

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30 PM ON MONDAY, 21 NOVEMBER 2022

#### PRESENT

Cllr. S P Barry (Chairman), Cllrs. G R M Bates, R A Harper, J A Hook, C J Lamb, E M Jones and C D Steward. Also present was the Clerk, Mr B J W Mackman.

#### 22/293 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

#### 22/294 – PUBLIC PARTICIPATION

None.

#### 22/295 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

All Cllrs. being present there were no apologies.

#### 22/296 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

None.

#### 22/297 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17 OCTOBER 2022

The minutes of the Parish Council meeting held on 17 October 2022, having been circulated prior to the meeting, were approved and signed.

#### 22/298 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Anne Hook gave a verbal report.

#### 22/299 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) *Making the Long Ridge Lane/Millfield Lane junction more cycle friendly (Min. 22/269a)*

No news to report on this subject.

(b) *Removal of the barriers at each end of the footpath between Millfield Lane and Hillcrest Avenue (Min. 22/269b)*

It was noted that the City Council has yet to remove the barriers

(c) *Repairs to the book exchange by the Millennium Green gate (Min. 22/269d)*

The book exchange repairs have yet to be completed.

#### 22/300– FINANCE

(a) *Financial Report*

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 21 November 2022. The report reflected the receipts and payments below. The bank balances on 21 November were: -

Current Account	£500.00
Business Money Manager Account	£27,729.08
National Savings Investment Account	£15,532.28

(b) *To note accounts for payment (net of VAT);*

57 BP	Upper Poppleton Parish Council	Half the cost of the website upgrade	£99.50
58 CHG	HSBC	Bank charges	£8.00
59 BP	IONOS	Website charge for Sep/October	£5.00
60 BP	Sleightholm Landscapes	Grass cutting per contract	£300.00
61 BP	Poppleton Community Trust	Room hire 3 October	£28.00
62 BP	Poppleton Community Trust	Room hire 17 October	£28.00
63 BP	James Mackman	Salary - November (including back pay to 1 April)	£871.25
64 BP	HMRC	Income tax & Employers NI	£263.48
65 BP	James Mackman	Expenses	£3.00

(c) *To receive a report on income received*

Sir Thomas Glemham Regiment	2 <sup>nd</sup> half year's cartshed rent	£80.00
The Sealed Knot	2 <sup>nd</sup> half year's cartshed rent	£80.00

(d) *To ratify the increase in the Clerk's salary backdated to 1 April 2022*

This was agreed.

(e) *To consider releasing the Poppleton Community Trust grant for 2022-23 (£5,000)*

Following discussion it was resolved that as the Trust had not explained what the grant would be spent on the subject would be reconsidered at the meeting in January and that no grant be awarded at the moment.

(f) *To agree to pay half the cost of the Remembrance Day Service*

It was agreed to reimburse Upper Poppleton Parish Council for half the £140 cost of the printing of leaflets and refreshments at the Methodist Church hall. **(Action Clerk)**

## **22/301 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

(a) *Grass cutting.*

It was noted that the last cut of the season had been made.

(b) *The management of Warren Lea*

It was reported that the steps on the footpath through the Lea are in need of repair. It was agreed that the Conservation Volunteers be asked to give an estimate of the cost of the appropriate repairs. **(Action Cllr. Jones)**

(c) *The management of the Common Land*

No news on this subject.

(d) *Allerton Drive Garden*

No news on this subject.

(e) *The Moat Fields*

It was reported that the Conservation Volunteers are to work on the hedges in the Moat Fields.

- (f) *The Cartsheds including progress on the trench drain and the cracks in the end wall*
- i. The Clerk reported that he has arranged to meet a contractor at the cartsheds with regards to the installation of a trench drain. **(Action Clerk)**
  - ii. The Clerk reported that he had consulted with Mason Clark about the crack in the wall. Mason Clark's advice was to monitor this further until the spring. They also suggested that the drain should be checked with a camera for breakages. It was agreed that arrangements should be made for a camera investigation. **(Action Clerk)**

(g) *The Wildlife Area including considering signage for the Church Lane Duck Pond*

Following the drought the recent rain has filled the pond and the ducks are back. People feeding the ducks has resulted in the rats returning. It was agreed that, to help eliminate the rats, the ducks should not be fed. It was agreed that a sign advising people not to feed the ducks should be erected on a post on the pond side of the fence. **(Action Clerk)**

Cllr. Steward said that he would enquire of someone he knew who he felt may be able to make a sign. **(Action Cllr. Steward)**

**22/302 - TO CONSIDER COUNCILLOR AND CLERK TRAINING**

Councillors had considered the courses on offer by the YLCA but agreed that none were currently relevant to the Parish Council

**22/303 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS & LAMPPOSTS**

(a) *To discuss proposals for tree planting in the village*

No news on this subject.

