

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 12 FEBRUARY 2024

#### PRESENT:

Councillor Neil Lawrence (Chairman)

Councillor Alan Catterick

Councillor Ian Clark

Councillor Bill Hall

Councillor Anne Hook

Councillor David Johnson

Councillor Richard Robson

Councillor Sheri Scruton

Six members of the public

Mr James Mackman (Clerk)

#### 24.021 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

#### 24.022 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

Apologies for absence had been received from Councillor Tomlinson.

#### 24.023- TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

Councillor Tomlinson's reason for absence was approved.

#### 24.024 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 8 JANUARY 2024

The minutes of the meeting held on 8 January, having been circulated and read, were accepted and signed.

#### 24.025 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Anne Hook reported that: -

- The City Council will be agreeing the budget for 2024-25 at the Council meeting on 22<sup>nd</sup> February
- The planning application for the housing on the D-Tail Nursery site on the A59 has been withdrawn.

#### 24.026 - PUBLIC PARTICIPATION

Members of the public expressed their opinions on the planning application for Model Farm.

#### 24.027 - PLANNING APPLICATIONS

(a) The Councillors considered the planning applications received since the January Parish Council meeting as listed below: -

Details of Planning Application	Comments
Ref: 23/01704/FUL Construction of 1no. dwelling with detached car port and upper floor office on land to the rear of Model Farm following demolition of Nissen Huts and barn	The Parish Council objects on the following planning grounds: - The design of the Nissen hut is not acceptable as it is inconsistent with the

with associated access, landscaping and parking and restoration of existing pole barn at Model Farm House, The Green, YO26 6DP.	Poppleton Neighbourhood Plan The carport is an unnecessary development
Ref: 23/02343/FUL – Single-storey side and front extensions and dormer to front (resubmission) at 20 Orchard Road, YO26 6HF.	No objections
Ref: 24/00057/FUL – Two-storey side extension following demolition of garage at 31 Pear Tree Avenue, YO26 6HH.	No objections
Ref: 24/00059/FUL - Conversion of first floor flat to treatment room and office in association with dental practice and one and two-storey side extensions at Poppleton Dental Surgery, The Green, YO26 6DD.	The Parish Council has no objections but has concerns that the increase in patient numbers will cause a parking problem in the vicinity of the dental surgery.

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications: -

- Ref: 23/02276/TCA - Fell 2 no. Maples - trees in a conservation area at York House, Hodgson Lane, YO26 6EA.
- Ref: 23/02283/FUL – Single-storey rear extension, altered fenestration to side and rear, 3.no dormers to front, 1.no dormer to rear and erection of detached dormer garage with annexe accommodation following demolition of existing outbuildings at Mill Wray, Main Street, YO26 6JU.

## **24.028 - FINANCE**

*(a) To receive a financial statement*

The Clerk had emailed Councillors a detailed report showing the actual income and expenditure for the year for the period to 12 February 2024. The report reflected the receipts and payments below.

The bank balances on 12 February were: -

Current Account	£100.00
Business Money Manager Account	£49,934.09

*(b) To note accounts for payment (net of VAT);*

103 BP	YLCA	Councillor Scruton course	£33.40
104 DD	EDF Energy	Guild hut electricity – Nov/Dec	£10.63
105 BP	Poppleton Community Trust	Room hire 4th and 8th January	£42.00
106 CHG	HSBC	Bank charges – Dec/Jan	£8.00
107 BP	Ken Falkingham	Benson seat repair	£10.00
108 BP	Nick Reynolds	Two posts for Lime Garth notice board	£240.00
109 BP	John Stead	Mole control on Chantry Green	£200.00
110 BP	James Mackman	Salary - February	£627.66
111 BP	HMRC	Income tax – February	£160.68
112 BP	James Mackman	Expenses	£8.83

(c) *To receive a report on income received*

Hessay Parish Council	Stationery contribution for 2023	£20.00
Nether Poppleton PC	Stationery contribution for 2023	£134.87
Nether Poppleton PC	Website maintenance contribution	£175.00
HMRC	VAT refund	£129.09

(d) *To re-appoint the internal auditor*

It was agreed to re-appoint Linda Cariss as the internal auditor.

