

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.15 PM ON MONDAY, 19 FEBRUARY 2024

#### PRESENT

Cllr. S P Barry (Chairman), Cllrs. G R M Bates, R A Harper, J A Hook, E M Jones and C J Lamb. Also present was the Clerk, Mr B J W Mackman.

#### 24/038 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

#### 24/039 – PUBLIC PARTICIPATION

None.

#### 24/040 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

All Cllrs. being present there were no apologies.

#### 24/041 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

None.

#### 24/042 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15 JANUARY 2024

The minutes of the Parish Council meeting held on 15 January 2024, having been circulated prior to the meeting, were approved and signed.

#### 24/043 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Councillor Anne Hook reported that: -

- The City Council will be agreeing the budget for 2024-25 at the Council meeting on 22<sup>nd</sup> February. It is expected that there will be a cut of £600,000 in library funding, a charge for green bins and withdrawal/reduction of contracts with charities performing essential services such as Salvation Army and Wilberforce Trust.
- The Dial-a-Ride has stopped. An alternative is being sought and comments from former users would be welcome,

#### 24/044 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

*(a) Making the Long Ridge Lane/Millfield Lane junction more cycle friendly (Min. 24/016a) – (May 2022)*

Cllr. Hook reported that she had had an encouraging response from the City Council which may lead to some form of improvement to the junction.

*(b) The rectification of the damage to the riverbank next to Saxe Dane Lodge (Min. 24/016c) - (January 2024)*

The willows will be planted in the riverbank when the chance of the river flooding has receded.

*(c) Repairing the notice board in Allerton Drive (Min. 24/017g)*

It was noted that the notice board has been repaired.

(d) *Clearing the footpath between Main Street and Riversvale Drive (Min. 24/020) - (January 2024)*

The Clerk reported that he had inspected the footpath and that it was clear. However, it was noted that the vegetation had encroached on the path and that there was a muddy area. The subject was discussed for action to be taken at agenda item 24/048 below.

## **24/045– FINANCE**

### *(a) Financial Report*

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 19 February 2023. The report reflected the receipts and payments below. The bank balances on 19 February were: -

Current Account	£100.00
Business Money Manager Account	£7,600.18
National Savings Investment Account	£15,546.74

### *(b) To note accounts for payment (net of VAT);*

101 CHG	HSBC	Bank charges Dec/Jan	£8.00
102 BP	Poppleton Community Trust	Room hire – 15 January	£28.00
103 DD	Information Commissioner	Annual fee	£35.00
104 DD	IONOS	Website hosting – Jan/Feb	£14.03
105 BP	Tree Care Consultants	Tree survey	£500.00
106 BP	Ken Falkingham	Allerton Drive notice board repairs	£60.00
107 BP	James Mackman	Salary - February	£627.66
108 BP	HMRC	Tax and NI - February	£160.68
109 BP	James Mackman	Expenses	£11.00

### *(c) To receive a report on income received*

Main Street households	Common Land rent	£20.00
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### *(d) To re-appoint the internal auditor*

It was agreed to re-appoint Linda Cariss as the Parish Council's internal auditor.

### *(e) To ratify the purchase of defibrillator pads*

It was noted that the defibrillator had been used and that a replacement pad was required. The purchase of the pad was approved.

## **24/046 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

### *(a) Grass cutting.*

No report.

### *(b) The management of Warren Lea including considering a request to fell a conifer in Warren Lea at the Parish Council's expense*

The Cllrs. considered a request to fell the conifer and resolved that there is no reason to fell the tree. The decision is to be conveyed to the enquirer. **(Action Clerk)**

### *(c) The management of the Common Land*

It was agreed that two trees (Prunus Royal Burgundy type with double pink flowers in April to May and purple leaves in Autumn) should be planted in the verge at the bottom of Riverside

Gardens to deter drivers driving over the verge. It was also resolved to add a length of railing to the existing railing at the corner of Riversvale Drive. **(Action Clerk)**

*(d) Allerton Drive garden*

It was noted that the daffodils are blooming.

