

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.15 PM ON MONDAY, 15 JANUARY 2024

PRESENT

Cllr. S P Barry (Chairman), Cllrs. G R M Bates, R A Harper, J A Hook, E M Jones and C J Lamb. Also present were five members of the public and the Clerk, Mr B J W Mackman.

24/010 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None on disclosable pecuniary interest but Cllr. Hook mentioned that she is the treasurer of the Poppleton Youth Club.

24/011 – PUBLIC PARTICIPATION

Representatives of the organisations asking for grants addressed the Councillors and outlined their reasons for each grant application.

24/012 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

All Cllrs. being present there were no apologies.

24/013 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

None.

24/014 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20 NOVEMBER 2023

The minutes of the Parish Council meeting held on 20 November 2023, having been circulated prior to the meeting, were approved and signed.

24/015 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Councillor Anne Hook reported that: -

- The Big Conversation from CYC is a long questionnaire to collect residents' asks for transport in all its form for the next ten years. It would be great if as many residents as possible filled in at least one of the questions, especially buses, so we might get a good bus service in the next ten years. The consultation expires on 4 February.
- CYC's budget for the next year is expected to be released on 17 January after no public consultation. Some big cuts are expected, especially in things like highways and public realm, including fewer grass cuts and a charge for green bins.

24/016 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) Making the Long Ridge Lane/Millfield Lane junction more cycle friendly (Min. 23/308a)

Cllr. Hook reported that a new officer has been appointed by the City Council and that she will ask him to offer a solution to the junction problem.

It was suggested that Sustrans may be able to come up with a solution to the problem. The Clerk is to make the enquiry. **(Action Clerk)**

(b) Allerton Drive garden hedge cutting (Min 23/310d)

No report.

(c) *The rectification of the damage to the riverbank next to Saxe Dane Lodge (Min. 23/310c)*

The Clerk reported that the Environment Agency has granted a licence for the Parish Council to carry out the work and that he has instructed Rylands to plant the willows at the appropriate time.

24/017– FINANCE

(a) Financial Report

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 15 January 2023. The report reflected the receipts and payments below. The bank balances on 15 January were: -

Current Account	£100.00
Business Money Manager Account	£9,141.35
National Savings Investment Account	£15,546.74

(b) To note accounts for payment (net of VAT);

86 BP	Upper Poppleton Parish Council	Remembrance Day contribution	£500.00
87 CHG	HSBC	Bank charges Oct/Nov	£8.00
88 BP	Poppleton Community Trust	Room hire - 20 November	£28.00
89 BP	Sleightholm Landscapes	Allerton Drive garden work	£460.00
90 DD	IONOS	Website hosting – Nov/Dec	£14.03
91 BP	James Mackman	Salary – December including back pay to 1 April 2023	£952.42
92 BP	HMRC	Tax on above	£283.68
93 CHG	HSBC	Bank charges - Nov/Dec	£8.00
94 DD	IONOS	Website hosting – Dec/Jan	£14.03
95 BP	Upper Poppleton Parish Council	Stationery contribution for 2023	£134.87
96 BP	Poppleton Community Trust	Room hire – 18 December	£14.00
97 BP	Upper Poppleton Parish Council	NetWise Premium package – half cost	£175.00
98 BP	James Mackman	Salary – January	£627.66
99 BP	HMRC	Tax on above	£160.68
100 BP	James Mackman	Expenses including SLCC subs	£106.28
		£100.28	

(c) To receive a report on income received

HSBC	Bank interest	£66.37
HMRC	VAT refund	£464.18

(d) To agree to pay a proportion of the Clerk's SLCC subscription (£100.28)

This was agreed.

(e) To consider requests for grants for 2024-2025 from: -

i. Millennium Green Trust (£1,250)

This was agreed.

ii. Moat Fields Management Group (£1,000)

This was agreed.

iii. *Poppleton Community Trust (£5,000)*

This was agreed.

iv. *Poppleton Luncheon Club (£100)*

This was agreed.

v. *Poppleton Under Fives (£1,250)*

This was agreed.

vi. *Poppleton Youth Club (£2,200)*

This was agreed.

vii. *St Everilda's Church towards the cost of cutting the grass in the churchyard (£1,950)*

This was agreed.

(f) *To agree the Budget for 2024-2025 and set the precept*

The Councillors considered the draft budget presented by the Clerk. It was agreed that the precept for 2024-25 should be set at £27,000. **(Action Clerk)**

(g) *To agree the cost of repairing the notice board in Allerton Drive*

The Clerk reported that the left-hand side and bottom of the notice board frame had fallen off. It was agreed that they be replaced. **(Action Clerk)**

24/018 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Grass cutting.*

No report.

