

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30 PM ON MONDAY, 17 JUNE 2024

#### PRESENT

Cllr. S P Barry (Chairman), Cllrs. G R M Bates, R A Harper, J A Hook, C J Lamb and E M Jones. Also present were two members of the public and the Clerk, Mr B J W Mackman.

#### AGENDA

#### **24/155 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **24/156 – PUBLIC PARTICIPATION**

James Tee told the Councillors about a paddle board event on 6 July when the participants will be using the banks of the River Ouse upstream from the Parish Council-owned land.

A resident asked for advice on who to contact at the City Council regarding the removal of the kerb in front of his house. Cllr. Hook gave him the details of a contact.

#### **24/157 - CO-OPTION AND INTRODUCTION OF NEW COUNCILLOR**

The Cllrs. considered the written details from two applicants. It was resolved that Andrew Walker be co-opted on to the Parish Council. The Clerk is to arrange to give Mr Walker an induction course prior to the July Parish Council meeting. (**Action Clerk**)

#### **24/158 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING**

All Cllrs. being present there were no apologies.

#### **24/159 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE**

None.

#### **24/160 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20 MAY 2024**

The minutes of the Parish Council meeting held on 20 May 2024, having been circulated prior to the meeting, were approved and signed.

#### **24/161 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR**

City Cllr. Anne Hook said that the City has little money to spend on road repairs but she was disappointed that the repairs that are being undertaken are on little-used roads and not those that many people use.

#### **24/162 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -**

(a) *The rectification of the damage to the riverbank next to Saxe Dane Lodge (Min. 24/134a) – (January 2024)*

It was reported that some of the willows which had been planted recently had been uprooted. It was agreed that the Environment Agency should be advised of this and asked for help in remedying the situation. (**Action Clerk**)

(b) *Removing the mud from the footpath between Main Street and Riversvale Drive (Min. 24/134b) – (February 2024)*

The Clerk reported that he had heard nothing from the City Council. It was agreed that a representative of the City Council be invited to the site to discuss what needs to be done to clear the path and eliminate the mud. **(Action Clerk)**

(c) *Restoring sign by the Saxe Dane Lodge fence which shows the direction of the bridle path to Moor Monkton is lying down Min. 24/138b – (May 2024)*

The Clerk reported having informed the City Council about the sign and had been advised that it had been added to the database to be replaced as part of the next signposting programme.

## **24/163– FINANCE**

(a) *Financial Report*

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 17 June 2024. The report reflected the receipts and payments below. The bank balances on 17 June were: -

Current Account	£100.00
Business Money Manager Account	£18,353.40
National Savings Investment Account	£15,667.03

(b) *To note accounts for payment (net of VAT);*

15 BP	Millennium Green Trust	Grant	£1,250.00
16 BP	Sleightholm Landscapes	Grass cutting in front of pond	£25.00
17 CHG	HSBC	Bank charges Mar/Apr	£10.00
18 DD	IONOS	Website hosting – Apr/May	£17.03
19 BP	Vermex	Cartshed treatment	£100.00
20 BP	Poppleton Community Trust	Room hire – 20 May	£28.00
21 BP	Nick Reynolds	Riverside Gardens fence extension	£420.00
22 BP	Sleightholm Landscapes	Grass cutting per contract	£360.00
23 BP	James Mackman	Salary – June	£627.66
24 BP	HMRC	Tax and Employer’s NI – June	£160.68
25 BP	James Mackman	Expenses	£6.33

(c) *To receive a report on income received*

D-Tail	Refund of payment not needed	£182.40
HSBC	Bank interest	£71.72

(d) *To agree to release the £5,000.00 provided in the 2024-25 budget for the Poppleton Community Trust*

This was agreed.

(e) *To agree to update the Financial Regulations*

Councillor Hook volunteered to look at the new Financial Regulations from NALC and update the Parish Council’s financial regulations for discussion at a future Parish Council meeting. **(Action Cllr. Hook)**

The Clerk is to ensure that Cllr. Hook is given a copy of the current Financial Regulations. **(Action Clerk)**

**24/164 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

*(a) Grass cutting.*

It was noted that the grassed area in front of the pond fence had been cut. The Clerk reported that all the grass is to be cut as per the contract sometime during the current week.

*(b) The management of Warren Lea*

The Clerk reported that the area is to be strimmed later in the week. This will stop the Himalayan Balsom from seeding.

*(c) The management of the Common Land including the extension of the railing at the entrance to Riverside Gardens*

It was noted that the extension to the fence has been erected.

*(d) Allerton Drive garden*

No news to report.

*(e) The Moat Fields*

No news on this subject.

*(f) The Cartsheds*

No news on this subject.

*(g) The Wildlife Area including the recent flooding*

No news on this subject.

*(h) A request for a seat by the War Memorial facing the River Ouse.*

An offer to replace the old "Nether Poppleton Parish" seat with a new Glasdon recycled plastic seat was discussed. It was agreed that the offer be accepted with the proviso that all expenses incurred are borne by the person making the offer. **(Action Clerk)**

**24/165 - TO CONSIDER COUNCILLOR AND CLERK TRAINING**

Details of YLCA courses are circulated to Councillors on a regular basis. It was agreed that none of the forthcoming courses were required.

**24/166- TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS & LAMPPOSTS**

None.

**24/167 - TO DISCUSS THE PROGRESS IN CREATING ONE PARISH COUNCIL FOR POPPLETON**

The Chairman said that we are struggling to get engagement with the City Council's Legal Department.

**24/168- TO RECEIVE REPORTS ON/FROM**

*(a) Poppleton Community Trust*

No report.

*(b) Trees Working Group*

No report.

(c) *Village policing*

Prior to the meeting the Clerk had forwarded the incidents reported to the police for May. The reports were noted.

(d) *YLCA York Branch*

No report.

(e) *Youth Club*

No report on this subject.

(f) *Any other meeting*

None.

**24/169– TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*It was noted that the correspondence received since the May meeting, as listed below, had already been circulated to the Councillors.*

- (a) Dales and Bowland Community Interest Company - Dales bus timetable
- (b) Request to put up temporary ropeway re paddle event on 6 July
- (c) Report to say that some of the planted willows have been thrown into the river
- (d) Open Spaces Society-eZine – May, 2024
- (e) The Circuit - Response to Clerk’s enquiry about false alarms
- (f) YLCA - NALC Chief Executive's Bulletins

**24/170 – TO NOTE FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
18 Jun	YLCA York Branch AGM	Dunnington Reading Rooms/ 7.00pm	Harper
20 Jun	Poppleton Community Trust village meeting (AGM)	Poppleton Centre/ 7.30pm	All

**24/171 – TO CONSIDER MINOR MATTERS**

None,

**24/172 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

None,

**24/173 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 15 July 2024.

There being no other business the meeting was formally closed at 9.00pm.

Chairman.....

Date.....

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG  
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