	James Mackman	Salary – September	£546.61
50 BP	HMRC	Income Tax – September	£136.60

(c) *To receive a report on income received*

City of York Council	2 <sup>nd</sup> half years precept	£11,000.00
HSBC	Bank interest	£4.43
HMRC	VAT refunds	£277.26

(d) *To consider releasing the Poppleton Luncheon Club's grant for 2022-23 (£100)*

It was agreed to release the grant. (**Action Clerk**)

(e) *To note the external auditor's report*

Prior to the meeting the Clerk had emailed the external auditor's report to the Cllrs. The contents of the report were noted.

## **22/244 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

(a) *Grass cutting.*

All the grass has been cut again.

(b) *The management of Warren Lea*

No news on this subject.

(c) *The management of the Common Land*

No news on this subject.

(d) *Allerton Drive Garden*

It was noted that Sleightholm has cut back the hedge as per the contract.

(e) *The Moat Fields*

No news on this subject.

*(f) The Cartsheds including progress on the trench drain*

The Clerk reported having had no response from the suggested contractor for the trench drain and was given the name of another contactor. **(Action Clerk)**

*(g) The Wildlife Area*

Cllr. Jones reported that the volunteers had carried out work in the wildlife area. It was noted that the water level in the pond is very low as a result of the long drought this summer.

*(h) Paying for the repairs to the book exchange by the Millennium Green gate*

It was noted that the book exchange construction had been removed as it was in need of repair. The Cllrs. resolved to pay for the necessary repairs so that the book exchange could be put back on site. The Clerk, in consultation with the Chairman, was authorised to spend up to £100 on the repairs.

**22/245 - TO CONSIDER COUNCILLOR AND CLERK TRAINING**

It was agreed that Cllr. Bates attend a YLCA “Off to a Flying Start” course on 6<sup>th</sup> October.

**22/246 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS & LAMPPOSTS**

*(a) A request to remove the bollard at each end of the snicket between Millfield Lane and Hillcrest Avenue*

It was noted that “bollard” is the wrong description of the partial barriers at each end of the footpath. It was agreed that in order to allow easy access for people on mobility scooters the obstructions should be removed but that signs should be installed at each end of the footpath to denote “No Cycling”. The Clerk is to inform the City Council of the wish. **(Action Clerk)**

*(b) Other reports*

None.

**22/247 – TO CONSIDER WAYS OF MARKING THE QUEEN’S PLATINUM JUBILEE**

Cllr. Steward suggested an annual award to mark the Queen’s incredible service to the nation which would possibly be called the (Nether) Poppleton Queen Elizabeth II Platinum Jubilee Award. This would mark the service of a resident to the village that year or mark someone’s years of service. It would be joint with Upper Poppleton Parish Council if they wanted it to be and if not Nether Parish Council would do it itself.

**22/248 – TO RECEIVE REPORTS ON/FROM**

*(a) Poppleton Community Trust*

Cllr. Bates reported on the Trust’s AGM held on 15 September, including giving an update on the possible extension to the centre.

*(b) Single Parish Council Working Group*

Cllr. Steward reported that a discussion was held with Sheena Spence of the YLCA where she set out the process for Parishes to group, which gave essentially all of the benefits of a merger but without the need for a CYC organised poll. Sheena subsequently spoke to the Monitoring Office at CYC who confirmed they were happy with a grouping. The grouping would centre around a Parish meeting chaired by one of the Parish Council chairs with those parishioners in attendance voting on whether to group or not and if so the format; although a number of decisions would be for the newly incorporate Parish Council. Councillors welcomed the update and remained supportive of looking at the merger.

*(c) Trees Working Group*

Cllr. Steward reported having received an update from James Tee of the scouts about thoughts they had had. Cllr Steward said he would respond to James Tee to try and get specific details of what trees could be chosen to put to the meeting.

*(d) Village policing*

Prior to the meeting the Clerk had given each Cllr. a schedule of incidents in Nether Poppleton reported to the police in August 2022. The schedule was noted.

*(e) YLCA York Branch*

No report.

*(f) Youth Club*

Cllr. Hook reported that the Youth Club has a new volunteer. More than 40 youths are attending the Friday evening sessions.

*(g) Any other meeting*

None.

**22/249 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*22/249/1 - It was noted that the correspondence received since the August meeting, as listed below, had already been circulated to the Councillors.*

- (a) Chairmen YDAA – Moat Fields field gate unlocked
- (b) CYC - Living Well newsletter
- (c) CYC - Operation London Bridge update: 12 September 2022
- (d) North Yorkshire Police, Fire and Crime Commissioner - Risk and Resource Model
- (e) Open Spaces Society - August 2022 update eZine
- (f) Poppleton Community Trust - Centre update
- (g) Poppleton Community Trust - Centrepiece No 74
- (h) YLCA - Mark The Vigil email
- (i) YLCA - NALC Chief Executives Bulletins
- (j) YLCA - Webinar Training Programme October to December 2022
- (k) YLCA - White Rose updates

*22/249/2 – The Clerk referred to the following item of correspondence received since the August Parish Council meeting*

- (a) Ainsty (2008) Internal Drainage Board - Littlejohn forms for notice board
- (b) PKF Littlejohn - Notice of conclusion of audit
- (c) Resident thanking the Parish Council for cutting the Allerton Drive garden hedge

**22/250 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
13 Oct	YLCA York Branch	Acaster Malbis Memorial Hall, YO23 2UL/ 6.45pm	Steward, Jones
20 Oct	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Bates
TBA	One Parish Council working group	TBA	Barry & Steward

**22/251 – TO CONSIDER MINOR MATTERS**

None.

**22/252 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

- (a) To progress the “Villager of the Year” idea
- (b) To progress the subject of the single Parish Council for Poppleton
- (c) To discuss proposals for tree planting in the village

**22/253 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 17 OCTOBER 2022**

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 17 October 2022.

There being no other business the meeting was formally closed at 9.10pm.

Chairman.....

Date.....

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