

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.30 PM ON MONDAY 13 MAY 2024

PRESENT:

Councillor David Johnson (Chairman)

Councillor Alan Catterick

Councillor Bill Hall

Councillor Anne Hook

Councillor Richard Robson

Councillor Sue Tomlinson

Two members of the public

Mr James Mackman (Clerk)

In Chairman Neil Lawrence's absence, the Vice-Chairman, David Johnson, chaired the meeting from the beginning.

ANNUAL MEETING AGENDA

24.087 - TO ELECT A CHAIRMAN FOR THE YEAR

The Councillor agreed to re-appoint Councillor Lawrence as Chairman. Councillor Hall asked for it to be minuted that he had abstained from the vote.

24.088 - TO RECEIVE THE CHAIRMAN'S DECLARATION OF OFFICE

It was agreed that Councillor Lawrence sign his Declaration of Office at a later date.

24.089 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

Apologies for absence were received from Councillors Ian Clark, Neil Lawrence and Sheri Scruton,

24.090 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

The reasons for absence for Councillors Clark, Lawrence and Scruton were approved.

24.091 - ANNUAL APPOINTMENTS

OFFICE	COUNCILLORS
Vice-Chairman	Johnson
Greens Working Group	Lawrence, Hall, Johnson, Scruton
Listed Buildings Working Group	Scruton
Neighbourhood Planning Group	Hook, Tomlinson
One Parish Council for Poppleton Working Party	Johnson, Lawrence
Poppleton Children's Sports Day	Robson
Poppleton Community Trust Observers	Hall
Poppleton Moat Fields Management Group	Catterick
Poppleton Youth Action Group Representative	Clark
Village Show Working Group	Johnson
Yorkshire Local Councils Associations Representatives	Catterick, Tomlinson

MEETING AGENDA

24.092 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

24.093 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

See minute 24.089 above.

24.094- TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

See minute 24.090 above.

24.095 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 8 APRIL 2024

The minutes of the meeting held on 8 April, having been circulated and read, were accepted and signed.

24.096 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Anne Hook reported that

- The road markings outside the school have been repainted.
- The City Council is investigating the installation of yellow lines at the Dikelands Lane junction with Main Street.

24.097 - PUBLIC PARTICIPATION

A member of the public said that yellow lines are only effective if they are policed.

24.098 - PLANNING APPLICATIONS

(a) The Councillors considered the planning applications received since the April Parish Council meeting as listed below: -

Details of Planning Application	Comments
Ref: 24/00526/FUL – Two-storey side extension with single-storey front projection, front porch canopy extension, and single storey rear extension at 155 Long Ridge Lane, YO26 6HA.	No objections but the Parish Council would like the City Council to take note of the York Civic Trust's comments.
Ref: 24/00672/FUL - Raising of roofline to create additional storey with 4no. dormers and render to all elevations at Mill Race Bungalow, Main Street, YO26 6JX	No objections
Ref: 24/00754/TPO - Fell 1no. Holly protected by Tree Preservation Order CYC 31 and 1no. Holm Oak (Tree in a Conservation Area) at York House, Hodgson Lane, YO26 6EA.	No objections but the Parish Council would like to see the felled oak replaced.

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications: -

- Ref: 24/00243/TCA - Re-pollard Beech tree (up to 2m crown reduction) - tree in a conservation area at 2 Beech Grove, YO26 6DS.
- Ref: 24/00245/FUL - Insertion of 2no. windows to ground floor at York House, Hodgson Lane, YO26 6EA
- Ref: 24/00338/TCA - Fell 3no. trees and re-pollard 1no. Willow in rear garden - trees in a conservation area at Lyndhurst, Hodgson Lane, YO26 6DY.
- Ref: 24/00408/FUL – Single-storey rear extension at 19 The Green, YO26 6DF.

24.099 - FINANCE

(a) To receive a financial statement

The Clerk had emailed Councillors a detailed report showing the actual income and expenditure for the year for the period to 13 May 2024. The report reflected the receipts and payments below.

The bank balances on 13 May were: -

Current Account	£100.00
Business Money Manager Account	£61,260.56

(b) To note accounts for payment (net of VAT);

5 BP	YLCA	Annual subscription	£627.00
6 BP	York Landscapes	Collingwood car park entrance (1)	£3,000.00
7 DD	EDF Energy	Guild hut electricity – Feb/Mar	£10.03
8 BP	York Landscapes	Collingwood car park entrance (2)	£1,680.00
9 BP	York Landscapes	Collingwood car park entrance (3)	£620.00
10 CHG	HSBC	Bank charges	£10.00
11 DD	Information Commissioner	Annual fee	£35.00
12 BP	Poppleton Community Trust	Room hire – 9 April	£28.00
13 BP	James Mackman	Salary – May	£627.66
14 BP	HMRC	Income tax & Employers NI – May	£160.68
15 BP	James Mackman	Expenses	£13.16

(c) To receive a report on income received

City of York Council	First half year's precept	£18,000.00
Allotment tenant	Allotment rent	£38.87

(d) To renew the Parish Council's insurance with Zurich (year two of a three-year deal)

This was agreed. **(Action Clerk)**

24.100 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT

(a) Trees

The Clerk reported that the City Council has agreed to the work scheduled in the tree survey.

(b) Events

No new events were reported.

