

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.45 PM ON MONDAY, 17 APRIL 2023

PRESENT

Cllr. S P Barry (Chairman), Cllrs. G R M Bates, J A Hook, E M Jones, C J Lamb and C D Steward. Also present were eight members of the public and the Clerk, Mr B J W Mackman.

23/096 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

23/097 – PUBLIC PARTICIPATION

Most of the eight residents attending the meeting spoke about the problem caused by Dodsworth Hall nursery cars being parked at the Millfield Lane end of Ebor Way. Complaints were also made about the problem with the cars of parents collecting children from the nursery.

Residents also complained about the heavy vehicles, including buses in particular, travelling along Millfield Lane which were causing houses to shake.

23/098 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

Apologies were received from Cllr. R A Harper.

23/099 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

Cllr. Harper's reason for absence was approved.

23/100 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20 MARCH 2023

The minutes of the Parish Council meeting held on 20 March 2023, having been circulated prior to the meeting, were approved and signed.

23/101 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Anne Hook reported that: -

- The road in front of the Allerton Drive shops is to be resurfaced this year.
- A City Council officer had visited the nursery at Dodsworth Hall to ask that staff cars not be parked in Ebor Way.

23/102 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) Making the Long Ridge Lane/Millfield Lane junction more cycle friendly (Min. 23/074a)

No news on this subject.

(b) Purchasing St Everilda's wall sign (Min. (23/076)

No news on this subject.

(c) Action to be taken to prevent cars being parked at the end of Ebor Way in order to enable safe passage for pedestrians and vehicles (Min. 23/080).

The Clerk reported that he had not sent a letter to the manager of the Dodsworth Hall nursery as he had been advised that a City Council officer had paid a visit.

It was agreed that a detailed letter now be sent asking that cars not be parked in Ebor Way but in the parking area in front of St Everilda's Church.

23/103– FINANCE

(a) Financial Report

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 17 April 2023. The report reflected the receipts and payments below. The bank balances on 17 April were: -

| | |
|-------------------------------------|------------|
| Current Account | £100.00 |
| Business Money Manager Account | £22,461.24 |
| National Savings Investment Account | £15,546.74 |

(b) To note accounts for payment (net of VAT);

| | | | |
|---------|---------------------------|-----------------------------|-----------|
| 103 CHG | HSBC | Bank charges Feb/Mar | £10.00 |
| 104 BP | Poppleton Community Trust | Room hire 20 March | £28.00 |
| 105 BP | Cameo Engraving | Engraving | £47.64 |
| 106 BP | Window Cleaning Pro | Millfield Lane bus shelter | £20.00 |
| 1 BP | Thorpe Trees | Moat Fields hedging | £2,000.00 |
| 2 BP | Thorpe Trees | Moat Fields hedging balance | £1,104.36 |
| 3 BP | IONOS | Website | £7.00 |
| 4 BP | Thorpe Trees | Moat Fields fencing | £2,000.00 |
| 5 BP | Thorpe Trees | Moat Fields fencing balance | £690.00 |
| 6 BP | James Mackman | Salary – March | £587.14 |
| 7 BP | HMRC | Tax on above | £146.80 |
| 8 BP | James Mackman | Expenses | £10.00 |

(c) To receive a report on income received

| | | |
|------------------------------|-------------------------|-----------|
| Cartshed tenants | First half year's rents | £160.00 |
| Moat Fields Management Group | Hedging contra | £3,104.36 |
| Moat Fields Management Group | Fencing contra | £2,690.00 |

(d) To consider releasing the £1,250 in the 2023-24 budget for Poppleton Under Fives

This was agreed.

(e) To agree the Annual Governance Statement on the Annual Return

The Cllrs, having previously been given a copy of the Annual Governance Statement of the Annual Return, agreed that all the questions could be answered with a “yes”. The Chairman and Clerk signed the form.

(f) To agree the Statement of Accounts on the Annual Return

Prior to the meeting the Clerk had given all Cllrs. a copy of the Annual Return and the paperwork supporting the entries. The Councillors agreed to accept the Annual Return and the Chairman and the Clerk signed the form.

