

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30 PM ON MONDAY, 15 MAY 2023

PRESENT

Cllr. S P Barry (Chairman), Cllrs. G R M Bates, R A Harper, J A Hook, E M Jones and C J Lamb. Also present were four members of the public and the Clerk, Mr B J W Mackman.

Annual Meeting

23/115 - TO ELECT A CHAIRMAN FOR THE ENSUING YEAR

Cllr. Barry was proposed and elected Chairman for the ensuing year.

23/116 – TO RECEIVE THE CHAIRMAN'S DECLARATION OF OFFICE

Cllr. Barry signed his Declaration of Office.

23/117 - TO CONFIRM THE COUNCILLORS' DECLARATION OF OFFICE

The Clerk confirmed that all Cllrs. had signed their Declarations of Office.

23/118 – CO-OPTION AND INTRODUCTION OF NEW COUNCILLORS

The Councillors confirmed the co-option of Councillors Barry and Lamb.

23/119 - ANNUAL APPOINTMENTS

OFFICE	COUNCILLORS
Vice-Chairman	Bates
Listed Buildings Working Group	Harper, Jones, Lamb
Millennium Green Representative	Jones
Neighbourhood Plan Group	Jones, Bates
One Parish Council for Poppleton Working Party	Barry, Hook, Jones
Poppleton Community Trust Observer	Bates
Poppleton Moat Fields Management Group Representative	Barry
Poppleton Youth Action Group Representative	Bates
Trees Working Group	Harper, Lamb
Wildlife Trust Representative	Jones
Yorkshire Local Councils Associations Representatives (2)	Jones, Harper

The Planning Meeting was held at this point on the agenda.

Main Meeting

23/130 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

23/131 – PUBLIC PARTICIPATION

- A resident spoke about the damage to the riverbank near Saxe Dane Lodge. Some of the bank has been dug out and some willow trees have been removed.
- Residents spoke about the continuing problem with cars parked at the Millfield Lane end of Ebor Way.

23/132 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

All Cllrs. being present there were no apologies.

23/133 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

No apologies to approve.

23/134 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17 APRIL 2023

The minutes of the Parish Council meeting held on 17 April 2023, having been circulated prior to the meeting, were approved and signed.

23/135 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Anne Hook reported that the A19/A1237 roundabout has been resurfaced.

23/136 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) Making the Long Ridge Lane/Millfield Lane junction more cycle friendly (Min. 23/074a)

No news on this subject.

(b) Purchasing St Everilda's wall sign (Min. (23/076)

The chairman confirmed that he had now given the Clerk details of the sign which needs to be bought. **(Action Clerk)**

(c) Action to be taken to prevent cars being parked at the end of Ebor Way in order to enable safe passage for pedestrians and vehicles (Min. 23/080).

The ongoing problem with the parked cars was again discussed. It was agreed that the Clerk send a letter to the owner of the nursery in Dodsworth Hall regarding staff parking. The suggestion is that staff cars should be parked outside the nursery or in St Everilda's car park **(Action Clerk)**

23/137– FINANCE

(a) Financial Report

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 15 May 2023. The report reflected the receipts and payments below. The bank balances on 15 May were: -

Current Account	£100.00
Business Money Manager Account	£31,647.05
National Savings Investment Account	£15,546.74

(b) To note accounts for payment (net of VAT);

9 BP	YLCA	Annual subscription	£599.00
10 BP	Poppleton Under Fives	Grant	£1,250.00
11 BP	Ken Falkingham	Moving stones	£30.00
12 CHG	HSBC	Bank charges	£8.00
13 DD	IONOS	Website	£14.03
14 BP	Poppleton Community Trust	Room hire 17 April	£28.00
15 BP	Sleightholm Landscapes	Grass cutting	£310.00
16 BP	James Mackman	Salary – May	£587.34
17 BP	HMRC	Tax on above	£146.60
18 BP	James Mackman	Expenses	£24.65

(c) *To receive a report on income received*

Cartshed tenant	First half year's rent	£80.00
City of York Council	First half year's precept	£11,000.00
HMRC	VAT refund	£1,172.57

(d) *To consider releasing the £2,000 provided in the 2023-24 budget for the Moat Fields Management Group*

This was agreed. **(Action Clerk)**

(e) *To consider releasing the £1,250 provided in the 2023-24 budget for the Millennium Green*

This was agreed. **(Action Clerk)**

(f) *To agree to a new three-year deal for the annual insurance*

It was agreed to accept the quotation from Zurich Insurance and renew the three-year deal. **(Action Clerk)**

23/138 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Grass cutting.*

It was noted that the grass had had its first cut of the season.