**24.029 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT**

(a) *Trees including considering the quotations for the work recommended in the tree survey*

The Clerk reported that two of the businesses he had asked to tender for the tree work had said that they would be submitting quotations in due course. The third business had declined to tender for the work. It was agreed that another business be approached. **(Action Clerk)**

It was further agreed that the be asked if there are any suitable places in the Greens to plant native species trees. **(Action Clerk)**

(b) *Events*

It was reported that there had been three requests to hold events on the Green. All had been supported by a completed Green Usage form.

These were: -

The Millie Wright Children's Charity May Fun Run – 18 May

Poppleton Children's Sports Day – 27 May

Village Show – 17 August

The Councillors agreed to all three applications.

(c) *Maintenance*

i. *Collingwood car park entrance repairs*

It was noted that the work will be done as soon as there is clear weather.

ii. *Repairing/replacing the woodwork on the pump at the corner of Lime Garth*

It was noted that the wood at the bottom of the pump is rotten on all four sides. It was agreed that it was not possible to repair the pump and that it should be replaced with a new structure. The Clerk is to obtain quotations for the work. **(Action Clerk)**

(d) *Allotments*

No news to report on this subject other than all the tenants had been advised of the rent increase from 1 April 2024.

(e) *Guild Hut*

No news to report on this subject.

**24.030 – TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

(a) *To consider reports on vandalism*

No reports.

*(b) Relocation of the Dikelands Lane notice board on the Library railings*

The notice board, currently being stored in a barn, is to be moved to the Guild hut. Following this the Clerk is to obtain quotations for having the notice board installed in front of the Library railings. **(Action Clerk)**

*(c) To receive other reports*

The incidents of hedges overgrowing pavements was discussed. It was agreed that the Clerk should give the City Council a list of offending properties and ask them to arrange the necessary action. **(Action Clerk)**

**24.031 – TO CONSIDER COUNCILLOR AND CLERK TRAINING**

Details of YLCA courses are circulated to Councillors on a regular basis. It was agreed that none of the forthcoming courses were required.

Following the Parish Council's procedure on training events the Clerk, in consultation with the Chairman, had agreed Councillor Scruton's attendance at a YLCA Biodiversity webinar on 10 January. The Councillors approved this.

**24.032 – TO DISCUSS THE PROGRESS IN CREATING ONE PARISH COUNCIL FOR POPPLETON INCLUDING THE RESULTS OF THE PARISH MEETING**

The Chairman reported having written to the City Council and having received a reply. The YLCA has been asked for more advice.

**24.033 – TO CONSIDER SUBSCRIBING TO ONE PLANET YORK**

The Councillors agreed to subscribe to One Planet York at a cost of £10. **(Action Clerk)**

**24.034 – TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

*(a) Listed Buildings Working Group*

Councillor Scruton reported that Duncan Marks of the York Civic Trust wishes to come to a Parish Council meeting to present the work of his students.

*(b) Poppleton Community Trust*

Councillor Hall reported on the Trust Executive Committee meeting held on 21 January

*(c) Village Show*

Councillor Johnson reported that the Village Show now has a dedicated website and that this was referred to in the News section on the Parish Council's website.

*(d) YLCA York Branch*

Councillor Catterick reported that there is to be a YLCA York Branch Zoom meeting on 15 February.

*(e) Youth Club*

No report.

*(f) Any other meeting*

- i. Councillor Catterick reported on the Peer Challenge meeting he had attended on at West Offices on 7 February when there were only four representatives from York Parish Councils
- ii. Councillor Robson reported on the Poppleton Children's Sports Day committee. There is a need for more committee members.

#### **24.035– TO RECEIVE A REPORT ON VILLAGE POLICING**

Prior to the meeting the Clerk had given each Councillor a schedule of incidents in Upper Poppleton reported to the police in January 2024. The schedule was noted.

#### **24.036 – TO RECEIVE THE CLERK’S REPORT ON PROGRESS ON THE FOLLOWING:**

*(a) Drawing up of a tree policy for the Greens (Min. 25.015a)*

Councillor Scruton reported that the policy is nearly complete. It just needs the recommendation for where trees could be planted on the Greens and which species would be best. **(Action Clerk)**

*(b) The easement for vehicular access to Lyndhurst, Hodgson Lane (Min. 24.015b)*

No news on this subject.

