

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 8 JULY 2024

PRESENT:

Councillor Neil Lawrence (Chairman)

Councillor Alan Catterick

Councillor Ian Clark

Councillor Bill Hall

Councillor Anne Hook

Councillor David Johnson

Councillor Richard Robson

Councillor Sheri Scruton

Councillor Sue Tomlinson

One member of the public

Mr James Mackman (Clerk)

24.132 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

24.133 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

All Councillors being present there were no apologies.

24.134- TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

None.

24.135 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 10 JUNE 2024

The minutes of the meeting held on 10 June were accepted after a minor amendment to agenda item 24.121c.

24.136 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Anne Hook reported that

- The City Council is introducing a charge for garden waste collection on 5 August 2024. Residents will need to subscribe through the City Council's website to ensure future collection of garden waste.
- Millfield Lane will be closed to traffic on 8 and 9 July so that the new telecommunications tower can be erected next to the A1237 bridge over Millfield Lane.

24.137 - PUBLIC PARTICIPATION

Edie Jones gave a detailed report on the progress with the publication of the Poppleton Local Heritage List. Copies of the publication are to be placed in the Library and other strategic places where residents gather. Councillors were asked to send any comments or corrections about the report directly to Edie. **(Action all Councillors)**

24.138 - PLANNING APPLICATIONS

(a) The Councillors considered the planning applications received since the June Parish Council meeting as listed below: -

Details of Planning Application	Comments
Ref: 24/01102/FUL - 2no. single-storey rear extensions at 1 Ebor Way, YO26 6HJ	The Parish Council does not object but has concerns over the intrusion of the proposed extension on the neighbours.
Ref: 24/01109/FUL - Erection of detached outbuilding following demolition of shed at 60 Station Road, YO26 6QA.	No objections
Ref: 24/01154/FUL - Variation of condition 2 of permitted application 17/02654/FUL to increase size of front porch extension and alter the roof design at 9 Westfield Close, YO26 6ED.	No objections
Ref: 24/01177/FUL - Two-storey side extension following removal of garage at Elder View, Westview Close, YO26 6BE.	No objections

(b) *To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following application: -

- Ref: 24/00754/TPO - Fell 1no. Holly protected by Tree Preservation Order CYC 31 and 1no. Holm Oak (Tree in a Conservation Area) at York House, Hodgson Lane, YO26 6EA.

24.139 - FINANCE

(a) *To receive a financial statement*

The Clerk had emailed Councillors a detailed report showing the actual income and expenditure for the year for the period to 8 July 2024. The report reflected the receipts and payments below. Councillors agreed that the £4,146 for painting the maypole should carry a note to identify it as a carry-over from the 2023/24 budget.

The bank balances on 8 July were: -

Current Account	£100.00
Business Money Manager Account	£48,105.11

(b) *To note accounts for payment (net of VAT);*

27 BP	Millennium Green Trust	2024-25 grant	£750.00
28 BP	Poppleton Community Trust	2024-25 grant – part one	£2,000.00
29 BP	Poppleton Community Trust	2024-25 grant – part two	£3,000.00
30 BP	Nick Reynolds	Library notice board installation	£290.00
31 DD	EDF Energy	Guild hut electricity – Apr/May	£10.13
32 BP	Bagnalls	Painting maypole (2023-24 budget)	£4,146.00
33 BP	Sleightholm Landscapes	Allotment hedges cutting	£90.00
34 CHG	HSBC	Bank charges – May/Jun	£8.00
35 BP	James Mackman	Salary – July	£627.66
36 BP	HMRC	Income tax & Employers NI – July	£160.68
37 BP	James Mackman	Expenses	£3.00

(c) *To receive a report on income received*
HMRC VAT refunds £1,228.77

(d) *To agree to release the £2,500 provided in the 2024-25 budget for the All Saints church grounds maintenance*

This was agreed.

24.140 – TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT

(a) *Trees – including consideration of the tree policy for the Greens*

i. It was noted that the Tree Policy had been included within the Biodiversity Policy. It was agreed that the Tree Policy should be a separate document and Councillor Scruton is to do this. **(Action Councillor Scruton)**

ii. It was agreed that a copy of the Tree Policy be given to Nether Poppleton Parish Council and the Councillors asked if they wished for the Parish Council's trees to be included in a tree policy for the whole village. **(Action Clerk)**

(b) *Events*

None.

(c) *Maintenance including: -*

i. *Replacing the pump at the corner of Lime Garth*

The Clerk reported that to replace the pump it may well be necessary to construct a proper foundation. The Councillors agreed to the temporary removal of the pump so that it could be determined if a new foundation is needed. **(Action Clerk)**

ii. *Biodiversity and how the Parish Council should be involved*

Councillor Scruton is to revise the current draft Biodiversity Policy and will report to the Parish Council at the September meeting. **(Action Councillor Scruton)**

iii. *Improving the aesthetics of the hedge in front of the Lord Collingwood car park*

The Clerk reported that he had failed to find a gardener to carry out the work. It was agreed to approach one of the gardeners who had advertised in the Poppleton Garden Trail brochure. **(Action Clerk)**

iv. *Tubs on the Green*

It was agreed that the tubs being maintained by the scouts should remain but all the others should be removed. **(Action Councillor Clark)**

(d) *Allotments*

No news to report on this subject.