(b) *The management of Warren Lea including a request for trees overhanging Somercote to be cut back to the boundary*

The prospective purchaser of Somercote asked the Parish Council for advice regarding the branches of the parish council-owned tree in Warren Lea growing over the drive and house. It was agreed that the Parish Council would consider any report on the trees from the house surveyor.

(c) *The management of the Common Land including damage to the riverbank next to Saxe Dane Lodge*

The Cllrs. considered the problems with the riverbank and resolved that the Clerk send an email to the police contacts supplied by Cllr. Hook regarding the vandalism. The Clerk is to inform the police that the Parish Council owns the riverbank and supports any report of it being damaged in any way.

The Clerk is to request Ken Falkingham to quote for erecting a fence section to prevent access to the riverbank.

It was noted that Ken Falkingham has moved the two stones to stop cars being driven down to the riverbank.

(d) *Allerton Drive Garden*

No news on this subject.

(e) *The Moat Fields*

No news on this subject.

(f) *The Cartsheds including progress on the trench drain and the cracks in the end wall*

The Clerk reported that Drain UK 2000 had been unable to send a camera down the drain and that dye poured into the downspout on the cartshed had not made it to the pond. From this it was deduced that the drainpipe is either blocked or broken. To remedy the situation, it was agreed that a new drainpipe would be laid which will enable water from the cartshed gutter and the trench drain to drain directly into the pond.

It was resolved that Cllr. Jones speak to Matt Sanders regarding (a) stump grinding the remains

of the willow adjacent to the pond, (b) the construction of a new drain from the cart shed guttering to the pond and (c) a trench drain along the front of the sheds.

(g) *The Wildlife Area*

No news on this subject.

23/139 - TO CONSIDER COUNCILLOR AND CLERK TRAINING

It was agreed that Cllr. Jones attend a Zoom YLCA course on 24 May entitled “The Government’s Planning Reforms – What Local Councils Need to Know”. **(Action Cllr. Jones)**

23/140- TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS & LAMPPOSTS

It was reported that the brambles along the footpath between Main Street and Riversvale Drive need to be cut back. Cllr. Hook is to talk to the City Council to ask that the work be carried out. **(Action Cllr. Hook)**

23/141- TO DISCUSS THE SUBJECT OF ONE PARISH COUNCIL FOR POPPLETON

The Chairman reported that he had received a response from the YLCA. He is going to contact Neil Lawrence, the new Upper Poppleton PC Chairman, regarding the progression of the grouped councils. **(Action Cllr. Barry)**

23/142 - TO CONSIDER HAVING A MAINTENANCE CONTRACT FOR THE DEFIBRILLATOR

Cllr. Lamb is investigating this subject. **(Action Cllr. Lamb)**

23/143 – TO RECEIVE REPORTS ON/FROM

(a) *King Charles Coronation on 6 May 2023*

Cllr. Jones reported that the event had been very successful. She said that she had given out more than 500 song sheets. The band, dance troupe and choir had been very good. The vicar had joined in and crowned the junior king and queen.

Many people had helped set up the event on the Saturday and clear up on the Sunday.

(b) *Poppleton Community Trust*

Cllr. Bates reported that the Trust AGM will be held on 15th June.

(c) *Trees Working Group*

No news to report on this subject.

(d) *Village policing*

Prior to the meeting the Clerk had forwarded the incidents reported to the police for April 2023. The report was noted.

(e) *YLCA York Branch*

No news to report on this subject.

(f) *Youth Club*

No news to report on this subject.

(g) *Any other meeting*

None.

23/144 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

23/144/1 - It was noted that the correspondence received since the April meeting, as listed below, had already been circulated to the Councillors.

- (a) A resident - Riverbank problems next to Saxe Dane Lodge
- (b) YLCA - NALC Chief Executive's Bulletins

23/144/2 – The Clerk referred to the following item of correspondence received since the April Parish Council meeting

- (a) A query as to who owns the green in Millfield Gardens
- (b) St Leonards Hospice - Request to display posters

23/145 – TO NOTE FORTHCOMING MEETINGS

None.

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
24 May	YLCA - The Government's Planning Reforms – What Local Councils Need To Know.	Zoom/ 6.30pm	Jones
8 Jun	YLCA York Branch	Dunnington Reading Rooms/ 7.00pm	Jones
15 Jun	Poppleton Community Trust AGM	Poppleton Centre/ 7.00pm	All

23/146 – TO CONSIDER MINOR MATTERS

It was agreed that the Chairman should send a letter to Chris Steward thanking him for four years of dedicated and unswerving service to the Parish Council.

23/147 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

None.

23/148 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 19 JUNE 2023

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 19 June 2023.

There being no other business the meeting was formally closed at 9.15pm.

Chairman.....

Date.....

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The Parish Council's website can be found at <https://poppleton-pc.org.uk/>