*(c) Writing a short article on hedges and parking for Centrepiece (Min. 24.015c)*

The Chairman confirmed that the article he had written is being published in the March edition of Centrepiece.

*(d) The mole problem on Chantry Green (Min. 24.015e)*

It was noted that some moles had been caught during November and December but that the problem with mole hills had not got better. It was agreed to do nothing about the moles for the time being.

It was also agreed that the Parish Council’s gardener be asked what the best way would be to deal with the mole hills. **(Action Clerk)**

*(e) Flooding in the White Horse car park (Min. 24.015f)*

No news on this subject.

*(f) Inviting the Haxby Group to a Parish Council meeting to follow up the meeting held in January 2023 (Min. 24.015g)*

Professor Holmes has agreed to attend the April Parish Council meeting. Questions for Prof. Holmes will be sent to him before the meeting.

*(g) Planting the rowan tree by the bend in the track in Chantry Green (Min. 24.015h)*

It was reported that the tree has been planted.

*(h) Removing the vegetation obscuring the signs on the approach to the A59/A1237 roundabout (Min. 24.015k)*

No news on this subject.

*(i) Changing the Parish Councils domain name to .gov.uk. (Min. 24.015l)*

The Clerk reported that NetWise had given details of how this could be done and the cost. A number of questions still have to be answered before implementing the new domain name. **(Action Clerk)**

*(j) The letter to the Humber and North Yorkshire Integrated Care Board expressing concerns regarding 30% budget reductions for surgeries (Min. 24.015m)*

It was agreed not to send a letter.

#### **24.037 – TO CONSIDER THE BEST DATE FOR THE NEXT PARISH MEETING**

It was agreed that the date of the Annual Parish Meeting would be Monday 13th May 2024.

#### **24.038 – TO NOTE CORRESPONDENCE RECEIVED**

*24.038.1 – It was noted that the correspondence received since the January meeting, as listed below, had already been circulated to the Councillors.*

- (a) CYC - Black Dike Lane residents' consultation
- (b) CYC - LGA Peer Challenge meeting details
- (c) One Planet York - Invitation to subscribe
- (d) Open Spaces Society - OSS Subscriber eZine - December 2023
- (e) Open Spaces Society - OSS Subscriber eZine - January 2024
- (f) Royal Pilgrim Communications – notice of withdrawing D-Tail planning application
- (g) YLCA - NALC Chief Executive's Bulletins
- (h) YLCA - Understanding Committee Structures seminar
- (i) YLCA - White Rose Bulletins
- (j) YLCA - York Branch Meeting - 15 February 2024, agenda and papers

*24.038.2 – The Clerk referred to the following items of correspondence received since the January Parish Council meeting*

- (a) Ainsty (2008) Internal Drainage Board - Drainage rate poster
- (b) Conservation Volunteers - Request to advertise in the Newsletter
- (c) CYC - Notice of stopping publishing PC agendas & minutes on CYC website
- (d) Poppleton Community Trust - VAT on room hire charge from 1 April 2024

#### **24.039 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
15 Feb	YLCA York Branch	Zoom/ 7.00pm	Catterick, Tomlinson

#### **24.040 - TO CONSIDER MINOR MATTERS**

(a) Councillor Robson showed a photograph of a branch in one of the Blairgowrie trees. The branch has broken away from the tree and there is a possibility that it may fall to the ground. It was agreed that the Clerk should inform the City Council of this problem. **(Action Clerk)**

(b) It was agreed that the agent for Blairgowrie should be asked if he would send the Parish Council a copy of the recent tree survey. **(Action Clerk)**

#### **24.041 - TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

Biodiversity and how the Parish Council should be involved.

Having a Parish Council representative on the Poppleton Children's Sports Day Committee.

#### **24.042 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed that the next meeting be held at 7.00pm on Monday 11<sup>th</sup> March 2024.

There being no other business the Chairman closed the meeting at 9.31pm.

CHAIRMAN .....

DATE.....

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG  
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