(g) To agree to subscribe to the YLCA for 2023-24 - £599.00

This was agreed.

23/104 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting.

No report on this subject.

(b) The management of Warren

No report on this subject.

(c) The management of the Common Land including re-siting the stones on the track down to the river

It was reported that the two stones which are there to prevent cars from being driven down to the riverbank had been forced apart. It was agreed to ask Ken Falkingham if he would move the stones back to their original position. **(Action Clerk)**

(d) Allerton Drive Garden

No news on this subject.

(e) The Moat Fields

It was reported that the Moat Fields Management Group had had a hedge planted along the bottom of the railway embankment with a fence to protect the hedge.

(f) The Cartsheds including progress on the trench drain and the cracks in the end wall

The Clerk reported that he will be meeting an operative from Drains UK at the cart shed at 8.00am tomorrow when a video camera will be used to inspect the drain. A report including a video of the inside of the drainpipe will be sent to the Parish Council. The result is to be sent to Mason Clark so they can ascertain what steps need to be taken to prevent the cartshed wall from cracking further. The Clerk will contact the company that is waiting for the pipe report so that they can complete a quotation for installing the trench drain. **(Action Clerk)**

(g) The Wildlife Area including considering signage for the Church Lane Duck Pond

It was agreed not to pursue the idea of signage as it was considered that any sign would be removed.

23/105 - TO CONSIDER COUNCILLOR AND CLERK TRAINING

It was agreed that Cllr. Jones attend a YLCA Zoom training meeting entitled "The Government's Planning Reforms – What Local Councils need to know" on 24 May. **(Action Cllr. Jones)**

23/106 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS & LAMPPOSTS

(a) To discuss proposals for tree planting in the village

Cllr. Steward has exchanged emails with James Tee of the scouts. With this meeting being Cllr. Steward's last one on the Parish Council this issue will be taken forward by Cllr. Harper to try and finalise some planting towards the end of the year.

(b) Other reports

None.

23/107- TO DISCUSS THE SUBJECT OF ONE PARISH COUNCIL FOR POPPLETON

The Chairman reported that he was still waiting for the YLCA to respond to questions raised by the working group.

23/108 - TO CONSIDER HAVING A MAINTENANCE CONTRACT FOR THE DEFIBRILLATOR

Cllr. Lamb is investigating this subject. **(Action Cllr. Lamb)**

23/109 – TO RECEIVE REPORTS ON/FROM

(a) King Charles Coronation on 6 May 2023

Cllr. Jones gave an update on the preparations for the Coronation activities on Upper Poppleton Green.

(b) *Poppleton Community Trust*

Cllr. Bates reported that there has been no meeting of the Trust since the March Parish Council meeting.

(c) *Trees Working Group*

No news to report on this subject.

(d) *Village policing*

Prior to the meeting the Clerk had forwarded the incidents reported to the police for March 2023. The report was noted.

(e) *YLCA York Branch*

No news to report on this subject.

(f) *Youth Club*

No news to report on this subject.

(g) *Any other meeting*

None.

23/110 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

It was noted that the correspondence received since the March meeting, as listed below, had already been circulated to the Councillors.

(a) North Yorkshire Community Messaging - Our News - April 2023

(b) Open Spaces Society - March 2023 ezine

(c) YLCA - NALC Chief Executive's Bulletins

(d) YLCA - White Rose update

23/111 – TO NOTE FORTHCOMING MEETINGS

None.

23/112 – TO CONSIDER MINOR MATTERS

None.

23/113 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

None.

23/114 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 15 MAY 2023

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 15 May 2023.

Chairman, Cllr. Barry thanked Cllr. Chris Steward for his unswerving and dedicated service during his time as a Parish Councillor.

There being no other business the meeting was formally closed at 9.04pm.

Chairman.....

Date.....

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG

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The Parish Council's website can be found at <https://poppleton-pc.org.uk/>