

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30 PM ON MONDAY, 16 JANUARY 2023

PRESENT

Cllr. S P Barry (Chairman), Cllrs. G R M Bates, R A Harper, J A Hook, E M Jones and C D Steward. Also present were six members of the public and the Clerk, Mr B J W Mackman.

23/010 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

23/011 – PUBLIC PARTICIPATION

Representatives from the Millennium Green Trust, Poppleton Community Trust, St Everilda's Church and Poppleton Under Fives addressed the Councillors in support of their grant requests.

23/012 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

Apologies were received from Cllr. Lamb.

23/013 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

Cllr. Lamb's reason for absence was approved.

23/014 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21 NOVEMBER 2022

The minutes of the Parish Council meeting held on 21 November 2022, having been circulated prior to the meeting, were approved and signed.

23/015 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Anne Hook reported: -

It has been agreed to put it out to consultation to extend the 40-mph speed limit on the A59 to beyond the Red Lion to improve safety. It was agreed because there are no safety areas for turning vehicles. The sign warning about horses, which was removed when the P&R was built, will be replaced.

First Bus want to reduce the No. 10 service to 40 minutes. They say that lower demand has reduced revenues, so "Use It or Lose It" when it comes to buses.

The Park & Ride is now planned to reopen at Easter. There is a big problem with a lack of drivers. First Bus is trying to recruit and train more and there are adverts for this on the inside of the buses.

23/016 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) *Making the Long Ridge Lane/Millfield Lane junction more cycle friendly (Min. 22/299a)*

No news on this subject. City Cllr. Anne Hook is to pursue the City Council. (**Action Cllr. Hook**)

(b) *Removal of the barriers at each end of the footpath between Millfield Lane and Hillcrest Avenue (Min. 22/299b)*

The City Council having agreed to remove the barriers but not having funds it was resolved that the Parish Council pay to have the barriers removed. (**Action Clerk**)

(c) *Repairs to the book exchange by the Millennium Green gate (Min. 22/299d)*

It was reported that the book exchange is nearly ready to go back in place.

23/017– FINANCE

(a) Financial Report

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 16 January 2023. The report reflected the receipts and payments below. The bank balances on 16 January were: -

| | |
|-------------------------------------|------------|
| Current Account | £500.00 |
| Business Money Manager Account | £26,014.49 |
| National Savings Investment Account | £15,532.28 |

(b) To note accounts for payment (net of VAT);

| | | | |
|--------|---------------------------|---|---------|
| 66 DD | IONOS | Website charge for Nov/Dec | £5.00 |
| 67 CHG | HSBC | Bank charges Oct/Nov | £8.00 |
| 68 BP | Poppleton Community Trust | Room hire 21 November | £28.00 |
| 69 DD | IONOS | Website charge for Sep/Oct | £5.00 |
| 70 CHG | HSBC | Bank charges Nov/Dec | £10.00 |
| 71 BP | James Mackman | Salary – December | £587.14 |
| 72 BP | HMRC | Income tax on above | £146.80 |
| 73 BP | Ken Falkingham | Cleaning NETHER POPPLETON sign near Kyle Way | £30.00 |
| 74 BP | Upper Poppleton PC | Half cost of annual website maintenance | £175.00 |
| 75 DD | IONOS | Website charge for Dec/Jan | £5.00 |
| 76 BP | James Mackman | Salary – January | £587.14 |
| 77 BP | HMRC | Income tax on above | £146.80 |
| 78 BP | James Mackman | Expenses inc. SLCC subscription | £103.23 |

(c) To receive a report on income received

| | | |
|------|---------------|---------|
| HMRC | VAT refund | £167.00 |
| HSBC | Bank interest | £27.35 |

(d) To agree to pay a proportion of the Clerk's SLCC subscription (£97.23)

This was agreed.

(e) To consider requests for grants for 2023-2024 from the following organisations, all of which had completed and returned a grant application form, a copy of which had been given to all Councillors along with the other agenda papers. It was agreed to include the following amounts in the budget for 2023-24. :-

i. Millennium Green Trust (£1,250)

Agreed.

ii. Moat Fields Management Group (£1,500 capital expenditure, £500 non-capital expenditure)

Agreed.

iii. Poppleton Community Trust (£5,000)

Agreed.

iv. Poppleton Luncheon Club (£100)

Agreed.

v. *Poppleton Under Fives (£1,250)*
Agreed.

vi. *St Everilda's Church towards the cost of cutting the grass in the churchyard (£1,050)*
Agreed.

vii. *St Everilda's Church towards the cost of replacing two trees in the churchyard (£500)*
Agreed.

(f) *To agree the Budget for 2023-2024 and set the precept*

The Councillors considered the draft budget presented by the Clerk. There were no amendments made. It was resolved that the precept for 2023-2024 should remain at £22,000. The Chairman and Clerk signed the appropriate City Council request form. The agreed budget is attached to these minutes.

23/018 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Grass cutting.*

No report on this subject.

(b) *The management of Warren Lea including the consideration of the quotation from TCV for work to the steps in the path through the Lea*

It was agreed that the quotation of £934 from the Conservation Volunteers be accepted. **(Action Cllr. Jones)**

(c) *The management of the Common Land*

No news on this subject.

(d) *Allerton Drive Garden*

No news on this subject.