(b) *Other reports*

None.

**22/304 - TO PROGRESS THE SUBJECT OF THE SINGLE PARISH COUNCIL FOR POPPLETON**

Cllr. Barry reported that, following the clarification of the merger points raised by Sheena Spence the CEO of the YLCA, he would arrange a meeting with the subgroup including Upper Poppleton Parish Cllrs. **(Action Cllr. Barry)**

**22/305 - TO PROGRESS THE "VILLAGER OF THE YEAR" IDEA**

It was noted that Cllr. Steward's article in Centrepiece had advertised the Nether Poppleton Queen Elizabeth II Platinum Jubilee Award. The Clerk reported not yet having received the name of any individual. It was agreed that there would be an item on the agenda for the January meeting to pick a winner of the award.

**22/306 – TO AGREE TO ADOPT NEW THE MODEL COUNCILLOR-OFFICER PROTOCOL**

Prior to the meeting the Councillors had been given a copy of the new model protocol and resolved that it be adopted.

**22/307 – TO CONSIDER STAGING AN EVENT TO CELEBRATE THE CORONATION OF KING CHARLES III IN MAY 2023**

It was agreed to defer discussion on this subject until the January Parish Council meeting.

## **22/308 – TO RECEIVE REPORTS ON/FROM**

### *(a) Poppleton Community Trust*

Cllr. Bates reported on the Trust Executive Committee meeting held on 20 October.

### *(b) Armistice Day Service*

It was reported that, at the service by the Nether Poppleton War Memorial on 11 November, Lt. Col. Colin Robinson laid the wreath and spoke about the importance of the occasion and the memory of those who had fallen.

It was agreed that the event should be better publicised in 2023 in order to attract more residents to take part in the service.

### *(c) Single Parish Council Working Group*

See 22/304 above.

### *(d) Trees Working Group*

No news to report on this subject.

### *(e) Village policing*

Prior to the meeting the Clerk had forwarded the incidents reported to the police for October 2022. The report was noted.

### *(f) YLCA York Branch*

No report.

### *(g) Youth Club*

Cllr. Hook reported that fifty youths are attending the Youth Club.

### *(h) Any other meeting*

None.

## **22/309 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*22/309/1 - It was noted that the correspondence received since the 17 October meeting, as listed below, had already been circulated to the Councillors.*

(a) AMPYR Solar Europe - Proposed solar farm in the village area

(b) CYC - Cost of Living Crisis leaflet

(c) CYC - Help shape the future of devolution for York and North Yorkshire

(d) CYC - York and North Yorkshire Devolution Deal Consultation

(e) Explore York Libraries & Archives - Annual Review 2021-22

(f) Haxby Group - Notice of December Zoom meeting

(g) Julian Sturdy MP - October Parliamentary Update

(h) Mason Clark - Update on cartshed crack

(i) North Yorkshire Community Messaging - 'Stand up against street harassment' bystander webinar

(j) Open Spaces Society - November update

(k) YLCA - Civility and Respect - Latest newsletter

(l) YLCA - Information requests and Vacancies Bulletin and our new Training Bulletin

(m) YLCA - Law & Governance - November 2022

(n) YLCA - Meeting 13 October notes

(o) YLCA - NALC Chief Executive's Bulletins

(p) YLCA - New Officer/Member Protocol

(q) YLCA - Re-arranged Zoom meeting with Police Commissioner

(r) YLCA - Training Bulletins

- (s) YLCA - White Rose update
- (t) YLCA - YHCC Climate Action Pledge Press Release

22/309/2 – The Clerk referred to the following item of correspondence received since the 17 October Parish Council meeting

- (a) CYC - Double taxation claim form for 2022-23 which the Clerk had completed and returned
- (b) IFF Research - Notice of survey for HMRC
- (c) Window Cleaning Pro - Cessation of business and transfer to a new owner who will continue to clean the glass in the bus shelter in Millfield Lane.

**22/310 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
29 Nov	Youth Club Committee	15 Bankside Close/ 8.00pm	Bates
6 Dec	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Bates
TBA	One Parish Council working group	TBA	Barry & Steward

**22/311 – TO CONSIDER MINOR MATTERS**

None.

**22/312 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

None.

**22/313 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 21 NOVEMBER 2022**

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 16 January 2023.

There being no other business the meeting was formally closed at 9.20pm.

Chairman.....

Date.....

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