

UPPER POPPLETON PARISH COUNCIL

Notice is hereby given that there will be a MEETING of the UPPER POPPLETON PARISH COUNCIL to be held at the **Poppleton Centre**, Main Street, York, at **7.00pm** on **Thursday 18 May 2023** to consider the business set out below.

ANNUAL MEETING AGENDA

23.078 - To elect a Chairman

23.079 - To receive the Chairman's Declaration of Office

23.080 - To confirm the Councillors' Declaration of Office

23.081 – Introduction of new Councillors

23.082 - To receive apologies for absence given in advance of the meeting

23.083 - To consider the approval of reasons given for absence

23.084 - Annual Appointments

- (a) Vice-Chairman
- (b) Greens Working Group
- (c) Listed Building Working Group
- (d) One Parish Council for Poppleton Working Party
- (e) Planning Group
- (f) Poppleton Community Trust Observers
- (g) Poppleton Moat Fields Management Group
- (h) Poppleton Youth Action Group Representative
- (i) Village Show Working Group
- (j) Yorkshire Local Councils Associations Representatives (2)

MEETING AGENDA (7.15 pm start)

23.085 - To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business

23.086 - To approve the Minutes of the Meeting held on 3 April 2023

23.087 - PUBLIC PARTICIPATION*

23.088 - To receive the City of York Councillor's report – for information only

23.089 - Planning Applications

- (a) To consider the following Planning Applications
 - Ref: 23/00537/ABC3 - Change of use of agricultural building to 1no. dwellinghouse under Class Q Part 3 Schedule 2 of Article 3 of The Town and Country Planning (General Permitted Development) Order 2015 at Agricultural Building East Of Mullingar Farm And North Of Low Moor Lane, Hessay.
 - Ref: 23/00569/FUL - Single-storey rear extension following demolition of existing conservatory at 15 Beech Way, YO26 6JD
 - Ref: 23/00626/FULM - Installation of a solar farm and associated infrastructure, including control station, DNO substation, access tracks, inverters and other auxiliary infrastructure at Agricultural Land To The North And South Of Low Moor Lane Hessay.

- Ref: 23/00632/FUL - Conversion of garage to utility/store room with single-storey extension to front at 36 Pear Tree Avenue, YO26 6HH
- Ref: 23/00640/FUL - Change of use from residential annexe to self-contained holiday let and single storey rear extension at Model Farm Stable, The Green, YO26 6DP.
- Ref: 23/00641/LBC - Internal and external alterations including change of use from residential annexe to self-contained holiday let and single storey rear extension at Model Farm Stable, The Green, YO26 6DP.
- Ref: 23/00651/FUL - Dormer and 2no. rooflights to rear at Westgarth Hodgson Lane, YO26 6DY.
- Ref: 23/00663/TPO - Lateral crown reduction by 20% to 3no. Beech trees protected by Tree Preservation Order no. 2/1991 at Scagglethorpe House Westfield Lane, YO26 6EB.
- Ref: 23/00694/TCA - Fell 1no. Spruce tree in a Conservation Area at Greenthwaite Main Street, YO26 6DL
- Ref: 23/00727/FUL – Single-storey rear extension following demolition of existing conservatory at Sunalta, Main Street, YO26 6DL.
- Ref: 23/00742/FUL - One and two-storey side extension, external alterations to existing building and creation of additional car and cycle parking provision at Poppleton Community Centre, Main Street, YO26 6JT
- Ref: 23/00754/FUL - Removal of 2no. chimney stacks, porch to side elevation comprising new entrance door, 1no. roof light to existing ground floor projection, replacement windows, and alterations to driveway material at 2 Station Road, YO26 6PY.
- Ref: 23/00825/TCA - Fell 1no. Willow; Reduce height of 1no. Holly by 1.5-3m and spread by 1m; Reduce height of 1no. Silver Birch - Tree Works in a Conservation Area at 44 Long Ridge Lane, YO26 6HA
- Ref: 23/00875/TPO - Fell 1no. Sycamore protected by Tree Preservation Order no. CYC448 at site of Blairgowrie, Main Street.

(b) To note Local Authority Planning Decisions

(c) To review how the Parish Council deals with planning applications

23.090 - Finance

- (a) To receive a financial statement
- (b) To note accounts for payment
- (c) To receive a report on income received
- (d) To agree the Annual Governance Statement on the Annual Return
- (e) To agree the Statement of Accounts on the Annual Return
- (f) To agree signatories on the bank mandate
- (g) To agree to subscribe to the YLCA for 2023-24 - £596.00
- (h) To agree to release the £1,000 provided in the 2023-24 budget for the Moat Fields Management Group
- (i) To consider releasing the £500.00 provided in the 2023-24 budget for the Millennium Green
- (j) To agree to a new three-year deal for the Parish Council's insurance

23.091 - To consider matters relating to the Village Greens, Allotments and Guild Hut

- (a) Trees including considering quotations for the work identified in the last tree survey
- (b) Events
- (c) Maintenance including a report of the result of the consultation regarding the proposed pond on Chantry Green
- (d) Allotments
- (e) Guild Hut

23.092 - To consider matters relating to Highways, Footpaths, Lampposts & Signs

- (a) To consider reports on vandalism
- (b) To receive other reports

23.093 – To consider Councillor & Clerk training

23.094 - To receive Committees' Representatives Reports

- (a) King Charles III Coronation on 6 May 2023
- (b) Listed Buildings Working Group
- (c) Poppleton Community Trust
- (d) Village Show
- (e) YLCA York Branch
- (f) Youth Club
- (g) Any other meeting

23.095 - To receive a report on Village Policing

23.096 -To receive the Clerk's Report on progress on the following:

- (a) Repairs to the railings opposite the tennis courts in Main Street (Min. 23.079a)
- (b) Replacing the bollard in front of the Co-op (Min. 23.079b)
- (c) Replacing the bollard in front of the White Horse Inn (Min. 23.079c)

23.097 - To note correspondence received

23.098 - To note forthcoming meetings

23.099 - To consider Minor Matters

23.100 - To consider new items for the next agenda

23.101 - To agree the date of next meeting as Monday 12 June 2023

Posted 12 May 2023

Signed *James Mackman*

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