

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.45 PM ON MONDAY, 20 MAY 2024

PRESENT

Cllr. S P Barry (Chairman), Cllrs. G R M Bates, R A Harper, J A Hook and E M Jones. Also present were City Councillor Emilie Knight and the Clerk, Mr B J W Mackman.

ANNUAL MEETING AGENDA

24/124 - TO ELECT A CHAIRMAN FOR THE ENSUING YEAR

Cllr. Barry was proposed and elected Chairman for the ensuing year.

23/125 – TO RECEIVE THE CHAIRMAN'S DECLARATION OF OFFICE

Cllr. Barry signed his Declaration of Office.

24/126 - CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR

It was agreed that the vacancy should be advertised on the website and notice boards. (Action Clerk)

23/127 - ANNUAL APPOINTMENTS

OFFICE	COUNCILLORS
Vice-Chairman	Bates
Listed Buildings Working Group	Harper, Jones, Lamb
Millennium Green Representative	Jones
Neighbourhood Plan Group	Jones, Bates
One Parish Council for Poppleton Working Party	Barry, Hook, Jones
Poppleton Children's Sports Day	No appointment
Poppleton Community Trust Observer	Bates
Poppleton Moat Fields Management Group Representative	Barry
Poppleton Youth Action Group Representative	Bates
Trees Working Group	Harper, Lamb
Wildlife Trust Representative	Jones
Yorkshire Local Councils Associations Representatives (2)	Jones, Harper

AGENDA

24/128 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

24/129 – PUBLIC PARTICIPATION

None.

24/130 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

Apologies for absence had been received from Cllr. C J Lamb.

24/131 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

Cllr. Lamb's reason for absence was approved.

24/132 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15 APRIL 2024

The minutes of the Parish Council meeting held on 15 April 2024, having been circulated prior to the meeting, were approved and signed.

24/133 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Councillor Emile Knight said that the City has not yet made a decision when the green waste bin charge will commence.

City Councillor Anne Hook said that the Allerton Drive signs had still not been replaced.

24/134 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

(a) *The rectification of the damage to the riverbank next to Saxe Dane Lodge (Min. 24/102b) – (January 2024)*

The Clerk reported that he had spoken to the contractor and that it was expected that the willows would be planted in June.

(b) *Removing the mud from the footpath between Main Street and Riversvale Drive (Min. 24/102c) – (February 2024)*

It was noted that the mud is still there. The Clerk is to remind the City Council in the anticipation that the appropriate repairs will be made. **(Action Clerk)**

24/135– FINANCE

(a) *Financial Report*

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 20 May 2024. The report reflected the receipts and payments below. The bank balances on 20 May were: -

Current Account	£100.00
Business Money Manager Account	£20,777.99
National Savings Investment Account	£15,667.03

(b) *To note accounts for payment (net of VAT);*

5 BP	YLCA	Annual subscription	£631.00
6 BP	Poppleton Under Fives	Grant	£1,250.00
7 BP	Thorpe Trees	Moat Fields contra	£280.00
8 DD	IONOS	Website hosting – Apr/May	£17.03
9 CHG	HSBC	Bank charges Mar/Apr	£8.00
10 BP	Poppleton Community Trust	Room hire – 18 March	£28.00
11 BP	James Mackman	Salary – May	£627.66
12 BP	HMRC	Tax and Employer's NI - May	£160.68
13 BP	James Mackman	Expenses	£6.33
14 BP	Zurich Municipal	Annual insurance premium	£752.47

(c) *To receive a report on income received*

HMRC	VAT refund	£125.28
City of York Council	First half-year's precept	£13,500.00
Cartshed tenant	First half year's rents	£180.00
Moat Fields Management Group	Contra	£280.00

(d) *To renew the Parish Council's insurance with Zurich (year two of a three-year deal)*

This was agreed. **(Action Clerk)**

(e) *To agree to release the £1,250.00 provided in the 2024-25 budget for the Millennium Green Trust*

This was agreed. **(Action Clerk)**

24/136 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) *Grass cutting.*

No report.