(c) Maintenance including: -

i. Replacing the pump at the corner of Lime Garth

The Clerk reported having asked the York Civic Trust for a grant and that the Trust had suggested a better way of replacing the pump casing which would help prevent the wood rotting

in the future. The Clerk is to ask the Trust for more details and get a revised quotation for the work. **(Action Clerk)**

ii. Biodiversity and how the Parish Council should be involved

It was agreed to create a working group of Councillors Hall, Robson and Tomlinson to consider the question of the Parish Council's involvement in "biodiversity".

iii. Future plans for Chantry Green

In the absence of Councillor Scruton, it was agreed to defer discussion on this subject.

iv. A request from Northern Powergrid for permission to lay a cable in the pavement in front of Model Farm

This subject had been omitted from the agenda. The Councillors agreed that the subject should be on the agenda for the June meeting so that consideration can be given to the request.

v. Damage to the "Selby seat"

Councillor Johnson reported that three of the laths in the back of the seat outside the Methodist Church had come loose. The Clerk, in consultation with the chairman, was authorised to commission the repair. **(Action Clerk)**

(d) Allotments

The Clerk reported that all the rents in the Main Street allotments have now been paid. There is still a vacant plot in the Beech Grove allotments.

(e) Guild Hut

No news on this subject.

24.101 – TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To consider reports on vandalism

No reports.

(b) Relocation of the Dikelands Lane notice board on the Library railings

The Clerk reported that the notice board is to be relocated in the near future.

(c) The City's proposed 40mph limit on the A59, Hodgson Lane and Black Dike Lane

The Councillors discussed the City Council's proposal to extend the 40mph limit on the A59 from Northfield Lane to the Red Lion. At the same time there would be a 40mph speed limit imposed on Hodgson Lane and Black Dike Lane. The Councillors would have preferred a lower speed limit on the two lanes but reluctantly accepted the fact that if the proposal were defeated then the existing 60mph limit in the lanes would stay.

(d) To receive other reports

None.

24.102 – TO CONSIDER COUNCILLOR AND CLERK TRAINING

Details of YLCA courses are circulated to Councillors on a regular basis. It was agreed that none of the forthcoming courses were required.

24.103 TO DISCUSS THE PROGRESS IN CREATING ONE PARISH COUNCIL FOR POPPLETON

No news on this subject.

24.104 – TO RECEIVE COMMITTEES’ REPRESENTATIVES REPORTS

(a) Listed Buildings Working Group

No news on this subject.

(b) Poppleton Community Trust

No news on this subject.

(c) Village Show

Councillor Johnson reported that the potato tubers and carrot seeds had been distributed to the participants in this year’s contests.

(d) YLCA York Branch

No news on this subject.

(e) Youth Club

No news on this subject.

(f) Any other meeting

None.

24.105 – TO RECEIVE A REPORT ON VILLAGE POLICING

Prior to the meeting the Clerk had forwarded the incidents reported to the police for March and April. The reports were noted.

24.106 – TO RECEIVE THE CLERK’S REPORT ON PROGRESS ON THE FOLLOWING:

(a) Drawing up of a tree policy for the Greens (Min. 24.081a)

It was noted that a copy of the proposed tree policy had been sent to the Councillors. In the absence of Councillor Scruton, it was agreed that discussion on this subject should be deferred.

(b) The easement for vehicular access to Lyndhurst, Hodgson Lane (Min. 24.081b)

No news on this subject.

(c) The mole problem on Chantry Green (Min. 24.081c)

No news on this subject.

(d) Flooding in the White Horse car park (Min. 24.081d)

It was agreed that the subject of flooding, having been reported to the City Council, should be removed from future agendas.

(e) Collingwood car park entrance repairs (Min. 24.074ci)

It was noted that the entrance has been repaired.

24.107 – TO NOTE CORRESPONDENCE RECEIVED

It was noted that the correspondence received since the April meeting, as listed below, had already been circulated to the Councillors.

(a) CYC - New 40mph limits

(b) CYC - Notice of temporary closure of public bridleway

(c) CYC - Taxi licensing questionnaire

(d) North Yorkshire Police, Fire and Crime Commissioner - Change of name

- (e) North Yorkshire Police, Fire and Crime Commissioner - Your Police Service, Your Say - Zoom meeting 17 May
- (f) Northern Gas Networks - Lime Garth mains replacement
- (g) Open Spaces Society - eZine - April 2024
- (h) YLCA - NALC Chief Executive's Bulletins
- (i) YLCA - White Rose Bulletins
- (j) Yorkshire Water offering a grant for work in the village. Councillors made number of suggestions which the Clerk will forward to Yorkshire Water
- (k) York Wildlife Trust - Network Rail webinar details
- (l) Zurich Municipal - Response re insurance

24.108 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
16 May	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Hall
21 May	Poppleton Children’s Sports Day Committee	Venue TBA/ 8.00pm	Robson
10 Jun	YLCA York Branch AGM	Dunnington Reading Rooms/ 7.00pm	Catterick, Tomlinson

24.109 - TO CONSIDER MINOR MATTERS

None.

24.110 - TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

Northern Powergrid’s application to lay a cable under the pavement outside Model Farm.

24.111 - TO AGREE THE DATE OF NEXT MEETING

It was agreed that the next meeting be held on Monday 10th June 2024.

There being no other business the Chairman closed the meeting at 9.29pm.

CHAIRMAN

DATE.....

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The Parish Council’s website can be found at <https://poppleton-pc.org.uk/>