(e) *Guild Hut*

No news to report on this subject.

24.141 – TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) *Reports on vandalism*

None.

(b) The proposed footpath across the grass from Crossfields to Dikelands Lane

Although approved in the June meeting, Councillors considered an amended proposal for this footpath and agreed to support the proposal. **(Action Clerk)**

(c) To receive other reports

Councillor Catterick said that the City Council should be asked to ensure that all gutters are swept and all gulleys cleaned. **(Action Clerk)**

24.142 – TO CONSIDER COUNCILLOR AND CLERK TRAINING

Details of YLCA courses are circulated to Councillors on a regular basis. It was agreed that none of the forthcoming courses were required.

24.143 TO DISCUSS THE PROGRESS IN CREATING ONE PARISH COUNCIL FOR POPPLETON

Prior to the meeting Councillor Lawrence had circulated two documents to councillors. They have also been sent to the chairman of Nether Poppleton PC for circulation amongst councillors there. These will be sent in due course to CYC and all York councillors to hopefully make some progress by assisting with their responsibilities in the grouping process. Comments from YLCA have also been taken into consideration in the documents.

24.144 – TO RECEIVE COMMITTEES’ REPRESENTATIVES’ REPORTS

(a) Listed Buildings Working Group

It was agreed that Councillor Tomlinson be appointed a member of the Listed Buildings Working Group.

(b) Poppleton Children’s Sports Day

No report on this subject.

(c) Poppleton Community Trust

Councillor Lawrence reported on the Trust’s public meeting held on 20 June when Trustees gave presentations on the Trust’s finances and the development of the building.

(d) Village Show

Councillor Johnson reported that all is in hand for the show. More than ninety potatoes were given out this year.

(e) YLCA York Branch

Councillor Catterick reported that the last meeting of the York Branch was poorly attended and that the Joint Annual Meeting is being held at Drax on 20 July.

(f) Youth Club

No report on this subject.

(g) Any other meeting

None.

24.145 – TO RECEIVE A REPORT ON VILLAGE POLICING

Prior to the meeting the Clerk had forwarded the incidents reported to the police for June. The report was noted with concern. It was agreed that the police be asked to attend the September Parish Council meeting. **(Action Clerk)**

24.146 – TO RECEIVE THE CLERK’S REPORT ON PROGRESS ON THE FOLLOWING:

(a) *The easement for vehicular access to Lyndhurst, Hodgson Lane (Min. 24.126a)*

No news on this subject.

(b) *Relocation of the Dikelands Lane notice board on the Library railings (Min. 24.121b)*

It was reported that the notice board has now been installed at the end of the plinth outside the Library.

(c) *The replacement of the “Vanstone” seat in front of the Methodist Chapel (Min. 24.120bv)*

The Clerk reported that he has requested a price from Streetmaster for a Georgian 1800 seat with appropriate fittings and has received a quotation for installing the seat. When a total figure is known the donor is to be asked to pay the Parish Council the amount after which the order will be placed. **(Action Clerk)**

(d) *The replacement of the “Selby” seat in front of the Methodist Chapel (Min. 24.120bvi)*

The Clerk reported that he has requested a price from Streetmaster for a Georgian 1800 seat with appropriate fittings and has received a quotation for installing the seat. When a total figure is known the donor is to be asked to pay the Parish Council the amount after which the order will be placed. **(Action Clerk)**

(e) *Allotments hedge trimming (Min. 24.120d)*

It was noted that the hedge had been trimmed back from the footpath.

24.147 – TO NOTE CORRESPONDENCE RECEIVED

It was noted that the correspondence received since the June meeting, as listed below, had already been circulated to the Councillors.

- (a) Children’s Sports Day - grant enquiry
- (b) Deputy Mayor's Office - Great Yorkshire Show email
- (c) Open Spaces Society eZine - June 2024
- (d) YLCA - NALC Chief Executive's Bulletins
- (e) YLCA - Note of Joint Annual Meeting on 20th July.
- (f) YLCA - Weekly News and Notifications

24.148 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
9 Jul	Poppleton Youth Action Group	15 Bankside Close/ 8.00pm	Clark & Hook
20 Jul	YLCA Joint Annual Meeting	Drax Sports & Social Club/ 2.00pm	Catterick & Tomlinson

24.149 - TO CONSIDER MINOR MATTERS

None.

24.150 - TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

None.

24.151 - TO AGREE THE DATE OF NEXT MEETING

It was agreed that the next meeting be held on Monday 12th August 2024.

There being no other business the Chairman closed the meeting at 9.39pm.

CHAIRMAN

DATE.....

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG
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The Parish Council's website can be found at <https://poppleton-pc.org.uk/>