(b) *The management of Warren Lea*

No report.

(c) *The management of the Common Land*

No report.

(d) *Allerton Drive garden including trimming back overgrowing vegetation*

It was noted that Sleightholm had dug out the rootballs of two sycamore trees, cut and removed ivy and excessive growth to the sides of the hedge. They had planted 20 3-4 foot hawthorn whips in the newly formed gaps.

(e) *The Moat Fields*

No news on this subject.

(f) *The Cartsheds*

It was reported that there are rats in the cartshed. The Clerk is to seek out a vermin control company that can deal with rats in a humane way. **(Action Clerk)**

(g) *The Wildlife Area*

It was noted that the subject of recruiting new members of the working group is taking place.

(h) *The five-year tree survey*

It was agreed to defer discussion on this subject.

24/019 - TO CONSIDER COUNCILLOR AND CLERK TRAINING

Details of YLCA courses are circulated to Councillors on a regular basis. It was agreed that none of the forthcoming courses were required.

24/020- TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS & LAMPPOSTS

It was reported that the footpath between Main Street and Riversvale Drive which was heavily used during the recent floods is need of being cleared of brambles. The Clerk is to ask the City Council's Public Rights of Way officer to take the appropriate action. **(Action Clerk)**

24/021 - TO DISCUSS THE NEXT STEPS IN CREATING ONE PARISH COUNCIL FOR POPPLETON

At the Parish Meeting held prior to the evening's Parish Council meeting there was a unanimous vote to agree to the grouping of Upper and Nether Poppleton Parish Councils. It was noted that there was the same result at the Upper Poppleton Parish Meeting on 8th January. As both Parish Meetings have voted for the two Poppleton Parish Councils to be grouped the City Council is to be advised of this. **(Action Clerk)**

24/022 – TO DISCUSS THE POSSIBLE REINSTATEMENT OF THE BMX TRACK IN MILLFIELD LANE

It was noted that the fence round the new car park by the railway crossing in Millfield Lane has been removed and that there is now access to the field behind where the BMX track used to be. It was agreed to take no action on the subject of the reinstatement of the BMX track on the grounds that the Parish Council does not own the site.

24/023– TO RECEIVE REPORTS ON/FROM

(a) Poppleton Community Trust

No report.

(b) Trees Working Group

No report.

(c) Village policing

Prior to the meeting the Clerk had forwarded the incidents reported to the police for November and December 2023. The reports were noted.

(d) YLCA York Branch

No report.

(e) Youth Club

No report.

(f) Any other meeting

None.

24/024 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

24/024/1 - It was noted that the correspondence received since the November meeting, as listed below, had already been circulated to the Councillors.

(a) Charity Lands & Unknown Donors Dole of Poppleton – notification of trustees changes

(b) CYC - Xmas/New Year waste collection details

(c) Farms for Farming - Letter objecting to the solar farm

(d) Open Spaces Society - OSS Subscriber eZine - December 2023

(e) YLCA - NALC Chief Executive's Bulletins

- (f) YLCA - Training programme Jan-Mar 2024
- (g) YLCA - Website password change
- (h) YLCA - White Rose Bulletins

24/024/2 – The Clerk referred to the following items of correspondence received since the November Parish Council meeting

- (a) CYC - 2023 Electoral Roll
- (b) CYC - Precept papers for 2024-25
- (c) Environment Agency - Exemption certificate for work to the riverbank
- (d) IDAS - Poster
- (e) J Parker's Wholesale - Spring 2024 catalogue
- (f) Resident wanting a streetlight at corner of Ouse Moor Lane/Triangle

24/025 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
16 Jan	CYC Highways Encroachment, Rural West York.	West Offices/ 10.00am	Jones, Hook
17 Jan	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Bates
24 Jan	Poppleton Community Trust Executive	Poppleton Community Centre/ 7.00pm	Bates
25 Jan	Haxby Group Patients' Forum	Acomb Garth/ 6.00pm	Hook, Jones
15 Feb	YLCA York Branch	Zoom/ 7.00pm	Jones, Harper

24/026 – TO CONSIDER MINOR MATTERS

None.

24/027 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

None.

24/028 - TO AGREE THE DATE OF NEXT MEETING

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 19 February 2024.

There being no other business the meeting was formally closed at 9.05pm.

Chairman.....

Date.....

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The Parish Council's website can be found at <https://poppleton-pc.org.uk/>