*(e) The Moat Fields*

No news on this subject.

*(f) The Cartsheds*

The Clerk reported that he had been advised that there is no humane way of eliminating rats. It was agreed that other means should be employed and the Clerk is to action this. **(Action Clerk)**

*(g) The Wildlife Area including considering what could be done to stop the pond flooding back after heavy rain*

It was reported that the water level in the pond is higher than most residents can remember. The water level is now higher than the two pipes that drain into the pond. This is causing water to back up the drainage pipes causing the Tithe Barn and the cartsheds to flood.

It was agreed that no action be taken at the moment but that the Conservation Volunteers be asked if they would agree to dredge the pond later in the year. **(Action Clerk)**

*(h) The five-year tree survey*

It was agreed to obtain quotations for felling the six trees mentioned in the tree survey. Work to the other trees to be put on hold for the time being. **(Action Clerk)**

#### **24/047 - TO CONSIDER COUNCILLOR AND CLERK TRAINING**

Details of YLCA courses are circulated to Councillors on a regular basis. It was agreed that Cllrs. Bates and Lamb could attend the Zoom seminar on planning on 27 February.

#### **24/048- TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS & LAMPPOSTS**

It was reported that parts of the footpath between Main Street and Riversvale Drive is muddy in some places. The Clerk is to ask the City Council to take the appropriate action to rid the footpath of the mud. **(Action Clerk)**

#### **24/049 - TO DISCUSS THE PROGRESS IN CREATING ONE PARISH COUNCIL FOR POPPLETON**

The Chairman reported that a letter had been sent to the City Council and a reply received. The YLCA has been asked for more advice.

#### **24/050 – TO CONSIDER SUBSCRIBING TO ONE PLANET YORK**

It was resolved not to subscribe to this organisation.

#### **24/051 – TO CONSIDER ENTERING THE 2024 YORKSHIRE IN BLOOM COMPETITION**

It was resolved not to enter this year's competition.

#### **24/052– TO RECEIVE REPORTS ON/FROM**

*(a) Poppleton Community Trust*

Cllr. Bates reported on the Trust Executive meeting held on 24 January.

*(b) Trees Working Group*

No news to report.

*(c) Village policing*

Prior to the meeting the Clerk had forwarded the incidents reported to the police for January 2024. The report was noted.

*(d) YLCA York Branch*

Cllr. Jones gave each Cllr. a report on the York Branch Zoom meeting she had attended on 15 February.

*(e) Youth Club*

Cllr. Bates reported that the Youth Club could do with some more members.

*(f) Any other meeting*

None.

**24/053 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*24/053/1 - It was noted that the correspondence received since the January meeting, as listed below, had already been circulated to the Councillors.*

- (a) Clarke Telecom Ltd - Grange Farm - pre-application consultation letter
- (b) CYC - LGA Peer Challenge meeting details
- (c) One Planet York - Invitation to subscribe
- (d) Open Spaces Society - OSS Subscriber eZine - January 2024
- (e) YLCA - NALC Chief Executive's Bulletins
- (f) YLCA - Understanding Committee Structures seminar
- (g) YLCA - White Rose Bulletin and Training Bulletin
- (h) YLCA - York Branch Meeting - 15 February 2024, agenda and papers

*24/053/2 – The Clerk referred to the following items of correspondence received since the January Parish Council meeting*

- (a) Ainsty (2008) Internal Drainage Board - Drainage rate poster
- (b) Conservation Volunteers - Request to advertise in the Newsletter
- (c) CYC - Notice of stopping publishing Parish Council agendas & minutes on CYC website
- (d) Poppleton Community Trust - VAT on room hire charge from 1 April 2024

**24/054 – TO NOTE FORTHCOMING MEETINGS**

None.

**24/055 – TO CONSIDER MINOR MATTERS**

None.

**24/056 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

To discuss the volume of car parking in Millfield Lane.

**24/057 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 18 March 2024.

There being no other business the meeting was formally closed at 9.22pm.

Chairman.....

Date.....

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