

## **NETHER POPPLETON PARISH COUNCIL**

### **MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.15 PM ON MONDAY, 19 JUNE 2023**

#### **PRESENT**

Cllr. S P Barry (Chairman), Cllrs. R A Harper, J A Hook, E M Jones and C J Lamb. Also present were six members of the public and the Clerk, Mr B J W Mackman.

#### **23/158 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **23/159 – PUBLIC PARTICIPATION**

Two residents again raised concerns about the vehicles being parked around the nursery at the Dodsworth Hall.

A representative from the Poppleton Community Trust explained why there was request for the 2023-24 grant provided in this year's budget.

Two residents addressed the Councillors on the subject of trees at Somercote.

A resident addressed the Councillors on the subject of the damage to the riverbank by Saxe Dane Lodge.

#### **23/160 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING**

Apologies were received from Cllr. G R M Bates.

#### **23/161 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE**

Cllr. Bates's reason for absence was approved.

#### **23/162 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15 MAY 2023**

The minutes of the Parish Council meeting held on 15 May 2023, having been circulated prior to the meeting, were approved and signed.

#### **23/163 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR**

City Cllr. Anne Hook reported that there were now many incidences of boats speeding on the River Ouse.

#### **23/164 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -**

*(a) Making the Long Ridge Lane/Millfield Lane junction more cycle friendly (Min. 23/136a)*

No news on this subject.

*(b) Purchasing St Everilda's wall sign (Min. (23/136b)*

The Clerk reported that the sign had been received and passed on to St Everilda's Church.

*(c) Action to be taken to prevent cars being parked at the end of Ebor Way in order to enable safe passage for pedestrians and vehicles (Min. 23/136c).*

The Clerk reported having sent a letter to the owner of the nursery in Dodsworth Hall regarding staff parking. A response had been received which the Chairman read out.

## 23/165– FINANCE

### (a) Financial Report

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 19 June 2023. The report reflected the receipts and payments below. The bank balances on 19 June were: -

|                                     |            |
|-------------------------------------|------------|
| Current Account                     | £100.00    |
| Business Money Manager Account      | £26,211.03 |
| National Savings Investment Account | £15,546.74 |

### (b) To note accounts for payment (net of VAT);

|        |                              |  |           |
|--------|------------------------------|--|-----------|
| 19 BP  | Millennium Green Trust       | Grant                                  | £1,250.00 |
| 20 BP  | Moat Fields Management Group | Grant                                  | £2,000.00 |
| 21 BP  | Zurich Insurance             | Annual insurance premium               | £721.18   |
| 22 BP  | Steve Whyley                 | Strimmer fuel                          | £24.50    |
| 23 BP  | Drains UK 2000               | Drain inspection                       | £150.82   |
| 24 BP  | YLCA                         | Cllr. Jones training                   | £25.00    |
| 25 CHG | HSBC                         | Bank charges                           | £8.00     |
| 26 BP  | IONOS                        | Website                                | £14.03    |
| 27 BP  | Poppleton Community Trust    | Room hire – 15 May                     | £28.00    |
| 28 BP  | Sleightholm Landscapes       | Grass cutting – 30 May                 | £415.00   |
| 29 BP  | James Mackman                | Salary – June                          | £587.34   |
| 30 BP  | HMRC                         | Tax on above                           | £146.60   |
| 31 BP  | James Mackman                | Expenses including a “No Parking” sign | £28.49    |

### (c) To receive a report on income received

|      |               |        |
|------|---------------|--------|
| HSBC | Bank interest | £86.01 |
|------|---------------|--------|

### (d) To agree to pay Upper Poppleton Parish Council (UPPC) half the Coronation expenses they incurred

It was agreed to pay UPPC £736.42 being half the cost of the King’s Coronation which had been paid by UPPC. **(Action Clerk)**

### (e) To discuss releasing the £5,000 set aside in the budget for the Poppleton Community Trust

It was agreed to release the £5,000 grant.

## 23/166 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

### (a) Grass cutting.

It was noted that the grass had been cut on 30<sup>th</sup> May.

### (b) The management of Warren Lea including a request for trees overhanging Somercote to be cut back to the boundary

It was agreed that Ryland Horticulture be asked to quote for removing the branches. The Clerk, in consultation with the chairman, was authorised to commission the work.