(e) *The Moat Fields - to agree to replace the gate to the Moat Fields that has been demolished*

It was noted that the driver of a stolen van had driven through and demolished the gate at the entrance to the Moat Fields. It was agreed to fund the replacement of the gate. **(Action Clerk)**

(f) *The Cartsheds including progress on the trench drain and the cracks in the end wall*

i. The Clerk reported having met another contractor who had agreed that he could do the work. The drain to the pond needs to be checked by camera to ensure that the water is not impeded. The Clerk is to arrange this. **(Action Clerk)**

ii. No further news on this subject. We are monitoring the cracks until the spring when Mason Clark will be able to recommend any action to be taken.

iii. *The Wildlife Area including considering signage for the Church Lane Duck Pond*

Cllr. Steward reported that the person who he thought might supply a sign had declined to do so. It was resolved that Ken Falkingham be asked to erect a sign. It was agreed that the wording should say "Please do not feed the ducks as it encourages rats". **(Action Clerk)**

23/019- TO CONSIDER COUNCILLOR AND CLERK TRAINING

Councillors had considered the courses on offer by the YLCA but agreed that none were currently relevant to the Parish Council

23/020 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS & LAMPPOSTS

(a) To discuss proposals for tree planting in the village

No news on this subject.

(b) Other reports

None.

23/021 - TO PROGRESS THE SUBJECT OF THE SINGLE PARISH COUNCIL FOR POPPLETON

Cllr. Barry reported that a meeting with Upper Poppleton Parish Cllrs has been arranged for 19 January when the subject will be further discussed. **(Action Cllrs. Barry and Steward)**

23/022 - TO CHOOSE THE RECIPIENT OF THE NETHER POPPLETON QUEEN ELIZABETH II PLATINUM JUBILEE AWARD

It was agreed that the recipient of the 2022 Award should be Janet Hopton. It was agreed that the sum of £200 be set aside for a trophy. **(Action Cllr. Jones)**

23/023 – TO CONSIDER STAGING AN EVENT TO CELEBRATE THE CORONATION OF KING CHARLES III IN MAY 2023

It was agreed that Cllrs. Barry and Jones work with Upper Poppleton Parish Cllrs. to help organise an event on Upper Poppleton Green on the evening of 6 May 2023.

23/024 – TO RECEIVE REPORTS ON/FROM

(a) Poppleton Community Trust

No news to report on this subject.

(b) Trees Working Group

No news to report on this subject.

(c) Village policing

Prior to the meeting the Clerk had forwarded the incidents reported to the police for November and December 2022. The reports were noted.

(d) YLCA York Branch

No report.

(e) Youth Club

Cllr. Hook reported that fifty youths are attending the Youth Club.

(f) Any other meeting

Cllr. Jones reported on the meeting at the Poppleton Centre on 9 January when Professor Holmes from the Haxby Group Practice addressed more than 250 people on the subject of the provision of the health service at the Old Forge Surgery.

23/025 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

23/025/1 - It was noted that the correspondence received since the November meeting, as listed below, had already been circulated to the Councillors.

(a) CYC - Digital Digest (Newsletter) - Winter 2022

(b) Explore York Libraries & Archives - Christmas wishes

(c) Haxby Group - Minutes of 8 December

(d) National Grid Yorkshire Green - Energy Enablement Project Development Consent Order

(e) North Yorkshire Police, Fire and Crime Commissioner - Christmas message

- (f) North Yorkshire Police, Fire and Crime Commissioner - Online guidance launched to help you stay safe from fire this winter
- (g) North Yorkshire Police, Fire and Crime Commissioner - Progress made to address Violence Against Women and Girls in North Yorkshire and York
- (h) Open Spaces Society - December 2022 eZine
- (i) YLCA - Change of password
- (j) YLCA - NALC Chair year end message
- (k) YLCA - NALC Chief Executive's Bulletins
- (l) YLCA - Police, Fire & Crime Commissioner survey re anti-social behaviour
- (m) YLCA - Training programme January to March
- (n) YLCA - Vacancies Bulletin and Training & Discussion Forum Bulletin
- (o) YLCA - White Rose update & training bulletins
- (p) YLCA - Law & Governance Bulletin December 2022

23/025/2 – *The Clerk referred to the following item of correspondence received since the November Parish Council meeting*

- (a) NetWise - Notice of upgrade on 21 December
- (b) Smaller Authorities' Audit Appointments Ltd - Notice that PKF Littlejohn have been appointed for the next five years

23/026 – TO NOTE FORTHCOMING MEETINGS

| Date of Meeting | Meeting | Venue/ Time | Councillors Attending |
|-----------------|-------------------------------------|---------------------------|-----------------------|
| 19 Jan | Single Parish Council working group | Poppleton Centre/ 7.30pm | Barry & Steward |
| 24 Jan | Youth Club Committee | 15 Bankside Close/ 8.00pm | Bates |
| 31 Jan | Poppleton Community Trust Executive | Poppleton Centre/ 7.30pm | Bates |
| 16 Feb | YLCA York Branch | Zoom/ Time TBA | Steward, Jones |

23/027 – TO CONSIDER MINOR MATTERS

At this point it was noted that John Craven had passed away in December.

John was a Nether Poppleton Parish Councillor from July 2006 until May 2015.

John was one of the founder members of the Tennis Club and Community Centre in the 1970s. He also worked to ensure that the Diamond Jubilee walk which allows residents and visitors to walk along the Ings of the River Ouse under the railway bridge and along the banks of the river returning along the side of the field near the railway line.

23/028 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

To consider action to recognise the service that John Craven gave to the village.

23/029 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 20 FEBRAURY 2023

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 20 February 2023.

There being no other business the meeting was formally closed at 9.30pm.

Chairman.....

Date.....

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The Parish Council's website can be found at <https://poppleton-pc.org.uk/>