(b) *The management of Warren*

No report

(c) *The management of the Common Land including the extension of the railing at the entrance to Riverside Gardens*

The Councillors agreed to accept Nick Reynolds quotation for extending the railing. **(Action Clerk)**

(d) *Allerton Drive garden*

No news to report.

(e) *The Moat Fields*

No news on this subject.

(f) *The Cartsheds including action to be taken on the cracks in the end wall*

The Clerk had sent Councillors photographs of the two gizmos on the wall taken over a two-and-a-half-year period. It was agreed to allow time to be taken for the soil to dry out before asking Mason Clark Associates for advice.

(g) *The Wildlife Area including the recent flooding*

- i. Cllr. Jones reported that the Millennium Green volunteers had agreed to look after the wildlife area but needed assurance that the Parish Council's insurance covers volunteers. The Clerk is to let the volunteers have a copy of the insurance details and a risk assessment that he has written. **(Action Clerk)**
- ii. The fact that the recent pond flooding had led to the floor of the Tithe Barn being flooded was discussed. It was agreed that one of the causes of the flooding was the water draining directly from the Tithe Barn. It was agreed that the Tithe Barn Trustees be directed to find an alternative way of dealing with the drainage from the Tithe Barn. **(Action Clerk)**

24/137 - TO CONSIDER COUNCILLOR AND CLERK TRAINING

Details of YLCA courses are circulated to Councillors on a regular basis. It was agreed that none of the forthcoming courses were required.

24/138- TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS & LAMPPOSTS

(a) It was noted that the City Council will soon be making a decision about the installation of yellow lines in Ebor Way at the junction with Millfield Lane.

(b) It was reported that the sign by the Saxe Dane Lodge fence which shows the direction of the bridle path to Moor Monkton is lying down. The Clerk will report this to the City Council. **(Action Clerk)**

24/139 - TO DISCUSS THE PROGRESS IN CREATING ONE PARISH COUNCIL FOR POPPLETON

No news to report on this subject.

24/140– TO RECEIVE REPORTS ON/FROM

(a) *Poppleton Community Trust*

No report.

(b) *Trees Working Group*

No report.

(c) *Village policing*

Prior to the meeting the Clerk had forwarded the incidents reported to the police for March and April. The reports were noted.

(d) *YLCA York Branch*

No report.

(e) *Youth Club*

Cllr. Hook reported that the Youth Club is having a stall at the Children’s Sports Day in an endeavour to attract new members

(f) *Any other meeting*

None.

24/141– TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

24/141/1 - It was noted that the correspondence received since the April meeting, as listed below, had already been circulated to the Councillors.

(a) Ampyrsolareurope.com - Thanks for response to 24/02254/FULM

(b) CYC - Taxi licensing questionnaire

(c) North Yorkshire Police, Fire and Crime Commissioner - Change of name

(d) North Yorkshire Police, Fire and Crime Commissioner - Your Police Service, Your Say - Zoom meeting 17 May

(e) Open Spaces Society - eZine - April 2024

(f) Request for bench by the War Memorial

(g) YLCA - Information Bulletin & Training 15 May

(h) YLCA - NALC Chief Executive's Bulletins

(i) YLCA - Note of Chair's discussion Forum - 23 May

(j) YLCA - Notice of new website from 13 May

(k) YLCA - White Rose Bulletins

24/141/2 - The Clerk referred to the following items of correspondence received since the April Parish Council meeting

(a) Resident - Willow planting update request

(b) Yorkshire Prestige Awards 2024/25 - Notice of competition

24/142 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
10 Jun	YLCA York Branch AGM	Dunnington Reading Rooms/ 7.00pm	Jones, Harper

24/143 – TO CONSIDER MINOR MATTERS

The Clerk read an email from a resident who is complaining that the City Council’s bushes are growing over their drive. Cllr. Hook agreed to follow this up with the City Council. (**Action Cllr. Hook**)

24/144 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

A request for a seat by the War Memorial facing the River Ouse.

24/145 - TO AGREE THE DATE OF NEXT MEETING

It was agreed that the next meeting would be held at 7.15pm in the Poppleton Centre on Monday 17 June 2024.

There being no other business the meeting was formally closed at 9.00pm.

Chairman.....

Date.....

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The Parish Council’s website can be found at <https://poppleton-pc.org.uk/>