### (c) The management of the Common Land including: -

#### i. Rectifying damage to the riverbank next to Saxe Dane Lodge

In the absence of a response from the Environment Agency possible courses of action to rectify the damage were discussed. The most appropriate appeared to be planting trees in the damaged

area. The tree roots would act to reinforce the riverbank. The Clerk was given the task of asking Ryland Horticulture for advice. **(Action Clerk)**

*ii. Erecting a fence to stop access to the riverbank by Saxe Dane Lodge*

It was agreed not to erect a fence at the top of the riverbank parallel with the river. It was agreed that the resident of Saxe Dane Lodge extend their fence down to the riverbank.

*(d) Allerton Drive garden*

It was agreed that the weeds and sycamore trees under the hedge should be removed. Sleightholme Landscapes is to be asked to carry out the work. **(Action Clerk)**

*(e) The Moat Fields*

No news on this subject.

*(f) The Cartsheds including consideration of the quotations for a drain into the pond, the trench drain and grinding the stump of the willow tree*

Quotations from Matt Sanders for the above work were considered. It was agreed to accept all three quotations. The City Council has been asked to approve the construction of the new drain. Once this has been granted Matt is to be asked to carry out the work. **(Action Cllr. Jones)**

*(g) The Wildlife Area*

No news on this subject.

**23/167 - TO CONSIDER COUNCILLOR AND CLERK TRAINING**

Councillors had considered the courses on offer by the YLCA but agreed that none were currently relevant to the Parish Council.

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**23/168- TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS & LAMPPOSTS**

It was reported that the brambles along the footpath between Main Street and Riversvale Drive had been cut back.

**23/169- TO DISCUSS THE NEXT STEPS IN CREATING ONE PARISH COUNCIL FOR POPPLETON**

There is to be an informal meeting with Upper Poppleton Parish Councillors on 26 June. Any recommendations from that meeting will be brought to the July Parish Council meeting for consideration.

**23/170 - TO CONSIDER HAVING A MAINTENANCE CONTRACT FOR THE DEFIBRILLATOR**

Cllr. Lamb is investigating this subject. **(Action Cllr. Lamb)**

**23/171- TO REVIEW THE PARISH COUNCIL'S RISK ASSESSMENT**

Discussion on this subject was deferred until the July meeting.

**23/172 – TO RECEIVE REPORTS ON/FROM**

*(a) Poppleton Community Trust*

Cllr. Jones reported on the Trust AGM held on 15<sup>th</sup> June.

*(b) Trees Working Group*

No news to report on this subject.

*(c) Village policing*

Prior to the meeting the Clerk had forwarded the incidents reported to the police for May 2023. The report was noted.

*(d) YLCA York Branch*

Cllr. Harper reported on the York Branch meeting held on 8 June.

*(e) Youth Club*

Councillor Hook reported that the Youth Club is looking for a new Chairman and a new Secretary.

*(f) Any other meeting*

Cllr. Jones reported on the YLCA Zoom planning meeting hosted by Andrew Tollerton.

**23/173 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*23/173/1 - It was noted that the correspondence received since the May meeting, as listed below, had already been circulated to the Councillors.*

- (a) Locality - Consultation on community benefit schemes from large scale electricity infrastructure developments
- (b) North Yorkshire Community Messaging - ASB Awareness Week
- (c) YLCA - NALC Chief Executive's Bulletins
- (d) YLCA - New password for Councillors
- (e) YLCA - Papers for AGM on 8 June
- (f) YLCA - Training bulletins
- (g) YLCA - White Rose updates

*23/173/2 – The Clerk referred to the following item of correspondence received since the May Parish Council meeting*

- (a) Ainsty (2008) Internal Drainage Board - Annual notice of public rights which the Clerk had put on notice boards
- (b) Resident regarding fly tipping along the footpath between Riversvale Drive and Main Street. It was noted that this has now been cleared

**23/174 – TO NOTE FORTHCOMING MEETINGS**

None.

| Date of Meeting | Meeting                                  | Venue/ Time                         | Councillors Attending |
|-----------------|--|-------------------------------------|-----------------------|
| TBA             | Poppleton Community Trust Exec Committee | Poppleton Centre/<br>7.00pm         | All                   |
| 12 Oct          | YLCA York Branch                         | Dunnington Reading Rooms/<br>7.00pm | Jones                 |

**23/175 – TO CONSIDER MINOR MATTERS**

None.

**23/176 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

None.

**23/177 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 17 JULY 2023**

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 17 July 2023.

There being no other business the meeting was formally closed at 9.25pm.

Chairman.....

Date.....

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG  
Tel: 01904 399277 - email: [netherpoppletonclerk@poppleton-pc.org.uk](mailto:netherpoppletonclerk@poppleton-pc.org.uk)

The Parish Council's website can be found at <https://poppleton-pc.org.uk/>