

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.15 PM ON MONDAY, 15 APRIL 2024

#### PRESENT

Cllr. S P Barry (Chairman), Cllrs. J A Hook and E M Jones. Also present was the Clerk, Mr B J W Mackman.

#### 24/095 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

#### 24/096 – PUBLIC PARTICIPATION

None.

#### 24/097 - CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

The Clerk reported that the City Council has advised that, as there is still a vacancy following the May 2023 elections, the Parish Council is permitted to co-opt a seventh Councillor.

#### 24/098 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

Apologies for absence had been received from Cllrs. G R M Bates, R A Harper and C J Lamb.

#### 24/099 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

Cllrs. Bates, Harper and Lamb's reasons for absence were approved.

#### 24/100 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18 MARCH 2024

The minutes of the Parish Council meeting held on 18 March 2024, having been circulated prior to the meeting, were approved and signed.

#### 24/101 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Councillor Anne Hook gave a short report.

#### 24/102 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

*(a) Making the Long Ridge Lane/Millfield Lane junction more cycle friendly (Min. 24/073a) – (May 2022)*

Cllr. Hook reported that there has been another change of personnel at the City Council and that she had no reply to her previous enquiries about this subject. It was agreed to remove the subject from the agenda.

*(b) The rectification of the damage to the riverbank next to Saxe Dane Lodge (Min. 24/073b) – (January 2024)*

As we are still experiencing flooding of the riverbank it has not been possible to plant the willow trees.

*(c) Removing the mud from the footpath between Main Street and Riversvale Drive (Min. 24/073c) – (February 2024)*

No report on this subject.

(d) *Treatment for rats in the cartshed (Min. 24/075f) – (March 2024)*

The Clerk reported that he had signed a contract with Vermex for a year and that the first treatment had been carried out.

## **24/103– FINANCE**

(a) *Financial Report*

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 15 April 2023. The report reflected the receipts and payments below. The bank balances on 15 April were: -

Current Account	£100.00
Business Money Manager Account	£10,618.89
National Savings Investment Account	£15,667.03

(b) *To note accounts for payment (net of VAT);*

119 CHG	HSBC	Bank charges Feb/Mar	£8.00
120 DD	IONOS	Website hosting – Mar/Apr	£17.03
121 BP	Poppleton Community Trust	Room hire – 18 March	£28.00
1 BP	Vermex	Cartshed rat treatment	£100.00
2 BP	James Mackman	Salary – April	£627.86
3 BP	HMRC	Tax and NI - April	£160.48
4 BP	James Mackman	Expenses	£9.50

(c) *To receive a report on income received*

City of York Council	Double taxation grant for 2023-24	£4,780.85
Cartshed tenants	First half year's rents	£160.00

(d) *To agree the Annual Governance Statement on the Annual Return*

The Cllrs., having previously been given a copy of the Annual Governance Statement of the Annual Return, agreed that all the questions could be answered with a “yes”. The Chairman and Clerk signed the form.

(e) *To agree the Statement of Accounts on the Annual Return*

Prior to the meeting the Clerk had given all Cllrs. a copy of the Annual Return and the paperwork supporting the entries. The Councillors agreed to accept the Annual Return and the Chairman and the Clerk signed the form.

(f) *To agree to subscribe to the YLCA for 2024-25 - £631.00*

This was agreed.

(g) *To agree to release the £1,250.00 provided in the 2024-25 budget for the Poppleton Under Fives*

This was agreed. (**Action Clerk**)

## **24/104 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

(a) *Grass cutting.*

No report.

*(b)The management of Warren Lea including the removal of the fallen tree and log in the beck*  
Cllr. Jones reported that she and Cllr. Bates had chopped down the fallen tree and stacked the wood.

*(c) The management of the Common Land including the extension of the railing at the entrance to Riverside Gardens*

The Clerk reported that he had still not received quotations for the work. **(Action Clerk)**

*(d)Allerton Drive garden*

No news to report.

*(e)The Moat Fields*

No news on this subject.

*(f) The Cartsheds*

The Clerk reported having taken photographs of the two cracks in the end wall. It was agreed that the Clerk would send Cllrs. photographs of the cracks taken over the last two years. **(Action Clerk)**

*(g) The Wildlife Area*

Cllr. Jones reported that there is continuous dialogue between the Parish Cllrs. and representatives of the Wildlife Trust regarding the maintenance of the area.

*(h) Quotations for work per the five-year tree survey*

The Cllrs. considered two quotations for the work and agreed to accept the one from The Tree Fella. **(Action Clerk)**

#### **24/105 - TO CONSIDER COUNCILLOR AND CLERK TRAINING**

Details of YLCA courses are circulated to Councillors on a regular basis. It was agreed that none of the forthcoming courses were required.

#### **24/106- TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS & LAMPPOSTS**

No reports.

#### **24/107 - TO DISCUSS THE PROGRESS IN CREATING ONE PARISH COUNCIL FOR POPPLETON**

The Chairman reported that he was aware that the Chairman of Upper Poppleton Parish Council had again written to the City Council asking for a face-to-face meeting but that no reply had been forthcoming. It was agreed that the Chairman consult with the Upper Chairman and report back. **(Action Cllr. Barry)**

#### **24/108– TO RECEIVE REPORTS ON/FROM**

*(a) Poppleton Community Trust*

No report.

*(b) Trees Working Group*

No report.

*(c) Village policing*

No report

(d) *YLCA York Branch*

No report.

(e) *Youth Club*

Cllr. Hook reported that the Youth Club has received a grant from the City Council.

(f) *Any other meeting*

None.

**24/109– TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*It was noted that the correspondence received since the March meeting, as listed below, had already been circulated to the Councillors.*

(a) CYC - Street Trading Consent Policy Consultation

(b) Open Spaces Society - OSS eZine - March 2024

(c) The Tree Fella - Quotation

(d) YLCA - NALC Chief Executive's Bulletins

(e) YLCA - White Rose Bulletins

**24/110 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
18 Apr	Poppleton Community Trust Executive	Poppleton Centre/ 8.00pm	Bates
18 Apr	Haxby Group Practice – Group Workshop	Haxby Surgery/ 3.00pm	Jones, Hook
9 May	Haxby Group Practice – Community meeting	Wigginton Health Centre/ 6.00pm	Jones, Hook
6 Jun	YLCA York Branch AGM	Dunnington Reading Rooms/ 7.00pm	Jones, Harper

**24/111 – TO CONSIDER MINOR MATTERS**

None.

**24/112 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

None.

**24/113 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed that the next meeting would be held at 7.45pm in the Poppleton Centre on Monday 20 May 2024. It will be preceded by the Annual Parish Meeting at 7.00pm and the Parish Council’s planning meeting at 7.30pm.

There being no other business the meeting was formally closed at 8.45pm.

Chairman.....

Date.....

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The Parish Council’s website can be found at <https://poppleton-pc.org.uk/>